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## *Town Council Packet*

*April 28, 2020 @ 7:00pm*



# 1 – Agenda



## GUIDELINES FOR PUBLIC INPUT

***Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:***

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
  - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
  - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor



**OUTGOING**

**WORKSESSION COVID-19 6pm Conference Room**

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# Town of Rangely

April 28, 2020 - 7:00pm

## *Agenda*

*Rangely Board of Trustees (Town Council)*

**ANDY SHAFFER, MAYOR**

**ANDY KEY, MAYOR PROTEM**

**TREY ROBIE, TRUSTEE**

**LUKE GEER, TRUSTEE**

**TYSON HACKING, TRUSTEE**

**ALISA GRANGER, TRUSTEE**

**KEELY ELLIS, TRUSTEE**

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1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Minutes of Meeting
  - a. *Discussion and Action to approve the minutes of March 24, 2020*
6. Adjournment

## 5 – Minutes



**Work session 5:30 – COVID-19/Liquor Licensing**

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# Town of Rangely

March 24, 2020 - 7:00pm

## *Minutes*

### *Rangely Board of Trustees (Town Council)*

**ANDY SHAFFER, MAYOR**

**ANDY KEY, MAYOR PROTEM**

**TREY ROBIE, TRUSTEE**

**LUKE GEER, TRUSTEE**

**TYSON HACKING, TRUSTEE**

**ALISA GRANGER, TRUSTEE**

**KEELY ELLIS, TRUSTEE**

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1. **Call to Order** – 7:07 pm
2. **Roll Call** – Andy Shaffer, Andy Key, Trey Robie, Tyson Hacking, Alisa Granger, and Keely Ellis present. Luke Geer absent.
3. **Invocation** – Led by Tyson Hacking
4. **Pledge of Allegiance** – Led by Lisa Piering
5. **Minutes of Meeting**
  - a. *Discussion and Action to approve the minutes of March 10, 2020 – Motion made by Trey Robie to approve the minutes of March 10, 2020, second by Tyson Hacking. Motion passed*
6. **Petitions and Public Input** – Ron Granger, CNCC president update the council on CNCC efforts concerning with COVID-19. Campuses have been closed the last two weeks. 75% of students will not be returning to the campuses, they will be finishing online. The other 25% is career driven and must have the hands-on learning. Those students will be back on campus March 29/30<sup>th</sup>. Students will be living in Nichols and Holland Hall. Ross Hall is being vacated to be used if the hospital needs space for patients. Employees have been working from home. Ron stated they are providing information on CNCC's website for students and parents to stay updated. When students return, they will be screened. Sandy Payne wanted to thank the council and Town. They appreciate all the efforts that the Town is doing to help small business survive during this time.
7. **Changes to the Agenda** – No supervisor reports, Kelli will not be reporting. Revised Resolution 14c.
8. **Public Hearings - 7:10pm** - None
9. **Committee/Board Meetings** – Most if not all meetings have been delayed or cancelled.
10. **Reports From Council** - None
11. **Supervisor Reports – See Attached**
  - a. *Kelli Neiberger – No report due to social distancing*
12. **Reports from Officers – Town Manager Update** – Town of Rangely is using all safe practices. The staff in the office is using all precautions, there is hand sanitizer available throughout the office and we are washing hands frequently. Employees have been instructed to stay home if they feel sick. We have

contingency plans in place if necessary. If Lisa were to be ill, Andy Shaffer or Kelli Neiberger would step in. Working on a Utility Relief Program to help our citizens. Many conference calls are happening day to day. Normal operations in all departments with the instruction to practice social distancing. Presented to DOLA, and presentation went well. No decision has been made yet. Jeannie and Konnie have been out helping businesses.

### 13. Old Business

- a. *Discussion and action to approve the Liquor License for California Wok, LLC – Motion made by Trey Robie to deny the Liquor License for California Wok, LLC, second by Alisa Granger. Motion passes*

### 14. New Business

- a. *Discussion and action to approve the February 2020 Financial Summary – Motion made by Tyson Hacking to approve the February 2020 Financial Summary, second by Keely Ellis. Motion passed*
- b. *Discussion and action to approve the Liquor License renewal for Loaf 'n Jug – Motion made by Trey Robie to approve the Liquor License renewal for Loaf 'n Jug, second by Andy K. Motion passed*
- c. *Discussion and Action to approve Resolution 2020-03 a resolution declaring a local disaster pursuant to C.R.S. 24-33.5-709 regarding COVID-19 – Based on current event, if there is any relief from the state level, we could get funding. It will also give Lisa, the Town Manager and/or Andy, the Town Mayor to make decision without the authority of all the Town Council. It would relax our funds. Motion made by Andy Key to approve Resolution 2020-03 a resolution decaling a local disaster pursuant to C.R.S. 24-33.5-709 regarding COVID-19, second by Tyson Hacking. Motion passed*
- d. *Discussion and action to approve a letter of support for a Contribution Project by the Association of Northwest Colorado (AGNC). – Motion made by Andy Key to approve a letter of support for a Contribution Project by the Association of Northwest Colorado (AGNC), second by Keely Ellis. Motion passed.*

### 15. Informational Items

- a. *RBC Work-Share Program*
- b. *Colorado Restaurant Advocacy*
- c. *Dinosaur Monument News Release*
- d. *Colorado Oil & Gas Conservation Commission*

### 16. Board Vacancies

- a. *Planning and Zoning Board Vacancy*

### 17. Scheduled Announcements

- a. *Rangely School District Board meeting has been scheduled for Mar 24, 2020 at 6:15pm*
- b. *Rio Blanco Water Conservancy District Board meeting is scheduled for Mar 25, 2020 at 6:00pm*
- c. *Rangely District Hospital board meeting is scheduled for Mar 26, 2020 at 6:00pm*
- d. *Rangely Junior College District Board meeting is scheduled for Mar 30, 2020 at 12:00noon*
- e. *Western Rio Blanco Park & Recreation District Board meeting is scheduled for April 13, 2020 at 7:00pm*
- f. *Rangely District Library Board meeting is scheduled for Apr 13, 2020 at 5:00pm*
- g. *Rangely Chamber of Commerce Board meeting is scheduled for Apr 16, 2020 at 12:00noon*
- h. *Rural Fire Protection District Board meeting is scheduled for Apr 20, 2020 at 7:00pm*
- i. *Rio Blanco County Commissioners Board meeting is scheduled for Apr 20, 2020 at 11:00am*
- j. *Community Networking Meeting is scheduled for Apr 27, 2020 at 12:00noon*
- k. *RDA/RDC Board meeting scheduled for Apr 30, 2020 at 7:00am*

### 18. Adjournment – 7:37 pm

ATTEST:

RANGELY TOWN COUNCIL

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Marybel Cox, Clerk

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Andrew Shaffer, Mayor