



Town of Rangely

RDA Packet

February 15, 2018 @ 7:30am



1 – Agenda



GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor

AGENDA
RANGELY DEVELOPMENT AGENCY (RDA)
Town of Rangely Conference Room
*** February 15, 2018 @ 7:30 a.m. ***

Brad Casto, Chairman

Tim Webber – Vice Chair
Karen Reed
Konnie Billgren
Treasurer – Lisa Piering

Jason Krueger
Sarah Nielsen
Andrew Key

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Joyce Key
Library District Board Representative – Sandy Payne
RJCD Board Representative – Ron Granger
Rio Blanco Water Conservancy Dist. – Tim Winkler
Rangely District Hospital – John Payne

- a. Call to Order
- b. Roll Call
- c. Minutes of Meeting
 - a. Discussion and Action to approve the January 18, 2018 minutes
- d. Changes to the Agenda
- e. Public Input
- f. Old Business
 - a. F&D LLC activity update and 1/19/2018 meeting update - Tim Webber
 - b. Discussion & Update on insurance and courtesy car update – Jason Krueger
 - c. Call Center Update with attachments - Kelby Bosshardt
 - d. Avionics Specialist with attachment – Kelby Bosshardt
 - e. Paul Bennidito – Engagement Letter for the review and update of the Urban Renewal Plan
- g. New Business
 - a. Discussion and Action to approve the Preliminary December 2017 Financials
- h. Information
- i. Adjourn

3 – Minutes

MINUTES
RANGELY DEVELOPMENT AGENCY (RDA)
Town of Rangely Conference Room
*** January 18, 2018 @ 7:30 a.m. ***

Brad Casto, Chairman

Tim Webber – Vice Chair
Karen Reed
Konnie Billgren
Treasurer – Lisa Piering

Jason Krueger
Sarah Nielsen
Andrew Key

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Rio Blanco County Commissioner – Jeff Rector
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Rangely District Hospital – John Payne

- a) Call to Order
- b) Roll Call – Brad Casto, Tim Webber, Konnie Billgren, Jason Krueger, Sarah Nielsen, Andrew Key, Jeff Rector, Sandy Payne, Ron Granger, John Payne, Vincent Wilczek present – Karen Reed absent
- c) Approval of Minutes of November 16, 2017 Motion to approve the minutes of November 26, 2017 made by Tim Webber, seconded by Jeff Rector, motion passed
- d) Changes to the Agenda - None
- e) Public Input - None
- f) Old Business
 - a. MRO - F&D International LLC activity - Tim Webber – We are having a work session tomorrow morning at 8 or 830, for an hour and half with Mr. Ficken; he mentioned he would like to discuss more about the 145 program, along with personnel from CNCC. We will find out more information and report in the February board meeting.
 - b. Call Center Recruitment activity - Peter Brixius said he spoke with Kelby Bosshardt with Better City a few days ago about the Call Center activity; he indicated that Journey Front is comparing the Rangely survey with a global data set to find the best fit for our skill sets in Rangely and how they align with different call center needs, focusing on small to mid-side operators. They are trying to make a Colorado connection and also to see if the companies would be willing to relocate because of business activities that would help make Rangely more attractive to them and be sensitive to our workforce
 - c. Avionics Specialist activity – Ron Granger/Jason Kruger/David Boles – We have nothing to report from CNCC. Peter noted that Jerry Stooksberry had been contacted by Kelby and he

is waiting to receive quotes for avionics testing stations from different vendors, and he will forward on once he receives information. He is asking that vendors include their education discounts since these will be targeted towards CNCC. Jerry is still very interested in other aspects of collaboration, an apprenticeship program, UAV's and AWOS system. Peter said he believed David Boles has had some conversations with him. Jerry S. will hopefully be freed up soon so we may want him to have him come back at our next month's board meeting.

g) New Business

- a. Discussion and Action to approve the November 2017 Financials – Peter noted we are waiting on reimbursements for the 5S station Motion to approve the November 2017 Financials made by Konnie Billgren, seconded by Sarah Nielsen, motion passed
- b. Updates from Keely Winger regarding the Colorado Small Business Development Center (SBDC) – Updates on the Business Improvement Loan Project (Low Interest /Co-Signatory) Upcoming workshops, government contracting and take your business online Keely updated the group that Rio Blanco County was recently been awarded the Certified Small Business Community Award through the Colorado Small Business Development Center (SBDC). Small businesses in Rio Blanco County now have easier access to resources through the Colorado SBDC. This designation ensures that the services offered by the SBDC are available to the businesses here. We have offices located in Meeker and Rangely and are collaborating with the Chambers, town governments, CNCC and other partners. SBDC provides no-cost, confidential business advising services to small business owners and entrepreneurs in every stage of business development and growth in the State of Colorado. Some of our services include low cost training, free one-on-one consulting, technical assistance, networking events, start-up assistance, and assistance with access to capital, government contracting assistance, and much more. We have some upcoming workshops in the next few months regarding Government contracting;
 - i. How to sustain your business/business planning and taking your business online
 - ii. How to have an online presence.
 1. Keep your eye out for additional information regarding these events.
- c. Reflect on the December 5th meeting discussion, emails to Brad Casto and next steps. Brad did not see too many emails, he had a few questions about emails from the lawyer. Tim said that he had one issue that had come up at the airport when talking with Jason. We need a courtesy car at the airport whether it be a new one or a used one, it would be a step in the right direction. Tim asked if anyone has any suggestions. Ron Granger said that they would check their fleet and see what we can do. Brad said that we also need someone to service and keep it in operable condition. Joyce asked who would be in charge fueling, maintenance and insurance. Konnie asked if we need to have personnel who would chauffeur people around. Tim Webber felt that the Town or CNCC could possibly take on the insurance or possibly the RDA/RDC could purchase a car. Peter indicated that the Town could take on maintenance and other expenses but our insurance would only cover employees of the Town. Jason indicated usually the airport covers the courtesy cars insurance. Ron asked if Jason could call a few of the airports and find out who takes care of the insurance. Both CNCC and the Town said insurance could be problematic. Jeff and Katelin indicated that they have a third party vendor who takes care of the airport car in Meeker. Brad ask that we make this an agenda item to discuss at the next meeting

Peter asked if we should talk about the organization of the RDA. Peter talked to Paul Benedetti about the different avenues you can take if you want to pursue moving the organization of the authority to the Town Council. The first step to that transfer has to be put on the ballot at a regular election. There are other steps that can be taken that include dissolving the board and re-establishing by Ordinance. Speaking about the airport we really do not gain anything by using TIF. If we are going to try and use TIF we should only take the property that is going to be used for the hanger and any improvements for the hanger would be used for a TIF FBO/MRO Maintenance Facility. Does everyone understand that? Joyce Key asked can we proceed and go forward with TIF if our organizational structure is not updated. Peter said we would probably hire Paul and get that property designated as such. Joyce said that if we cannot turn this over to the Town Council then we have a little time to go forward. – The group consensus was to take time and get the organizational structures revised legally and then make those decisions later in the year. Brad asked that Peter will look into updating the documents with Paul and report back to the board on the cost.

h) Information

- a. Better City Contract Extension 2018 – Peter reported that has been fully executed through July 2018 which includes the data center and call center
- b. Email of December 5th Bullet Points - no comments
- c. Façade and Business Improvement Grant Recap – Peter reviewed the existing grants. John Payne asked if the detail included the last reimbursement request, Lisa indicated that yes it did.

Peter said on future projects, grocery store coop we haven't really discussed moving forward with any meetings. Brad asked if we should schedule a meeting, Konnie said she believes that we should. Sandy felt we should know more and understanding about the feasibility of bringing in a coop before we move forward with this step. Brad emailed a Coop initiative on how to move forward which included some coaching materials and best practices, so that might be a first step. Brad indicated he would get that out to everyone

Katelyn Cook said that start up Colorado will come in and present a workshop on how to start building and supporting a co-working space including all the things we would need to get one going. We will do a survey to see what the need is and who will be interested in participating in mid-February or March. Brad asked how you get a survey out there to the people or businesses are interesting that in this type of space. Katelyn said that can be challenging but they are going to set up some tours of some existing spaces on the Western Slope. Jeff said that each co-working space has specific targets so we need to identify what would work for Rangely. Peter asked if one coworking space can be fairly collaborative to accommodate different types of businesses and how the security is handled. Katelyn said you can design spaces that have open area's with some room for private offices as well, many of the offices they looked at use a key card system so they would have access. Jeff said there are onsite personnel that offer assistance and monitor the space. Joyce Key said that she has never seen a coworking space but she could see a need for a space where students could do testing. CNCC sends a large group to Denver and Salt Lake every year to complete testing when we could possibly see a Procter get setup and they could be certified to take these tests here locally. There are thousands of dollars we lose every year because

we cannot take these tests locally. Sandy said there may be another group through the home school children that would use this type of service. Konnie said we could market for these types of services to other communities. Peter said that could possibly fund the coworking space.

- i) Adjourn – Brad asked that we move out of the RDA meeting and into the RDC meeting.

6 – Old Business

Rangely CO. Workforce Analysis

Prepared for: Better City (01/22/2018)



Better City, in partnership with Journeyfront Inc., conducted a community assessment with the town of Rangely Co. to look at the vocational interests, personal values, personality traits, and workplace competencies in order to ascertain possible industries, companies, and/or professions that might expand in the area.

Participant Details

Participants: 51
Median Age: 41
Age Range: 17-81
Male: 31%
Female: 69%

Key Personal Attributes

- Predominately High Female Respondents
- Primarily Interested in work that let's them work directly with others and attain a type of leadership/supervisory role while increasing one's knowledge in a given area
- Highly value work life balance above and beyond any other value
- They view themselves as adept in integrity, reliability, & professionalism who support their colleagues
- They are life long learners who focus on customers and are adept problem solvers

Vocational Interests – What Someone Likes Doing For Work

Vocational interests have been shown to be correlated with higher job satisfaction and increase job performance

1

SE/ES - Overall, participants tended to score high on the Social and Enterprising. This profile is consistent with individuals who enjoy working directly with others, particularly in business contexts.

2

IC/CI - The second prominent profile was a combination of the Investigative and Conventional. These individuals tend to prefer an environment that is somewhat structured and prefer routine while also learning/researching new information.

Using a comprehensive database of occupational profiles that incorporates the work interest model employed by Journeyfront, the following tables were generated as possible professions and industries that may be suitable for individuals living in the Rangley, CO region.

SE/ES

- Transportation Attendants, Except Flight Attendants
- Loan Officers
- Customer Service Representatives
- Patient Representatives
- First-Line Supervisors of Retail Sales Workers
- Social and Human Service Assistants
- Hotel, Motel, and Resort Desk Clerks
- Credit Counselors
- Interviewers, Except Eligibility and Loan
- Human Resources Specialists
- New Accounts Clerks
- Insurance Sales Agents
- Order Clerks
- Labor Relations Specialists
- Receptionists and Information Clerks
- Loan Counselors
- Reservation and Transportation Ticket Agents and Travel Clerks
- Lodging Managers
- Statement Clerks
- Meeting, Convention, and Event Planners
- Switchboard Operators, Including Answering Service
- Personal Financial Advisors
- Concierges
- Public Relations Specialists
- Eligibility Interviewers, Government Programs
- Farm and Home Management Advisors
- Human Resources Assistants, Except Payroll and Timekeeping

IC/CI

- Electromechanical Equipment Assemblers
- Molding, Coremaking, and Casting Machine Setters, Operators, and Tenders, Metal and Plastic
- Desktop Publishers
- Medical Equipment Repairers
- Home Appliance Repairers
- Maintenance and Repair Workers, General
- Business Intelligence Analysts
- Search Marketing Strategists
- Risk Management Specialists
- Technical Writers
- Budget Analysts
- Clinical Data Managers
- Database Administrators
- Financial Analysts
- Insurance Underwriters
- Logistics Analysts

SC

- Customer Service Representatives
- First-Line Supervisors of Personal Service Workers
- Personal Care Aides
- Human Resources Assistants, Except Payroll and Timekeeping
- First-Line Supervisors of Retail Sales Workers
- Credit Counselors
- Interviewers, Except Eligibility and Loan
- Equal Opportunity Representatives and Officers
- New Accounts Clerks
- Human Resources Managers
- Order Clerks
- Loan Counselors
- Receptionists and Information Clerks
- Compensation and Benefits Managers
- Reservation and Transportation Ticket Agents and Travel Clerks
- First-Line Supervisors of Non-Retail Sales Workers
- Statement Clerks
- Human Resources Specialists
- Switchboard Operators, Including Answering Service
- Insurance Sales Agents
- Telephone Operators
- Labor Relations Specialists
- Eligibility Interviewers, Government Programs
- Meeting, Convention, and Event Planners
- First-Line Supervisors of Office and Administrative Support Workers
- Personal Financial Advisors

Personal Values – What Someone Values in their Work

Personal values are what people value most in their day to day job. Individuals tend to be more satisfied in their jobs when their top personal values are met.

1

Work Life Balance

The ability to have a personal life outside of work

2

Purpose

Finding purpose and meaning in one's work

3

Connectedness with Peers

Feeling intimately connected with peers and management at work

Although the NVS corresponds with the values ranking presented below, it shows that **Work-Life Balance is 533% more important** than Purpose or Connectedness with Peers. Additionally, these results suggest that values such as Fun, Leading and Managing Others, or Variety are not highly values by participants.

These results would inform the recruiting strategy for any company seeking to hire and retain workers in the region. For example, highlighting a “fun” work environment may not have the same appeal as would a flextime work schedule. Interestingly, high wages may not be as an important value for participants, however, without socioeconomic data about the region, it is impossible to state why exactly individuals placed a mid-to-lower preference on earning potential.

Personal Competencies

Personal competencies are a persons ability to do something successfully or efficiently. Each competency was assessed by asking the respondents what they think they are best at.

- 1**
Integrity
Displaying strong moral principles and work ethic
- 2**
Reliability
Displaying responsible behaviors at work
- 3**
Initiative
Demonstrating a commitment to effective job performance by taking action on ones own, independent of others
- 4**
Professional
Maintaining a professional presence
- 5**
Customer Focused
Efficiently and effectively addressing the needs of clients/customers

Values	Mean (SD)	Net Comp. Score	Values	Mean (SD)	Net Comp. Score
Integrity	8.52 (1.20)	37	Checking, Examining, and Recording	6.86 (1.85)	18
Reliability	8.70 (1.45)	35	Working with Tools & Technology	6.74 (1.71)	17
Lifelong Learning	7.99 (1.36)	33	Creativity	6.68 (2.08)	15
Professionalism	7.87 (1.47)	31	Clarifying Roles & Objectives	6.57 (2.26)	15
Customer Focus	7.93 (1.69)	30	Monitoring Work	6.33 (2.18)	13
Initiative	7.93 (1.60)	30	Strategic Planning & Action	6.27 (2.17)	13
Reading	7.87 (1.81)	29	Determination	7.69 (1.33)	11
Problem Solving & Decision Making	7.51 (1.36)	29	Technology	6.45 (2.20)	11
Adaptability	7.45 (1.58)	28	Persuasion	6.27 (1.98)	11
Supporting Others	7.22 (1.92)	27	Delegating	6.03 (2.06)	9
Teamwork	7.69 (1.92)	26	Monitoring & Controlling Resources	6.03 (2.31)	8
Planning & Organizing	7.63 (1.81)	26	Managing Conflict & Team Building	6.03 (2.31)	8
Interpersonal Skills	7.28 (1.67)	25	Physical	5.97 (1.75)	7
Health & Safety	7.28 (1.75)	24	Networking	5.91 (1.95)	7
Motivating & Inspiring Others	7.04 (2.10)	24	Business Fundamentals	5.97 (2.04)	5
Critical & Analytical Thinking	6.98 (2.17)	22	Staffing	5.74 (2.14)	5
Communication	7.16 (1.94)	21	Entrepreneurship	5.68 (2.53)	4
Innovative Thinking	7.04 (1.74)	21	Mathematics	5.91 (2.27)	3
Writing	7.22 (1.99)	20	Preparing & Evaluating Budgets	5.56 (2.64)	2
Informing	6.74 (2.14)	20	Developing an Organizational Vision	5.44 (2.25)	1
Scheduling & Coordinating	6.80 (1.71)	19	Science	5.44 (2.12)	-3
Developing & Mentoring	6.68 (2.01)	19	Art	5.09 (2.50)	-7

Respondents view themselves as having integrity, being reliable, initiative taking, professional, adaptable, and customer focused. They may be good problem solvers and supportive of one another while at work.

Respondents may need help with more business leadership and operations as well as office administration. Based on these results, it is likely that they may be good at executing the vision and tasks set out by others rather than create or develop these components by themselves.

QUESTIONS

STORY BY DALE SMITH

Pittsburgh Institute of Aeronautics

Forbes ranks PIA as top two-year school for technical trades in U.S.

Avionics News recently spoke with Steven Sabold, director of marketing and information technology for the Pittsburgh Institute of Aeronautics to learn how the institution is meeting the need to educate the industry's next generation of avionics technicians.

Avionics News: The Pittsburgh Institute of Aeronautics has a historical and interesting 90-year history. Please tell us about it.

Sabold: Glenn Curtiss and Orville Wright first opened the school in 1927 as part of the Curtiss-Wright Flying Service, which offered aircraft sales and flight training. In 1929, August G. Becker, who managed the organization for the Curtiss-Wright Corp., leased the operations at Bettis Airport in Pittsburgh and purchased the school and its facilities.

As president, Becker changed the name of the school to the Pittsburgh Institute of Aeronautics that same year. Under the direction of Becker, the activities of the school changed from selling airplanes to repairing and maintaining them.



Ever since, we've specialized in providing aircraft maintenance training. We have conducted some flight training – mostly with a program for the U.S. Air Force. Basically, we've held true to our beginnings on the maintenance side of things.

Avionics News: Please tell us about your avionics program.

Sabold: Along with the usual training on airframes and engines, students in our aviation maintenance technology program are exposed to more avionics training than is required by the Federal Aviation Administration

for Part 147 training.

We started our aviation electronics technology program in the early 1980s. Today, PIA's AET program is 21 months in length and includes an Associate in



Specialized Technology and the acquisition of the FCC general radiotelephone license.

The AET program concentrates on advanced avionics. Our industry advisory committee has told us that they need technicians who can accurately troubleshoot and diagnose problems with today's sophisticated avionics and electrical systems. That's what our AET program has been created to do.

To meet the current needs of the industry, we get deep into the systems, even down to learning some of the basic component level systems such as how to identify resistors and AC-to-DC power conversion – it's well out of the scope of typical avionics technician training.

We understand, and so do our advising companies, that a lot of times when you are working on a modern airplane, the technicians are only going to be replacing components and not repair them. But knowing how the systems and components work certainly helps them troubleshoot systems when they understand what the

real problem is. Our graduates come out as much more competent technicians.

Avionics News: How many students have you graduated?

Sabold: Since 2005, there have been 286 graduates from our AET program.

Avionics News: Where do you see your program in five years?

Sabold: We see the enrollment for all our programs increasing for a number of reasons: The biggest is an increasing awareness by the public and by high school career counselors of the value of a two-year technical degree. These "skill jobs" are becoming more popular as people realize you don't need a four-year degree to get a good-paying job.

Continued on following page



TRAINING TOMORROW'S TECHNICIANS

Continued from page 59

Recently, *Forbes* magazine for the first time ranked the top two-year technical/trade schools in the country, and Pittsburgh Institute of Aeronautics ranked at the top of the technical two-year trade schools. We are very proud of that.

Avionics News: How are you preparing students to become technicians and satisfying the increasing demand of the advanced technology fields in avionics, unmanned aircraft systems and aircraft electronics?

Sabold: PIA depends upon our program advisory committee for recommendations concerning the needs of technicians entering the industry. Again, troubleshooting skills is always mentioned at the top of the list as a skill that is lacking. PIA prepares its students for careers in aviation electronics by incorporating troubleshooting activities into lab and shop projects. This helps develop a better understanding of the components and the systems studied.

Avionics News: How are you doing things differently to keep up with technological advancements? What is new and exciting in your curriculum?

Sabold: We continuously are looking to upgrade our equipment to keep up with industry standards. Most recently, we have updated our digital electronics trainers, instituted computer-based simulation software and updated our fiber-optic course. This new equipment allows us to do training that is far beyond the basic skills.

Avionics News: How is your program set up? Part 147 with avionics, stand-alone avionics, degree program, certificate program?

Sabold: We offer a stand-alone avionics program with an Associate in Specialized Technology. Students also must test and receive their FCC GROL. While a Part 147 program is offered at PIA, it is a separate program. Many graduates from the AET program also decide to complete the aviation maintenance technology program to be more qualified in the eyes of the modern aviation employer.

Avionics News: Where are your graduating students being placed? Are many taking jobs outside of aviation?

Sabold: Typically, graduates are finding employment in small local avionics shops such as Quality Aviation Instruments and Liberty Electronics. Due to the lack of interest from the majority of our AET graduates who do have their A&P to move outside the Pittsburgh region, some students have accepted work in the non-aviation sector.

One company that has hired several of our graduates is Micron Technology in Virginia. The company makes computer memory and has hired our graduates to maintain the robotics in its factory. Our graduates have the ideal skills needed to do this kind of work.

Avionics News: What is the typical yearly salary of one of your graduates?

Sabold: Average starting salary for AET graduates who do not have their A&P is currently around \$35,505.60. However, graduates usually find that once they get their foot in the door and acquire a bit of experience, this rate, along with the availability of overtime, can increase quickly, allowing for a nice quality of life. According to the Bureau of Labor Statistics, the median annual wage for avionics technicians in 2016 was \$60,720.

Avionics News: Do you partner with local industry, and if so, how is it working?

Sabold: PIA is currently in the infancy stages of a partnership with Delta TechOps. The company recognizes the need for technicians now and going forward in the future, so it interviewed aviation schools across the country. More than 100 criteria were used in Delta's selection process, including equipment and facilities, level of hands-on-training and quality of teaching. We are proud that all four of PIA's campuses were selected to be part of the program.

The Delta TechOps program is not only about training technicians today, but a big part of the program is to find ways to attract younger students into the aviation industry on an ongoing basis. Finding skilled technicians is a need that is not going away.

Once Delta attracts these new students, the company needs training that will increase the skills and quality of the technicians entering the workforce right out of school. It doesn't want to continually retrain new hires, as it often must do now.

Avionics News: Why are students coming to your

school? Do you have any programs to actively attract new avionics students?

Sabold: Students are typically drawn to PIA out of an interest in aviation. Recently, the need for skilled technicians in the aviation industry has been getting some much-needed publicity. Prospective students are excited about the opportunity of a short training period and a stable, well-paying career when they graduate.

Avionics News: What are you hearing from industry on your placements and your programs about the skill levels of your graduates?

Sabold: While PIA is hearing positive feedback concerning graduates in the workplace, there is one trend that is quickly increasing. More companies are requiring avionics technicians to have their A&P. This has led many students to take both the aviation electronics technology program and the aviation maintenance technology programs at PIA. □

For more information about the Pittsburgh Institute of Aeronautics, visit pia.edu.

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 EXPIRE DATE: 02/21/18
 TERMS: MC/VISA/AMEX
 QUOTED BY: MARK/
 markg@edmo.com

QUOTE# 257752

QUOTE TOTAL:
\$ 30,134.39

METHOD: EMAIL
 TO: markg@edmo.com
 CONTACT: RAY GREGG
 BY: MARK

QTY ORDERED	EDMO STOCK NUMBER	MANUFACTURER'S PART NUMBER & DESCRIPTION	DELIVERY	UNIT PRICE	TOTAL AMOUNT
1 EA	IFR-4000	72418 IFR-4000 Nav-Comm Test Set/100-250 Volt ; COUNTRY OF MANUFACTURE:US;SCHEDULE B CODE:9030.40.0000;ECCN:7B994;OLD MFG #:4000;SAP:72418;NSN:6625-01-516-4656 LIST PRICE: \$13091.00 *Special Order: Non-Cancellable/Non-Returnable. Also, If this is a scheduled order, schedule may not be changed. Note: Pre-Payment MAY be required on certain items.	IN STOCK	\$12,436.00/EA	\$12,436.00
1 EA	4000-OPT1	83402 ELT Option for IFR-4000; COUNTRY OF MANUFACTURE:US;SCHEDULE B CODE:9030.40.0000;ECCN:7B994;OLD MFG #:4000-OPT1;SAP:83402 LIST PRICE: \$1590.00 *Special Order: Non-Cancellable/Non-Returnable. Also, If this is a scheduled order, schedule may not be changed. Note: Pre-Payment MAY be required on certain items.	IN STOCK	\$1,511.00/EA	\$1,511.00
1 EA	IFR-6000	72422 IFR-6000 Transponder DME Ramp Test Set/100-250 Volt ; COUNTRY OF MANUFACTURE:US;SCHEDULE B CODE:9030.40.0000;ECCN:7B994;OLD MFG #:6000;SAP:72422;NSN:6625-01-069-5582 LIST PRICE: \$13489.00 *Special Order: Non-Cancellable/Non-Returnable. Also, If this is a scheduled order, schedule may not be changed. Note: Pre-Payment MAY be required on certain items.	IN STOCK	\$12,815.00/EA	\$12,815.00
1 EA	6000-OPT3	83411 ADS-B Option for IFR-6000 and IFR-6015; COUNTRY OF MANUFACTURE:US;SCHEDULE B CODE:9030.40.0000;ECCN:7B994;OLD MFG #:6000-OPT3;SAP:83411 LIST PRICE: \$3180.00 *Special Order: Non-Cancellable/Non-Returnable. Also, If this is a scheduled order, schedule may not be changed. Note: Pre-Payment MAY be required on certain items.	IN STOCK	\$3,021.00/EA	\$3,021.00
1 EA	IMPORTANT	N/A READ COMMENTS BELOW!!; COUNTRY OF MANUFACTURE:US;SCHEDULE B CODE:0000.00.0000;ISBN:TEST	IN STOCK	\$0.00/EA	\$0.00

QUOTE COMMENTS

FACTORY NEW WITH 2 YEAR MFR WARRANTY

TERMS & CONDITIONS

- Freight Calculation based on 3 Boxes with an Average weight of 20Lbs per box shipping via FEDEX: GROUND
- PRICES PRECEDED WITH AN ASTERISK (*) ARE SALE PRICES
- UNLESS A RESALE CERTIFICATE IS ON FILE WITH EDMO, TAXES WILL APPLY IN THE FOLLOWING STATES: CA WA
- NOTE:** EXCLUDING SALE ITEMS, QUOTATION IS VALID UNTIL 02/21/18



EDMO Distributors, Inc.
12830 E Mirabeau Pkwy
Spokane, WA 99216
(509)535-8280 FAX (509)535-8266
(800)235-3300 FAX (800)828-0623

QUOTE# 257752

QTY ORDERED	EDMO STOCK NUMBER	MANUFACTURER'S PART NUMBER & DESCRIPTION	DELIVERY	UNIT PRICE	TOTAL AMOUNT
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	SUBTOTAL:	\$29,783.00
	INSURANCE:	\$281.99
SHIPPING CHARGE -FEDEX: GROUND (Est.):		\$69.40
	TOTAL PRICE	\$30,134.39

FOB ORIGIN(SPOKANE VALLEY)

Shipping charges shown are estimates. Actual charges determined at time of shipment.
(Freight Calculation based on 3 Boxes with an Average weight of 20Lbs per box shipping via FEDEX:
GROUND)

*Additional charges/fees may apply for freight, insurance, hazmat, duties, etc.

QUOTE COMMENTS

FACTORY NEW WITH 2 YEAR MFR WARRANTY

TERMS & CONDITIONS

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Paul C. Benedetti

2730 Iliff Street
Boulder, Colorado 80305

Attorney at Law

Telephone: (303) 499-6340
E-mail: paul.benedetti@comcast.net

February 6, 2018

Peter Brixius, Town Manager
Town of Rangely
209 E. Main Street
Rangely, CO 81648

RE: Legal Services Agreement re Urban Renewal Matters in Rangely, Colorado

Dear Mr. Brixius:

This letter confirms our understanding regarding legal services to be provided as special counsel to the Town of Rangely and any related entity empowered to carry out urban renewal projects under the Colorado Urban Renewal Law (collectively, the "Town").

Services to be rendered may include, without limitation, consultation regarding the status of any entity operating as an urban renewal authority (the "Authority") under current law, existing plans, assistance and advice regarding any recommended changes to the organization and operation of the Authority and existing plans; preparation of any documents required to implement any changes agreed upon by required entities, including plans, amendments of existing plans, surveys, establishment of boundaries, tax increment provisions; negotiation and drafting of all required taxing body agreements; review of tax increment calculations, projections and impact reports; drafting and review of notices, resolutions and other documents and agreements related to plans and projects; attendance at meetings; legal research; telephone conferences; office conferences; correspondence and memoranda; coordination and communication with other counsel, consultants, and the Town; and any other services mutually agreed to by the parties, including services related to redevelopment and reimbursement agreements. This agreement is not intended to cover certain specialized services such as those of bond or metropolitan district counsel.

My fees are \$250.00 per hour. All services will be provided by me. The time to be charged will be recorded and billed in one/tenth hour increments. In addition, I will be reimbursed for actual costs of such items as lodging (if required), unusual copy charges, or delivery and courier fees. These costs will be paid by this firm and reimbursed by you or sent to you for direct payment. I do not charge for mileage, gasoline, regular postage, routine copies, or phone expenses.

All fees and expenses will be paid monthly upon receipt by you of an itemized statement. The fees and costs through plan approval are estimated to be \$20,000 to \$25,000, depending on the number of meetings required to achieve required approvals.

This agreement is effective as of February 6, 2018. This agreement may be terminated at any

time by either party upon written notice. If the agreement is terminated, I will be paid the stated hourly fees for services rendered through the date of receipt of the termination notice and any fees required for an orderly transfer of work-in-progress, including reimbursement for costs incurred. If I withdraw from this agreement, I will allow a reasonable time for employment of new counsel, if necessary, and will deliver to you all papers and other property to which you are entitled.

If you agree with the terms and conditions of this letter, please sign a copy as evidence of the agreement by you and return one signed copy to me by e-mail. Thank you.

Very truly yours,

Paul C. Benedetti

PCB/cb

Accepted on behalf of the Town of Rangely and any entity operating as an urban renewal authority under the Colorado Urban Renewal Law as of February 5, 2018.

By: _____
Peter Brixius, Town Manager

7- New Business

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
73-30-100 HOUSING REVENUE	4,275.00	54,893.50	55,000	106.50	99.81
73-30-200 INTEREST EARNINGS CD	.00	112.63	100	(12.63)	112.63
73-30-500 MISCELLANEOUS INCOME	3,099.51	23,848.24	26,000	2,151.76	91.72
TOTAL REVENUES	7,374.51	78,854.37	81,100	2,245.63	97.23
TOTAL FUND REVENUE	7,374.51	78,854.37	81,100	2,245.63	97.23

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
73-40-220 PROF/TECH SERVICES	3,503.32	24,973.70	26,000	1,026.30	96.05
73-40-250 HOUSING MANAGEMENT EXPENSE	3,911.81	47,850.11	45,000	(2,850.11)	106.33
73-40-260 HOUSING MAINT/REPAIRS	335.66	2,206.95	2,000	(206.95)	110.35
73-40-270 UTILITIES	20.64	227.04	200	(27.04)	113.52
73-40-300 MARKETING	.00	1,556.70	1,500	(56.70)	103.78
73-40-301 GRANT EXPENSES	1,375.13	24,720.13	50,000	25,279.87	49.44
TOTAL OPERATING EXPENSES	9,146.56	101,534.63	124,700	23,165.37	81.42
<u>CAPITAL IMPROVEMENTS</u>					
73-40-700 CAPITAL OUTLAY	.00	.00	5,000	5,000.00	.00
TOTAL CAPITAL IMPROVEMENTS	.00	.00	5,000	5,000.00	.00
TOTAL EXPENDITURES	9,146.56	101,534.63	129,700	28,165.37	78.28
TOTAL FUND EXPENDITURES	9,146.56	101,534.63	129,700	28,165.37	78.28
NET REVENUE OVER EXPENDITURES	(1,772.05)	(22,680.26)	48,600-	(25,919.74)	(46.67)

8 – Information