

RANGELY

COLORADO

Rangely Development Association
June 20, 2019



1 – Agenda



GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you

Agenda
RANGELY DEVELOPMENT AGENCY (RDA)
Town of Rangely Conference Room
*** June 20, 2019 @ 7:00p.m. ***

Brad Casto, Chairman

Jason Krueger – Vice Chair
Karen Reed
Andrew Key

Keely Winger
Konnie Billgren
Vacant Position

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Joyce Key
RJCD Board Representative – Ron Granger
Rangely Special Districts – John Payne
Member – Sandy Payne
Member – Vince Wilczek

- 1) Call to Order
- 2) Roll Call
- 3) Minutes of Meeting
 - a) *Discussion and Action to approve the minutes of May 16, 2019*
- 4) Changes to the Agenda
- 5) Public Input
 - a) *Rangely Community Hospital Mill Levy Presentation*
- 6) Old Business
 - a) *Urban Renewal Plan Update Funding Update*
 - b) *Airport Vehicle*
 - c) *Grant & Loan Information (Current & USDA Programs)*
- 7) New Business
 - a) *Discussion and Action to approve the May 2019 Financials*
- 8) Information
 - a) *UTA Main Street Presentation/Meeting June 27, 2019*
 - b) *CNCC Aviation Road Show Tuesday July 9, 2019*
- 9) Adjourn

3 – Minutes

MINUTES
RANGELY DEVELOPMENT AGENCY (RDA)
Town of Rangely Conference Room
*** May 16, 2019 @ 7:00p.m. ***

Brad Casto, Chairman

Jason Krueger – Vice Chair
Karen Reed
Andrew Key

Keely Winger
Konnie Billgren
Vacant Position

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Joyce Key
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Member – Sandy Payne
Member – Vince Wilczek

- 1) Call to Order - Andrew Key called the meeting to order at 7:01pm
- 2) Roll Call – Present: Joyce Key, Keely Winger, Andrew Key, Lisa Piering, Karen Reed, Ron Granger, John Payne, Sandy Payne, and Konnie Billgren Absent: Brad Casto, Jason Krueger, Jeff Rector, Vince Wilczek
- 3) Minutes of Meeting
 - a) *Discussion and Action to approve the minutes of March 21, 2019* – Konnie Billgren moved to approve minutes from March 21, 2019, Sandy Payne second, motion passed.
- 4) Changes to the Agenda - None
- 5) Public Input - None
- 6) Old Business
 - a) *Urban Renewal Plan Update Funding Update – Tabled until next meeting*
 - b) *Airport Vehicle* – Keely stated that the vehicle has been obtained, but licensing, insurance and registration are going to be a problem. Andy is going to talk with Brad about NAPA sponsoring this or starting our own LLC. Jason has a waiver of liability ready and Lisa requested a copy from Keely. Lisa also stated that the town will definitely handle maintenance/service of the vehicle with no charges to the RDA. Lisa will present this update to the town council for approval
 - c) *Grant & Loan application review* – Lisa Piering will confirm with Bank of the San Juan's to ensure their continued support on these grants. It was suggested that a committee might need to be formed in order to revise these grant applications and its processes, to ensure that benefits to Main Street will be considered.

7) New Business

- a) *Discussion and Action to approve the April 2019 Financials* – Motion to approve April 2019 financials made by Joyce, second by John, motion passed.
- b) *Discussion about Housing Rehabilitation Loan Program from Housing Resources of Western Colorado* – Housing Rehabilitation Loan Program from Housing Resources of Western Colorado was presented and discussed. It was decided that this program could help local residences and Lisa will look into how to get the word out to the public.

8) Information

- a) Coal Reliant Communities: Lisa attended a meeting on this topic with their goal to include strengthening Economics in the West. This led to a discussion on the extreme need for a Marketing/Economics position within Rangely's town government that will put the needs of Rangely first. The need for a Business Incubator and Electronic Job board were also discussed.
- b) Next Meeting will be June 20th and John requested permission for the hospital board to give a presentation

9) Adjourn – Meeting was adjourned at 7:40pm

5 – Old Business
6 - New Business

BUSINESS IMPROVEMENT GRANTS/LOANS

Rangely Development Agency (RDA) – Grant/Loan Programs – The programs are designed to help local businesses with expansion, capital investment and in some cases consolidation of debt through the RDA and outside loan opportunities, such as the Northwest Loan Program. Programs offered by a viable Urban Renewal Authority requires the RDA Trustees support economic development opportunities, but in a way that many of these projects and programs can return incremental revenue to the RDA and facilitate future investments within the URA Plan Area. Without a conscious effort to create an income stream for the RDA, while also working to support these Grant/Loan programs and others, the RDA would soon require backfill funding from another source.

It's important to note that the RDA Trustees can suspend or revise these Grant/Loan Programs and Criteria at any time based on a determination of funding availability and effectiveness of the program.

The following criteria will apply to each funding program below:

- The business requesting support from any of these programs must reside within the Urban Renewal Plan Area Boundary as established for the Rangely Development Agency.
- All RDA assisted Grant/Loan program applicants must be a member of the Chamber of Commerce.
- Applicants are required to describe their voluntary contributions of time and resources to the community.
- The annual budget for these grants and loans will be recommended by the Rangely Development Agency Board and approved by the Town Council within their annual budget for the RDA. At present, the targeted annual expense budget for the Grant/Loan programs will be recommended as a line item in the RDA budget in an amount not to exceed \$50,000 annually.
- Reimbursement Requests for Grant Funded projects will be submitted by the Grantee to the RDA Treasurer and these Requests will generally be funded within 15 - 30 days after submittal. Reimbursement Requests for Grant Funding will include receipts supporting payments to Grantee as well as proof of match payment required by the Grant/Loan Committee. Receipts for work and materials required for the project must be dated after the Grant/Loan Agreement is fully executed.
- Demonstration of need and ability to repay loans will be the best determination for award.
- Creation of new jobs and retention of existing employees should achieve the highest ranking in the evaluation process for each applicant.
- Successful applicants will not be prioritized for additional funding for a period of at least 3 years from the date of the award and Grant/Loan evaluation criteria will include the following:
 - SUBJECTIVE CRITERIA CAN INCLUDE:
 - Demonstrated Business Acumen
 - Community Involvement
 - Perceived Need Meant by the Business
 - Typical Hours of Operation
 - OBJECTIVE CRITERIA CAN INCLUDE:
 - Financials
 - Profitability

- Business Plan Demonstrating Business Acumen and Understanding of Market
- See Individual Program Criteria for Additional Information

BUSINESS IMPROVEMENT GRANTS/LOANS

- **Grant – Business Improvement Grants up to \$5,000.00 (up to \$1,000 match or 20%)**
 - Detailed description of proposed project: (All applicants must attach a detailed project narrative and copies of any supporting documentation that will assist the grant committee in reviewing the proposed project.)
 - Instructions for Site Enhancement Grant Applications: Make sure to describe how the proposed project will provide significant visual, capital or structural improvement to your business. Applicants should also include relevant information such as project budgets, construction proposals, photographs, site plans/sketches, and project schedules.
 - Instructions for Economic Development Applicants: Make sure to describe how your proposed project is directly linked to the addition of jobs or other economic development goals. Applicants must also include information such as current staffing levels, hiring plans, business plans, and project costs and schedules.
 - Project Funding is to be utilized within 12 months from the date of award.
 - ***Applicants are required to review their proposed projects with the Town staff prior to application submission to gain a full understanding of any Town Codes that may be relevant to a particular project.***
 - **See Chart for Applicant Required Submittals**
 - Two years business financial statements/tax returns and business plan
 - Statement of likelihood of continuing in business over the next 3 years based on the applicants understanding of the market and demand for your product
- **Grant/Loan – Business Improvement/Capital Acquisition (Loans may offer 2 yrs. Interest only)**
 - Grant: \$5,000 – 10,000 Low Interest Loan: \$5,000 – 15,000
- ✓ **Grant – Business Improvement Grants must be matched to \$5,000 with loan equal to total grant plus match. **Max Grant \$10,000 + Max Loan \$15,000 = \$25,000****
 - Detailed description of proposed project: (All applicants must attach a detailed project narrative and copies of any supporting documentation that will assist the grant committee in reviewing the proposed project.)
 - Instructions for Site Enhancement Grant Applications: Make sure to specifically describe how the proposed project will provide significant visual, capital or structural improvement to your business. Applicants should also include relevant information such as project budgets, construction proposals, photographs, site plans/sketches, and project schedules.
 - Instructions for Economic Development Applicants: Make sure to describe how your proposed capital investment is directly linked to the addition of jobs or other economic development goals. Applicants must also include information such as current staffing levels, hiring plans, business plans, and project costs and schedules.

- ***Applicants are required to review their proposed projects with the Town staff prior to application submission to gain a full understanding of any Town Codes that may be relevant to a particular project.***
 - **See Chart for Submittals**
 - Detailed loan application plus a Summary to include history, company description, products and services, marketing and competition, management of key functions & resumes (brief)
 - Three year business financial statement
 - Three year profit/loss projections (my month first year and by quarter years 2&3)
 - Three year business tax return (*if available*)
 - Statement of likelihood of continuing in business over the next 5 years.

- **Grant/Loan – Business Improvement/Capital Acquisition (*Loans may offer 2 yrs. Interest only*)**
 - Grant: \$10,000 – 20,000 Low Interest Loan: \$15,000 – 25,000
- ✓ Grant – Business Improvement Grants must be matched to \$10,000 with loan equal to total grant plus match. **Max Grant \$20,000 + Max Loan \$25,000 = \$45,000**
 - Detailed description of proposed project: (All applicants must attach a detailed project narrative and copies of any supporting documentation that will assist the grant committee in reviewing the proposed project.)
 - Instructions for Site Enhancement Grant Applications: Make sure to specifically describe how the proposed project will provide significant visual, capital or structural improvement to your business. Applicants should also include relevant information such as project budgets, construction proposals, photographs, site plans/sketches, and project schedules.
 - Instructions for Economic Development Applicants: Make sure to describe how your proposed capital investment is directly linked to the addition of jobs or other economic development goals. Applicants must also include information such as current staffing levels, hiring plans, business plans, and project costs and schedules.
 - ***Applicants are required to review their proposed projects with the Town staff prior to application submission to gain a full understanding of any Town Codes that may be relevant to a particular project.***
 - **See Chart for Submittals**
 - Detailed loan application plus a Summary Business Plan to include history, company description, products and services, marketing plan and competition, management of key functions & resumes (brief)
 - Three year business financial statement
 - Three year profit/loss projections (my month first year and by quarter years 2&3)
 - Three year business tax return (*if available*)
 - **Employment Plan**
 - Statement of likelihood of continuing in business over the next 10 years.

- **Northwest Loan Fund – (Funding up to \$500,000)**
 - See attached criteria and application on website:
<http://nwccog.org/programs/northwest-loan-fund/>

- Contact Information for NWCOG and Mountain Valley Bank in Meeker (Halandras)
- **Façade Grant** - \$7500 with equal match for façade improvements (**see program details**)

Rural Economic Development Loan & Grant Program

What does this program do?

The Rural Economic Development Loan (REDL) and Grant (REDG) programs provide funding to rural projects through local utility organizations. Under the REDLoan program, USDA provides zero interest loans to local utilities which they, in turn, pass through to local businesses (ultimate recipients) for projects that will create and retain employment in rural areas. The ultimate recipients repay the lending utility directly. The utility is responsible for repayment to the Agency.

Under the REDGrant program, USDA provides grant funds to local utility organizations which use the funding to establish revolving loan funds (RLF). Loans are made from the revolving loan funds to projects that will create or retain rural jobs. When the revolving loan fund is terminated, the grant is repaid to the Agency.

Who may apply for this program?

To receive funding under the REDLG program (which will be forwarded to selected eligible projects) an entity must be described as:

- Any former Rural Utilities Service (RUS) borrower who borrowed, repaid or pre-paid an insured, direct, or guaranteed loan
- Current Rural Development Electric or Telecommunication Programs Borrowers
- Nonprofit utilities that are eligible to receive assistance from the Rural Development Electric or Telecommunication Programs; or

What is an eligible area?

Intermediaries may use Rural Economic Development Loan & Grant (REDLG) funds to lend for projects in rural areas or towns with a population of 50,000 or less.

How much funding is available to intermediaries?

- Up to \$300,000 in grants may be requested for establishment of the RLF
- Up to 10% of grant funds may be applied toward operating expenses over the life of the RLF
- Up to \$2 million in loans may be requested

The intermediary applies to USDA for funding support on behalf of specified local projects. Projects may commence after application submission, but there is no guarantee of approval. USDA funds are issued to the intermediary at project completion.

What are the terms for the intermediary?

- 10 years at 0%
- Grants require 20% match from the intermediary
- Grant funds must be repaid to USDA upon termination of the RLF

How may funds be used?

REDLG intermediaries pass the funding to ultimate recipients on to eligible projects. Examples of eligible projects include:

- Business incubators
- Community development assistance to nonprofits and public bodies (particularly job creation or enhancement)
- Facilities and equipment for education and training for rural residents to facilitate economic development
- Facilities and equipment for medical care to rural residents
- Start-up venture costs, including, but not limited to financing fixed assets such as real estate, buildings (new or existing), equipment, or working capital
- Business expansion
- Technical assistance

NOTE: **7 CFR, Part 4280.27** and **7 CFR, Part 4280.30** list ineligible uses

Rural Economic Development Loan & Grant Program

How much funding is available to business and community borrowers (ultimate recipients) through the RLF?

An ultimate recipient may request up to 80% of project cost using REDLG funds, with the remainder provided by the ultimate recipient or the intermediary.

What are the terms on the RLF loan to the ultimate recipient?

- Interest rate is 0%
- Maximum term is 10 years
- Up to 80% of project cost, with 20% from either the ultimate recipient or the intermediary
- The intermediary may incorporate interest rates or administrative loan fees after the funds have been loaned out and revolved once. First time around all loans are at zero interest.
- Repayment may be deferred up to two years

How do we get started?

Applications for this program are accepted through your local office year round. Program Resources are available online (includes forms needed, guidance, certifications etc.)

Who can answer questions?

Contact your **local office**.

What governs this program?

- Basic Program – **7 CFR, Part 4280**
- Loan Servicing – **7 CFR, Part 4280** and 2 CFR Part 200
- This program is authorized by the Rural Electrification Act of 1936

Why does USDA Rural Development do this?

The REDLG programs provide financing to eligible RUS electric or telecommunications borrowers to promote rural economic development and job creation projects.

NOTE: Because citations and other information may be subject to change please always consult the program instructions listed in the section above titled "What Law Governs this Program?" You may also contact **your local office** for assistance. You will find additional forms, resources, and program information at www.rd.usda.gov. *USDA is an equal opportunity provider, employer, and lender.*

Rural Business Development Grants (RBDG)

What does this program do?

RBDG is a competitive grant designed to support targeted technical assistance, training and other activities leading to the development or expansion of small and emerging private businesses in rural areas that have fewer than 50 employees and less than \$1 million in gross revenues. Programmatic activities are separated into enterprise or opportunity type grant activities.

Who may apply for this program?

Rural public entities including, but not limited to:

- Towns
- State agencies
- Nonprofit Corporations
- Federally recognized Tribes
- Communities
- Authorities
- Institutions of Higher Education
- Rural Cooperatives

What is an eligible area?

RBDG funds must be directed for projects benefitting rural areas or towns outside the urbanized periphery of any city with a population of 50,000 or more. **Check eligible areas.**

How much funding is available?

There is no maximum grant amount for enterprise or opportunity type grants; however, smaller requests are given higher priority. Generally, grants range from \$10,000 up to \$500,000. There is no cost sharing requirement. Total opportunity type grant funding is limited statutorily to up to 10% of the total RBDG annual funding.

How may funds be used?

Enterprise type grant funds must be used on projects to benefit small and emerging businesses in rural areas as specified in the grant application. Uses may include:

- Training and technical assistance, such as project planning, business counseling/training, market research, feasibility studies, professional/technical reports, or product/service improvements
- Acquisition or development of land, easements, or rights of way; construction, conversion, renovation, of buildings, plants, machinery, equipment, access streets and roads, parking areas, utilities

- Pollution control and abatement
- Capitalization of revolving loan funds including funds that will make loans for start-ups and working capital
- Distance adult learning for job training and advancement
- Rural transportation improvement
- Community economic development
- Technology-based economic development
- Feasibility studies and business plans
- Leadership and entrepreneur training
- Rural business incubators
- Long-term business strategic planning

Opportunity type grant funding must be used for projects in rural areas and they can be used for:

- Community economic development
- Technology-based economic development
- Feasibility studies and business plans
- Leadership and entrepreneur training
- Rural business incubators
- Long-term business strategic planning

Rural Business Development Grants (RBDG)

How are applications evaluated for competitive funding?

RBDG applications compete at the state office level, which are dependent on appropriations.

All applications are evaluated based on:

- Evidence showing job creation to occur with local businesses;
- Percent of nonfederal funding committed to the project;
- Economic need in the area to be served;
- Consistency with local economic development priorities;
- Experience of the grantee with similar efforts; and
- Other factors described in the current Notice of Solicitation of Applications (NOSA), if one is published.

How do we get started?

Applications are accepted through USDA Rural Development's **local or State offices** once per year.

Applicants are advised to view program information specific to your **local or State office** to learn about local application timelines, concept paper requirements, etc.

Grant awardees will need to complete required paperwork and comply with the terms and conditions of the award.

Contact your **local or State office** for details.

Who can answer questions?

Contact your **local office**.

What governs this program?

- Basic Program – **7 CFR Part 4280, Subpart E**
- This program is authorized by the Consolidated Farm and Rural Development Act (ConAct)

What governed the predecessor programs of RBEG and RBOG, as well as all awards given before FY 2015?

- RBEG Basic Program - **RD Instruction 1942-G**
- RBOG Basic Program - **7 CFR Part 4284**
- This program was authorized by the Consolidated Farm and Rural Development Act (ConAct)

Why does USDA Rural Development do this?

This program provides grants for rural projects that finance and facilitate development of small and emerging rural businesses, help fund distance learning networks, and help fund employment related adult education programs. To assist with business development, RBDGs may fund a broad array of activities.

NOTE: Because citations and other information may be subject to change please always consult the program instructions listed in the section above titled "What Law Governs this Program?" You may also contact **your local office** for assistance. You will find additional forms, resources, and program information at www.rd.usda.gov. *USDA is an equal opportunity provider, employer, and lender.*

Intermediary Relending Program

What does this program do?

Provides low-interest loans to local intermediaries that re-lend to businesses and for community development projects in rural communities.

Who may apply for this program?

The following are eligible to be an intermediary lender:

- Nonprofits and cooperatives
- Federally recognized Tribes
- Public bodies

The following are eligible to apply for a loan from the intermediary lender as an ultimate recipient:

- Ultimate recipients may be individuals, public or private organizations, or other legal entities, given that:
- Majority ownership is held by US citizens or permanent residents.
- The applicant owes no delinquent debt to the Federal Government.
- The applicant is unable to obtain affordable commercial financing for the project elsewhere
- Are located in an eligible rural area - **Check Eligibility**
- The applicant has no legal or financial interest or influence in the intermediary

Are there other requirements?

Intermediaries must have:

- Legal authority to operate a Revolving Loan Fund (RLF).
- A record of successfully assisting rural businesses and communities, normally including experience in making and servicing commercial loans.
- The ability to provide adequate assurance of repayment of the loan.

How much funding is available to intermediaries?

- Up to \$2 million for the first financing (set through the NOSA process).
- Up to \$1 million at a time thereafter.
- Total aggregate debt is capped as defined by the funding notice.

What are the terms for the intermediary?

- Interest rate is fixed at 1%
- Maximum term is 30 years
- Interest-only payments may be permitted for the first 3 years.

What is the maximum loan amount available to ultimate recipients?

- \$250,000; or
- 75% of the total cost of the ultimate recipient's project for which the loan is being made, whichever is less.

Portfolio: No more than 25 percent of an IRP loan approved may be used for loans to ultimate recipients that exceed \$150,000. This limit does not apply to revolved funds.

What are the rates, terms and payment structure on the loan to the ultimate recipient?

These are set by the intermediary in an amount sufficient to cover the cost of operating and sustaining the revolving loan fund.

Intermediary Relending Program

How may funds be used?

- The acquisition, construction, conversion, enlargement, or repair of a business or business facility, particularly when jobs will be created or retained
- The purchase or development of land (easements, rights of way, buildings, facilities, leases, materials)
- The purchase of equipment, leasehold improvements, machinery, or supplies
- Start-up costs and working capital
- Pollution control and abatement
- Transportation services
- Feasibility studies and some fees
- Hotels, motels, convention centers
- Education institutions
- Aquaculture based rural small business
- Revolving lines of credit as described in **7 CFR Part 4274.314**

NOTE: ineligible loan purposes are listed in the Code of Federal Regulations **7 CFR Part 4274.319**

How can an organization become an intermediary lender?

Each year, Congress provides program funding as called for in the federal budget. Organizations interested in becoming RLF lenders through IRP are encouraged to review the online IRP Lender Training and contact USDA Rural Development's **local office**.

What is an eligible area?

- Rural areas outside a city or town with a population of less than 50,000
- Urbanized areas near a city of 50,000+ may not be eligible

- The borrower's headquarters may be based within a larger city so long as the project service area is located in an eligible rural area
- The lender may be located anywhere

Check eligible addresses for Business Programs

How do we get started?

Please reach out to your **state office** for additional information and to apply for the Intermediary Relending Program.

Who can answer questions?

Intermediaries and ultimate recipients can contact an IRP intermediary lender serving your area. You may also contact your local office for assistance.

What governs this program?

- Basic Program – **7 CFR Part 4274**
- Loan Servicing – **7 CFR Part 4287**
- This program is authorized by the Food Security Act of 1985, Pub L. 99-198 (1985 Farm Bill)

Why does USDA Rural Development do this?

The purpose of the IRP program is to alleviate poverty and increase economic activity and employment in rural communities. Under the IRP program, loans are provided to local organizations (intermediaries) for the establishment of revolving loan funds. These revolving loan funds are used to assist with financing business and economic development activity to create or retain jobs in disadvantaged and remote communities. Intermediaries are encouraged to work in concert with State and regional strategies, and in partnership with other public and private organizations that can provide complimentary resources.

NOTE: Because citations and other information may be subject to change please always consult the program instructions listed in the section above titled "What Law Governs this Program?" You may also contact **your local office** for assistance. You will find additional forms, resources, and program information at www.rd.usda.gov. *USDA is an equal opportunity provider, employer, and lender.*

7 – Information

Main Street Design Workshop

RANGELY
COLORADO

Rangely Main Street Beautification Plan

WHEN? Thursday, June 27 – Workshop from **6:00 to 8:00 pm**
Light refreshments will be provided.

WHERE? CNCC Weiss Conference Room

WHY? Help us “Vision” the potential for Main Street
We need your input for what Main Street could look like!

WHO? Rangely residents, business owners & everyone who has an interest in downtown enhancement.

WHAT? To identify best uses, amenities and character for Main Street and the Gateway east of Town.



MARK YOUR CALENDAR – PLAN TO ATTEND – EVERYONE WELCOME!

Rangely, CO Gateway & Main Street Beautification Kick-Off & Design Meeting

June 27, 2019 – 6:00 to 8:00pm
CNCC Weiss Conference Room

Agenda

Welcome & Introductions – (5 min)

1. Welcome
2. About University Technical Assistance (UTA) Program & CO Center for Community Development (CCCD)

Project Scope Overview – (5 min)

1. Recap of Project Scope
2. Project Area Map and description

Main Street Streetscapes Concepts – (15 min)

1. What is Streetscaping and what does it look like?
2. Objectives of Streetscaping
3. What does Streetscaping do for Downtown
4. Elements of Streetscaping

5. **Activity:** Questionnaire and Discussion (30 min)

East End Town Gateway Concepts – (10 min)

1. What does the gateway need to do and how should it do that?
2. Goals and Objectives of an effective town gateway
3. Design theme, elements and materials for the design

4. **Activity:** Questionnaire and Discussion (15 min)
 - a. Gateway Example Imagery

Main Street Charrette Activity – (20 min)

1. Break into small groups
2. Think graphically to identify design elements
3. **Activity:** Group design charrette and summary (20 min)

Next Steps

1. Develop design alternates from discussion and questionnaire responses
2. Schedule presentation of design alternates for feedback to refine design

Lisa Piering

Subject: Aviation Road Show

Lisa,
Here is some information for you regarding the Aviation Road Show. The Aviation Road Show is where folks from Manufacture's Edge in partnership with the Colorado Space Business Roundtable travel around the State of Colorado visiting different locations for manufacturing and aviation based communities. With that said, Rangely is on their agenda for Tuesday, July 9. Below is the agenda for their day in Rangely. We would like to invite the Town Council/Mayor to attend any and all components on this event. If you can only attend the lunch that would be wonderful as well. If you have any additional questions regarding this event please feel free to contact Keely Winger (970) 675-3219 or keely.winger@cncc.edu

Tuesday, July 9

0830-0930	Drive from Meeker to Rangely
0930-1130	Tour Aviation Flight Program Hangar & Flights
1130-1230	Lunch/Drone Exhibition?/Student Panel?
1230-1400	Tour Aviation Maintenance Program Facility at CNCC
1400	Depart Rangely

Lisa – thank you for spreading this word regarding this event! I will be getting together a formal invitation here soon and will send it your way.

Keely Winger

Executive Assistant to the President
Colorado Northwestern Community College
Office: (970) 675-3219
Fax: (970) 675-5046
Email: Keely.Winger@cncc.edu

