



# Town of Rangely

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*RDC Packet*

*April 19, 2018 Following RDA*



*Photo by Margaret Slaugh*

# 1 – Agenda



## GUIDELINES FOR PUBLIC INPUT

***Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:***

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
  - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
  - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor

AGENDA  
RANGELY DEVELOPMENT CORPORATION (RDC)  
April 19, 2018  
***FOLLOWING RDA MEETING***

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Brad Casto, Chairman

Tim Webber – Vice Chair  
Karen Reed  
Konnie Billgren  
Treasurer – Lisa Piering

Jason Krueger  
Sarah Nielsen  
Andrew Key

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- 1) Call to Order
- 2) Roll Call
- 3) Minutes of Meeting
  - a) Discussion and Action to approve the March 15, 2018 minutes
- 4) Changes to the Agenda
- 5) Old Business
  - a) **Tabled** - Discussion and Action to appoint a Vice-Chairman to the RDC
- 6) New Business
  - a) Discussion and Action to approve the February 2018 Financials
  - b) Trap Club Improvement update – Peter Brixius
- 7) Information
- 8) Adjourn

3 – Minutes

Minutes  
RANGELY DEVELOPMENT CORPORATION (RDC)  
March 15, 2018  
***FOLLOWING RDA MEETING***

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Brad Casto, Chairman

Tim Webber – Vice Chair  
Karen Reed  
Konnie Billgren  
Treasurer – Lisa Piering

Jason Krueger  
Sarah Nielsen  
Andrew Key

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- 1) Call to Order
- 2) Roll Call - Suspended
- 3) Minutes of Meeting
  - a) Discussion and Action to approve the February 15, 2018 minutes – Motion to approve the February 15, 2018 minutes, motion made by Jason Krueger second by Karen Reed, motion passed.
- 4) Changes to the Agenda
- 5) Old Business
- 6) New Business
  - a) Discussion and Action to approve the January 2018 Financials –Motion to approve the January 2018 Financials, motion made by Sarah Nielsen, second by Jason Krueger, motion passed.
  - b) Discussion and Action to accept Tim Webber’s resignation and appoint a Vice-Chairman to the RDC – Motion to accept Tim Webber’s resignation made by Sarah Nielsen, second by Jason Krueger, motion passed. Motion to appoint a Vice-Chairman to the RDC – Tabled until all board members are present.
  - c) Nominations to fill vacancy on the RDC – Motion to nominate Keely Winger to the RDC board made by Karen Reed, second by Sarah Nielsen motion passed.
- 7) Information
- 8) Adjourn

5 – Old Business  
6- New Business

TOWN OF RANGELY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
76-30-300 INTEREST INCOME	11.99	25.27	200	174.73	12.64
76-30-400 MISC INCOME	.00	.00	45,000	45,000.00	.00
TOTAL REVENUES	11.99	25.27	45,200	45,174.73	.06
TOTAL FUND REVENUE	11.99	25.27	45,200	45,174.73	.06

TOWN OF RANGELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

RDC RANGELY DEV CORP FUND

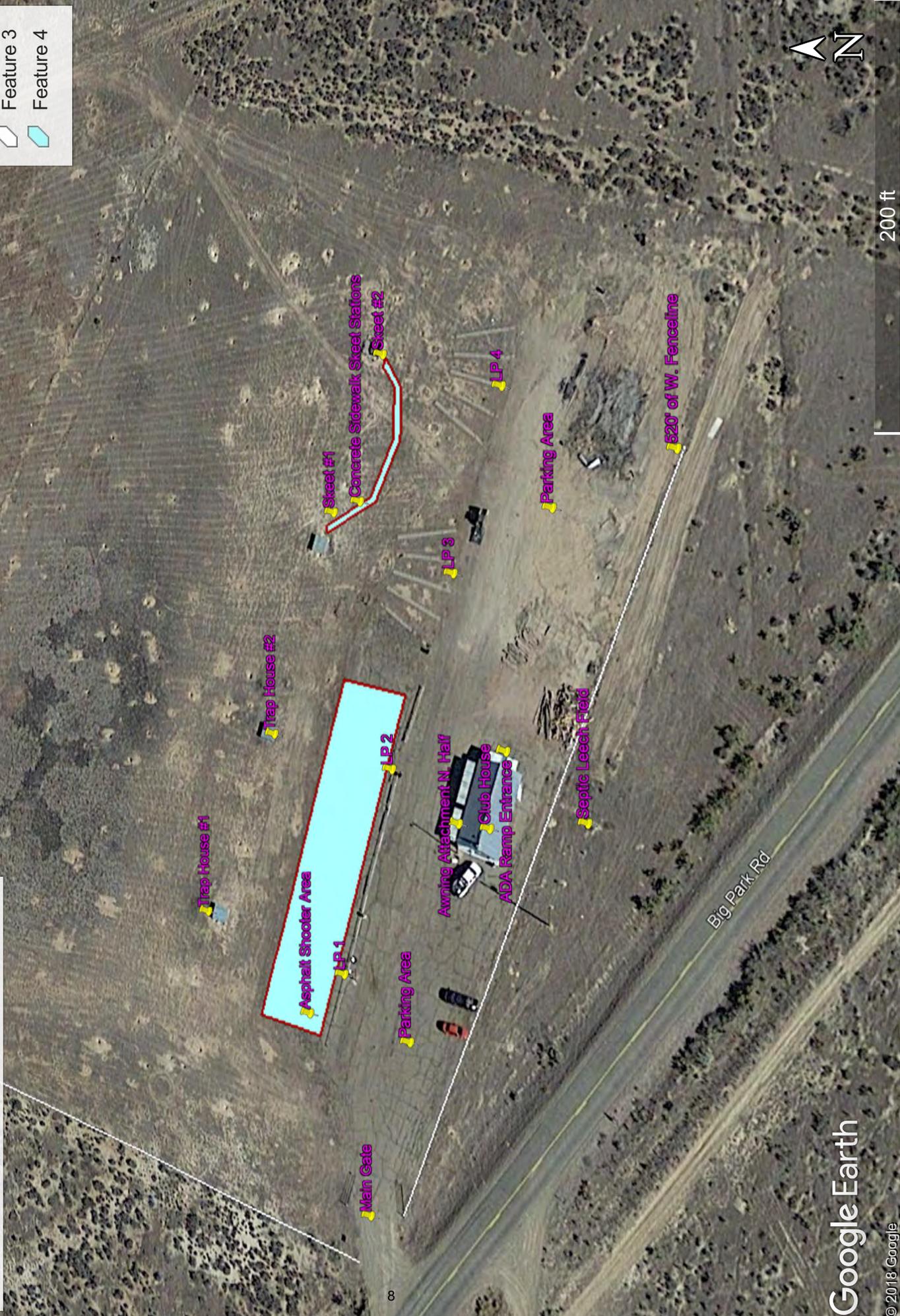
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
76-40-220 PROF/TECH SERVICES	1.09	63.59	3,000	2,936.41	2.12
76-40-301 GRANT EXPENSES	.00	5,750.00	15,000	9,250.00	38.33
<b>TOTAL OPERATING EXPENSES</b>	<b>1.09</b>	<b>5,813.59</b>	<b>18,000</b>	<b>12,186.41</b>	<b>32.30</b>
 <u>CAPITAL IMPROVEMENTS</u>					
76-40-700 CAPITAL OUTLAY	.00	.00	25,000	25,000.00	.00
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>.00</b>	<b>.00</b>	<b>25,000</b>	<b>25,000.00</b>	<b>.00</b>
<b>TOTAL DEPARTMENT 40</b>	<b>1.09</b>	<b>5,813.59</b>	<b>43,000</b>	<b>37,186.41</b>	<b>13.52</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>1.09</b>	<b>5,813.59</b>	<b>43,000</b>	<b>37,186.41</b>	<b>13.52</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>10.90</b>	<b>( 5,788.32)</b>	<b>2,200</b>	<b>7,988.32</b>	<b>(263.11)</b>

# Elks Club Shooting Range

COGA Project Analysis

## Legend

- Feature 1
- Feature 2
- Feature 3
- Feature 4



PROJECT IDENTIFIER	PROJECT DESCRIPTION	RESOURCES	NOTES
Trap House #1	Trap House #1 was blocked up in 2017. It has conduit and wiring to the site. It still requires a formed and poured concrete roof. The thrower has been purchased and is in a conex on site ready to be in stalled and wired. The box needs painting.	Concrete roof to be formed and poured and the cinder block painted. Electrician to wire the thrower. Did not check the doors and security of the box.	
Trap House #2	Trap House #2 is existing and needs a new thrower installed and wired. The box needs painting.	Painting the cinder block walls and concrete roof. Electrician to wire the thrower and check security of the closure on the box. Good Project for COGA members on June 1st.	Paint Only
Low House Skeet #1	This is a new site. Conduit and wiring have been brought to the site. The new thrower is stored onsite. It looks like a design for the stand to hold the thrower has yet to be designed and built.	Jeff Rector is apparently building the stands that would have to be mounted in concrete and once the thrower is mounted on the stand, electrician can wire the motor. I believe an enclosure has to also be constructed. It might be easier to see is something is commercially available.	
High House Skeet #2	This is a new site. Conduit and wiring have been brought to the site. The new thrower is stored onsite. It looks like a design for the stand to hold the thrower has yet to be designed and built.	Jeff Rector is apparently building the stands that would have to be mounted in concrete and once the thrower is mounted on the stand, electrician can wire the motor. I believe an enclosure has to also be constructed. It might be easier to see is something is commercially available.	
Concrete Sidewalk Skeet Stations	The sidewalk for the prescribed shooting locations needs to be designed, formed and concrete poured.	Formed by volunteers and contract with a vendor to provide the concrete. Approximate materials cost less the concrete \$2100.	
Asphalt Shooter Area for Trap.	This 80yd. X 18 yd. asphalt pad is in very poor shape and could use a 1.5" asphalt skim coat.	Need to time asphalt delivery and improvement with Town delivery in order to avoid mobilization charges. Asphalt skim coat cost for 1.5 inch overlay. \$15,000+. Town crews would need to prepare and clean asphalt prior to overlay.	
LP 1	Light Pole, cross arm and lights are mounted	Complete	
LP2, LP3, LP4	LP2 pole is set with no cross arm or lights mounted. Conduit and wiring need to be brought to the site. LP3 & LP4 has no development.	Request donation of poles from Moonlake and request donation of light hookup from Ducey.	
Awning Attachment W. Half	The W. Half of the awning is not attached. Brackets exist for the attachment. Metal corrugated panels are damaged and some may need replaced. These awnings could be mounted with the right tools to drill through cinder block and attach metal brackets to the front and back side of the concrete wall before attempting to mount the awning.	Will require focus on this project with tools loaned and some materials donated or purchased to repair the awnings. Safety bases from the vertical uprights may be needed to secure the awnings in the event of high wind. 3-4 person job.	Possible COGA Project if Time and Materials Permit
ADA Ramp Entrance	Small rise of 6" to create a ramp to the asphalt. 1:12 slope is the regulatory spec. Ramp would have to be approximately 5-6 ft.	Form the ramp along with the skeet positions and bases and pour at the same time. (See Concrete cost above)	Possible COGA Project if Time and Materials Permit
Club House	Water and Sewer lines would most likely need to be brought in under the slap. It is possible that the sewer line might be useable to the exterior of the foundation. New plumbing for sink and stool. Hot water heater might be portable to each sink. Each bathroom would require electric baseboard heat. Exterior and interior paint could be applied with the exception of the small area where the restrooms would be constructed. Ridge cap for the club house needs to be replaced and 2 new exterior doors installed. Fire place chimney may need some work or cleaning. Gable ends have new siding but need to be finished securing with screws.	Paint Club House - inside and out. One small area inside will not be painted as considerable work and framing will be required in this corner of the building. This is the area of the bathrooms and concrete flooring will need to be cut, plumbing for sewer, water, hot water heater or sink heaters to be completed. Donations of plumbing, floor cuts and framing required.	Paint Only
840' of fenceline	Some posts are in on the west side (about 1/3) - All posts need to be installed on the south side. Rails, postcaps are generally being donated as well as fencing. If posts are in, fencing on 2 sides of the facility could be installed with the necessary materials available.	Good project for the COGA members and other volunteers on June 1st.	Fence Stretching Only with Posts in-place Before the Event
General clean up and policing of the site.	Timber and tie material are piled on the east parking lot that needs to be delivered to the new fire pit site at the golf course. Others scrap iron, tin, scrap wood and trash exist across the site and should be disposed of.	Good project for the COGA members and other volunteers on June 1st. We may need another roll-off and town trucks and equipment to remove wood for the golf course.	Large Timber Most Likely Removed before June 1st
Bench seating	Wood benches need to be removed, the metal pipe supports painted, and new seats attached. 150-200' of this bench style exists.	Good project for the COGA members and other volunteers on June 1st.	Lumber or Composite purchased before event and tools provided.
Septic Leech Field	Will need to remove existing tank. Have town arrange for a perk test at new location for leech field. Once permitted, arrange to construction and plumbing of new leech field to the indoor restrooms.	Town can arrange for perk test and removal of existing tank and soils.	

# 7 – Information