



Town of Rangely

Town Council Packet

February 26, 2019 @ 7:00pm

Worksession 5:30pm - Council Chambers



Photo by Margaret Slauch

1 – Agenda



GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor



Work session 5:30pm Wastewater- Storm water Discussions

Town of Rangely

February 26, 2019 - 7:00pm

Agenda

Rangely Board of Trustees (Town Council)

ANDY SHAFFER, MAYOR

ANDY KEY, MAYOR PROTEM

TREY ROBIE, TRUSTEE

LUKE GEER, TRUSTEE

TYSON HACKING, TRUSTEE

MATT BILLGREN, TRUSTEE

RICH GARNER, TRUSTEE

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Minutes of Meeting
 - a. *Discussion and Action to approve the minutes of February 12, 2019*
6. Petitions and Public Input
7. Changes to the Agenda
8. Public Hearings - 7:15pm
9. Committee/Board Meetings
10. Reports From Council
11. Supervisor Reports – See Attached
 - a. *Mercy McAlister*
 - b. *Marybel Cox*
12. Reports from Officers – Town Manager Update
13. Old Business
14. New Business
 - a. *Discussion and action to approve the January 2019 Financial Summary*
 - b. *Discussion and action to approve the Special Event Permit for the CNCC Foundation Dinner*
 - c. *Discussion and action to approve a contribution to the CNCC Foundation Dinner Fundraiser*
 - d. *Discussion and action to approve the application for an AGNC grant in the amount of \$5,000 for main street improvements.*

15. Informational Items

16. Board Vacancies

- a. RDA/RDC Board Vacancy*
- b. Planning and Zoning Board Vacancy*

17. Scheduled Announcements

- a. Rio Blanco Water Conservancy District Board meeting is scheduled for February 27, 2019 at 7:00pm*
- b. Rangely District Hospital board meeting is scheduled for February 28, 2019 at 6:00pm*
- c. Rangely Junior College District Board meeting is scheduled for March 11, 2019 at 12 noon*
- d. Rangely District Library Board meeting is scheduled for March 11, 2019 at 5:00pm*
- e. Western Rio Blanco Park & Recreation District Board meeting is scheduled for March 11, 2019 at 7:00pm*
- f. Rio Blanco County Commissioners Board meeting is scheduled for March 18, 2019 at 11:00am*
- g. Rural Fire Protection District Board meeting is scheduled for March 18, 2019 at 7:00pm*
- h. Rangely School District Board meeting has been scheduled for March 19, 2019 at 6:15pm*
- i. RDA/RDC Board meeting scheduled for March 21, 2019 at 7:00pm*
- j. Rangely Chamber of Commerce Board meeting is scheduled for March 21, 2019 at 12:00 noon*
- k. Community Networking Meeting is scheduled for March 26, 2019 at 12:00 noon*
- l. Rio Blanco Water Conservancy District Board meeting is scheduled for March 27, 2019 at 7:00pm*
- m. Rangely District Hospital board meeting is scheduled for March 28, 2019 at 6:00pm*

18. Adjournment

5 – Minutes

Town of Rangely

February 12, 2019 - 7:00pm

Minutes

Rangely Board of Trustees (Town Council)

ANDY SHAFFER, MAYOR

ANDY KEY, MAYOR PROTEM

TREY ROBIE, TRUSTEE

LUKE GEER, TRUSTEE

TYSON HACKING, TRUSTEE

MATT BILLGREN, TRUSTEE

RICH GARNER, TRUSTEE

1. **Call to Order** – Called to order at 6:58 pm
2. **Roll Call** - *Andy Shaffer, Andy Key, Trey Robie, Luke Geer, Matt Billgren, Rich Garner, Tyson Hacking present.*
3. **Invocation** – Led by Tyson Hacking
4. **Pledge of Allegiance** – Led by Lisa Piering
5. **Minutes of Meeting**
 - a. *Discussion and Action to approve the minutes of January 22, 2019 – **Motion to approve the minutes of January 22, 2019 made by Andy Key, second by Rich Garner, Motion passed.***
6. **Petitions and Public Input** – N/A
7. **Changes to the Agenda** – N/A
8. **Public Hearings - 7:15pm** – N/A
9. **Committee/Board Meetings**
10. **Reports From Council** – N/A
11. **Supervisor Reports** –
 - a. ***Officer Ti Hamblin** – The department is staying busy. There have been various personnel changes. The department hired one full time and one part time staff member for Dispatch, bringing the department to full staff. There is a three month training period; after which, Rangely will be back to providing 24-hour dispatch service. Currently, the Sheriff has been working our dispatch from Monday through Wednesday nights (7pm-7am). We've hired Jesse Leach, recent graduate from Grand Junction. Officer Leach introduced himself and was welcomed. Report from Academy regarding Rangely-sponsored, Mr. Connor. Direct quote from commanding officer: "Connor is doing an awesome job and is at the top of his class. He will be a great asset to Rangely's team". Department also hired Officer Dan Knight, on a part time basis. Now Rangely covers shifts Monday through Friday and the Sheriff only covers Saturday and Sundays. Ms. Moreno in Dispatch recently received a Letter of Accommodation from her great work on the incident on December 26th. There was a slow pursuit and Ms. Moreno was instrumental in getting the suspect to turn himself in safely. Andy Shaffer commends Ti on his great service during this difficult time within the department.*

- b. **Jeff Lebleu** – Big thanks for the invite to Crab Crack, Jeff and his wife had a lot of fun. We've been staying busy with broken water lines. There have been two lines broken and one sprinkler that broke due to not being blown out. The snow has also been keeping the department busy. Busy with snow and ice removal of the streets. The department completed the demolition with the carpet removal and painting of unit 21 in White River Village. Backhoe received two new tires as well as other maintenance. Gary Denny, from the State, said that State plow trucks will plow but plow middle to curb only. He said that they would be happy to help move snow but would probably be weekend work only. He would talk to his supervisor if we wanted more, but the state statute is the state not help, the ones that have are doing it because they are good guys, not because they have to. The state does not have to maintain within Municipalities. Gary said they can come in when it is above 17 degrees and pump Magnesium Chloride down the middle of Main street, and so far this month he has dumped hundreds of gallons down Main at no charge. If Council would like the name of the manager of Gary Denny please talk to Jeff after the meeting. Council thanks Jeff and his team for great snow work!

12. Reports from Officers – Town Manager Update

Tremendous efforts to both Ti, in police department and Jeff in public works! Ti has really stepped up and been a real asset during this time. Jeff and his team have been instrumental with snow removal. Thank you both! Also thank you to Anthony and the Sheriff's office for helping to cover shifts and work at no additional charge. CCMA Conference a real success. Was able to meet other New town managers from all across Colorado. Helped to normalize Lisa's situation. Was nice to get to get together to brainstorm, we are hoping to stay in contact for future brainstorming. Upcoming meetings, next week: AGNC meeting next week. We are working on a few grants. One grant we have ready is to help with the Waste Water management system, as well as a grant to help with Main Street. Kendall and Lisa working on those grants and maybe a few others. Lisa thinking about dates for the Council Retreat. Lisa proposes late March, early April for retreat dates and requests Council to begin thinking of dates within that time frame. Town Hall has had a few new hires and we're very anxious to get everyone set up and off and running. Energy Conference is approaching. Council members are invited to attend, if interested. Matt attended last year and hoping Matt will attend again, but anyone is invited to attend. RDA/RDC meeting next week and again everyone is invited to join.

13. Old Business N/A

14. New Business

- a. *Discussion and action to approve the 2018 Audit to be performed by Colorado CPA for \$12,200. **Motion to approve the 2018 Audit to be performed by Colorado CPA for \$12,200 made by Luke Geer, second by Trey Robie, Motion passed***
- b. *Discussion and action to approve the January 2019 Check Register **Motion to approve the January 2019 Check Register made by Andy Key, second by Rich Garner, Motion passed***
- c. *Discussion and action to approve a contribution to the Rangely High School for the 2019 Rowdy Worm **Last year, the Town donated \$750.00. Stuco representatives from RHS reported that the donations are all spent locally on supplies for the event designed to keep kids from drinking or out of trouble. This is a wonderful program, put on by students. Good turnout last year with about 30 students. The police department is still happy to conduct breathalyzer tests at the door in order to gain entry. Motion to approve a contribution in the amount of \$750 made by Andy Key, second by Rich Garner, Motion passed***
- d. *Discussion and action to approve the liquor license modification of premises application for Kum and Go. **Kum and Go is looking to expand beer cases from one to five. It's a required application that has a \$150 state fee in order to change set up of alcohol sales. There is no local fee to complete this filing. This is anticipated to be the last liquor license modification. There is only one other liquor license and that is***

Nichols Store, the owner doesn't have any intention at this time to redoing the stores' liquor configuration. Concern was expressed about allowing corporations the freedom to redo liquor space; therefore, possibly out selling the local businesses in town. Motion to approve the liquor license modification made by Andy Key, second by Matt Billgren, Luke Geer opposes, Motion passed

- e. *Discussion and action to approve the liquor license renewal application for Loaf and Jug Police department confirm that there have been no incidents or violations from Loaf and Jug. Motion to approve the liquor license made by Rich Garner, second by Luke Geer, motion passed*
- f. *Discussion and action to approve the liquor license renewal for Willis Rangely Enterprises LLC dba Rangely Liquor Store Police department confirm that there have been no incidents or violations from Rangely Liquor Store. Motion to approve the liquor license approval made by Andy Key, second by Rich Garner, motion carries.*
- g. *Discussion and action to accept the Executed DOLA Grant EIAF A-0041 in the amount of \$8,100.00 for the Water Treatment Plant Corrosion Site Assessment/Plan Due to the new electronic system, there is nothing for the Mayor to sign; however, the Council must still vote to accept this. The town can use the funds. Motion to accept the executed DOLA Grant EIAF A-0041 made by Rich Garner, second by Trey Robie, motion passed*

15. Informational Items

- a. *Water rights ruling and ruling and entry letter – Don and Jocelyn are working on this to justify the water usage. The determination letter came back and our water rights were renewed for the next six years. Don will have some ideas to present to the Retreat.*

16. Board Vacancies

- a. *RDA/RDC Board Vacancy*
- b. *Planning and Zoning Board Vacancy*

17. Scheduled Announcements

- a. *Rangely Junior College District Board meeting is scheduled for February 11, 2019 at 12:00 noon*
- b. *Rangely District Library Board meeting February 11, 2019 at 5:00pm*
- c. *Western Rio Blanco Park & Recreation District Board meeting February 11, 2019 at 7:00pm*
- d. *Rio Blanco County Commissioners Board meeting is scheduled for February 18, 2019 at 11:00am*
- e. *Rural Fire Protection District Board meeting is scheduled for February 18, 2019 at 7:00pm*
- f. *Rangely School District Board meeting has been scheduled for February 19, 2019 at 6:15pm*
- g. *Rangely Chamber of Commerce Board meeting is scheduled for February 21, 2019 at 12:00 noon*
- h. *RDA/RDC Board meeting scheduled for February 21, 2019 at 7:00pm*
- i. *Community Networking Meeting is scheduled for February 26, 2019 at 12:00 noon*
- j. *Rio Blanco Water Conservancy District Board meeting is scheduled for February 27, 2019 at 7:00 pm*
- k. *Rangely District Hospital board meeting is scheduled for February 28, 2019 at 6:00pm*

18. Adjournment Motion to adjourn the meeting at 19:27

ATTEST:

RANGELY TOWN COUNCIL

Erica Eyer, Clerk

Andrew Shaffer, Mayor

- 8 – Public Hearings
- 9 - Comittee Meeting
- 10 - Report from Council
- 11 - Reports from Supervisors
- 12 - Reports from Officers
- 13 - Old Business
- 13 - New Business

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT
AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY	LIQUOR PERMIT NUMBER
2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY	

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE <i>CNCC Foundation</i>	State Sales Tax Number (Required) <i>98151450000</i>
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2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP) <i>500 Kennedy Drive Rangely, CO 81648</i>	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) <i>Same as # 2</i>
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NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE <i>Ann M. Brady</i>	<i>10/3/55</i>	<i>2 W. Main St Rangely, Co 81642</i>	<i>629-9429</i>
5. EVENT MANAGER <i>Same as # 4</i>			
6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____		

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT				
Date <i>3/30/2019</i>	Date	Date	Date	Date
Hours From <i>4:00 p.m.</i>	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To <i>11:00 p.m.</i>	To .m.	To .m.	To .m.	To .m.

OATH OF APPLICANT
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE <i>Ann M. Brady</i>	TITLE <i>Chairman</i>	DATE <i>1/28/2019</i>
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REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY) <i>Rangely - Town of</i>	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK <i>970-675-8476</i>
SIGNATURE <i>Miller</i>	TITLE <i>Agent</i>	DATE <i>01/28/19</i>

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

(Instructions on Reverse Side)



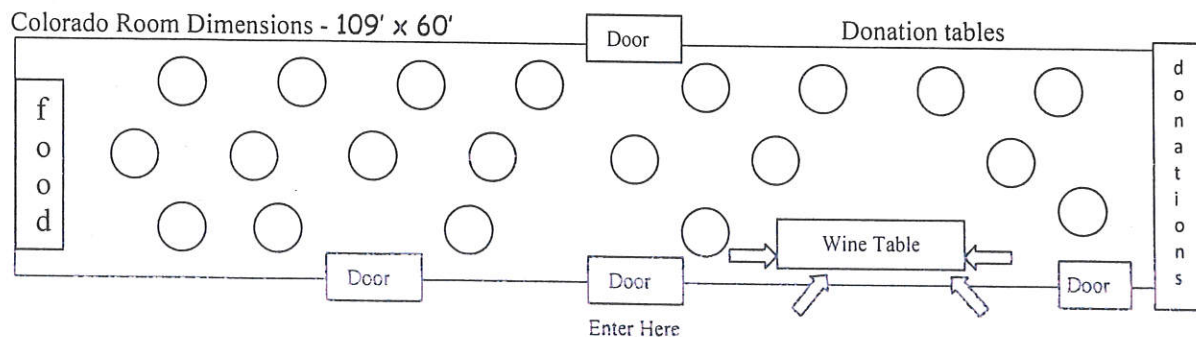
Craig Campus
2801 W 9th St. • Craig, Colorado 81625

Rangely Campus
500 Kennedy Drive • Rangely, Colorado 81648
1-800-562-1105 • www.cncc.edu

This letter is for the CNCC Foundation and their request for a one-day special events liquor license for their upcoming Foundation Fundraiser Dinner

The Foundation has made the necessary room reservation and has paid the rental fees for the evening activity to be held in the Weiss Activity Center Colorado Room.

The diagram of the set up for the distribution of the wine and the dimensions are as follows:



The wine will be in a cooler on the floor under the serving table. We will have Foundation members in charge of the wine by requiring proof of age causing individuals to present their pictured drivers license to qualify them for purchase. We will also have a Foundation member based at each end of the table just in case (these areas marked with an \rightleftarrows on the diagram). People will be entering the room through one door in the middle of the room since you have to present your tickets to get in. All other doors will be monitored closely for this reason.

Colorado Northwestern Community College is happy to provide this meeting room for a very important community activity for Rangely and hopes to continue with this annual CNCC Foundation Fundraising event.

Sincerely,

President

Colorado Northwestern Community College



RANGELY POLICE DEPARTMENT

TO: Mayor and Town Council

From: Interim Chief Hamblin

RE: Special Event Permit for CNCC Foundation Fundraiser Dinner liquor license

Date: February 4th, 2019

I have reviewed the application for CNCC Foundation Fundraiser Dinner liquor license. There should be no problem if this is done the same way as all special events are conducted. All alcohol sales will be governed by local ordinance and state laws.

A handwritten signature in blue ink, appearing to read "T. J. Hamblin".

Interim Chief Hamblin

VALUES

HONESTY ♦ INTEGRITY & PROFESSIONALISM ♦ COMMITMENT OF SERVICE ♦ PRESERVATION OF LIFE

RESPECT FOR THE DIGNITY OF ALL PERSONS ♦ REVERENCE OF THE LAW

209 E MAIN STREET, RANGELY, COLORADO 81648

(970) 675-8466 FAX (970) 675-2609

YOU ARE INVITED TO

*15th Annual
Foundation Dinner
Fundraiser*

at

**Colorado Northwestern
Community College**

SATURDAY, MARCH 30, 2019 5:30 P.M.

**THE COLORADO ROOM
CNCC RANGELY**

LIVE AND SILENT AUCTIONS • DINNER

BEER AND WINE AVAILABLE FOR PURCHASE • **TICKETS \$50 PER PERSON OR \$300 PER TABLE OF 6**

FOR TICKETS CONTACT **SUE SAMANIEGO 970.675.3216**

CREDIT CARD TICKET PURCHASES: 970-675-3216





ASSOCIATED GOVERNMENTS
OF NORTHWEST COLORADO

ASSOCIATED GOVERNMENTS OF NORTHWEST COLORADO 2019 TECHNICAL ASSISTANCE GRANT APPLICATION

Funded by the Associated Governments of Northwest Colorado
in cooperation with the Colorado Department of Local Affairs
Energy and Mineral Impact Assistance Program

Associated Governments of Northwest Colorado (AGNC) is soliciting proposals for technical assistance projects from its membership. A total of \$100,000 is available to fund 2019 technical assistance projects for AGNC full membership only.

This Grant Application Package contains the following:

- ◆ 2019 Technical Assistance Grant Guidelines
- ◆ 2019 Technical Assistance Grant Application Form

Applications for AGNC's Technical Assistance Grant Program are **due by 5:00 p.m., Thursday, February 28, 2019. All grant applicants will be required to make a five-minute presentation via conference call.** Funding will be provided for projects that begin after the grant is awarded and completed by January 31, 2020. This is a reimbursement grant program and funds will be paid to grantees when the project is complete and receipts, invoices, and proof of payment for each are submitted.

Please submit completed applications to:

Associated Governments of Northwest Colorado
Attn: Tiffany Pehl
P.O. Box 593
Grand Junction, CO 81502
e-mail to: tiffany@agnc.org

If you have any questions regarding AGNC's Technical Assistance Grant Program, please contact Bonnie Petersen or Tiffany Pehl at 970-665-1095.

2019 TECHNICAL ASSISTANCE GRANT GUIDELINES

Eligibility:

- ◆ Grants are only awarded to towns or counties that are members in good standing of the Associated Governments of Northwest Colorado (AGNC).
- ◆ Only one application per member jurisdiction will be considered for funding each cycle/year.
- ◆ To be eligible for funding, each applicant must give a presentation and answer questions related to their grant proposal.
- ◆ ***After the grants have been awarded, any change in scope to a funded project must be submitted in writing to the AGNC Executive Committee for approval.***
- ◆ ***Project status reports are due to AGNC no later than June 15th, August 15th, October 15th and December 15th.***

Types of Grants:

- ◆ Cash awards will be made up to \$5,000 to be determined by the AGNC Executive Committee, totaling no more than \$100,000 for all grant awards combined.
- ◆ Grant funding will be paid on a reimbursement basis only.
- ◆ The AGNC board reserves the right to adapt these guidelines to serve the needs of communities and to make adjustments to the amount of available funding.

Use of Grant Funds:

- ◆ Eligible projects must begin no sooner than the execution date of the grant awarded to the jurisdiction and be completed no later than January 31, 2020.
- ◆ Funding will be awarded to projects that help a community make a positive and visible impact on a community. Eligible projects will fit into one or more of the following categories, and must demonstrate positive outcomes for the community:
 1. **Increase Economic Competitiveness:** Any project designed to meet the needs of main street/downtown that will help improve the local economy and help support the local sales tax base. Projects may include small capital projects, downtown assessments, marketing and promotions, business support, etc.
 2. **Improve Safety and Health:** Any project designed to address safety or health concerns in a community such as small capital improvements, planning/analysis, or research.
 3. **Improve planning and investment:** Any research, planning, analysis, community survey, meeting facilitation, or special land use project designed to develop a better understanding of future needs, current conditions, and to develop appropriate policies.
 4. **Increase organizational capacity:** Support organizational development through trainings, community surveys, meeting facilitation, or financial analysis as examples.
- ◆ Funds may be used to hire contractors and pay related expenses. Examples of eligible uses of funds include main street related projects, small scale capital projects, research, special land use planning projects, training, community surveys, and meeting facilitation.

- ◆ **Grant funds may not be used to supplant regularly budgeted staff or project funds.**
- ◆ **Grant funds may not be used to purchase equipment (rolling stock, office equipment, normal operating equipment, etc.) or real property of any type.**
- ◆ **The mini-grant program requires a dollar for dollar cash match.**
- ◆ Documentation of cash expenditures, and selection of contractors/consultants must comply with the following:
 1. If a project involves Construction Plans and Specs (Engineer or Architectural Services), such construction plans and specifications shall be drawn up by a qualified engineer or architect licensed in the State of Colorado, or pre-engineered in accordance with Colorado law, and hired by the mini-grant grantee through a competitive selection process.
 2. If a project involves a Bid Selection Process, a bid contract shall be awarded to a qualified firm through a formal selection process, or following the jurisdiction's established procurement policy, with the mini-grant grantee being obligated to award the contract to the lowest responsible bidder meeting the mini-grant grantee's specifications.
 3. If a project involves retention of Consultant Services, a contract shall be awarded to a qualified firm through a formal Request For Proposal (RFP), competitive selection process, or following the jurisdiction's establish procurement policy.
 4. A bid process may begin prior to the awarding of the AGNC grant; however, a contract shall not be award to a bidder until AFTER the grantee's mini-grant has been executed through AGNC.
 5. Submit quarterly status reports outlining project status, anticipated completion date, and a review of the budget to date.
 6. Submit a copy of all invoices and expenses paid for contract services at the completion of the project. Reimbursement will occur when the project is complete.
- ◆ Recipients of cash awards will sign a letter of agreement including these guidelines. This is a reimbursement grant in that grant funds will be sent to the grantee once the project is completed.

15 – Informational Items

Good afternoon,

Please join us on February 26, 2019 from Noon to 1:30pm. Presenting will be the NIFA Flight Team from CNCC. The Flight Team will be presenting on their upcoming competition and fundraising events they will be hosting. **Please RSVP by February 22nd as lunch will be provided!**

Thanks,

Keely Winger

Executive Assistant to the President
Colorado Northwestern Community College
Office: (970) 675-3219
Fax: (970) 675-5046
Email: Keely.Winger@cncc.edu

