



Board Member Job Description

T R	TEAM RANGELY ORGANIZATION	We are Team Rangely, and our Main Street approach helps mobilize partnerships to leverage the best that small town Colorado has to offer.
E	ECONOMIC EV	We drive economic resiliency to support our current businesses while exploring new ways to expand our economy.
A	ADVOCATES PROMOTION	We are boosters of Rangely, promoting the power of place and supporting events that connect locals and visitors with business.
D	DEVELOPMENT DESIGN	We advance character-based economic development by enhancing the quality of life represented by our built environment.

Requirements:

- An interest in the organization’s mission and goals.
- Commitment to contribute a minimum of four (4) hours per month to the program. Board members are expected to attend monthly meetings as well as participate in one of the organizational committees.
- Willingness to expand knowledge of the Main Street Program through ongoing training.
- Participate in activities that the organization champions or participates in.
- While representing the organization to the community a positive manner is expected to be part of the representation.

Board Responsibilities

- Governing of the organization
- Establishing program policy for the organization
- Maximizing volunteer involvement
- Collectively making decisions on program direction and monitoring the progress of such
- Primarily responsible for raising funds, increasing awareness for the program, and supporting the work by volunteering time and expertise.

Individual Responsibilities

- Learn and promote the purpose and activities of the local downtown revitalization organization, and the Main Street approach whenever appropriate and possible.
- Attend regular monthly meetings of the board or notify Director when absence is necessary.

- Actively participate in at least one committee.
- Stay informed about the purpose and activities of the downtown program in order to effectively participate in Board decisions and fulfilling responsibilities.
- Actively participate in specific activities or projects promoted by the Board which may include:
 - Fundraising
 - Representation on behalf of the program at meetings and/or events
 - Attending training and workshops