



Town of Rangely

RDA Packet
April 15, 2021 - 7:30am



1 – Agenda

GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you



(RDA)

Town of Rangely Court Room

**** April 15, 2021 @ 7:30 a.m. ****

Agenda

Andrew Key, Chairman

**Keely Ellis – Vice Chair
Karen Reed
Emma Baker**

**Sara Peterson
Ryan Huitt
McKenzie Webber**

Ex-Officio

**Rio Blanco County Commissioner – Jeff Rector
School District Representative – Sara Nielsen
RJCD Board Representative – Ron Granger
Rangely Special Districts – John Payne**

1) Call to Order

2) Roll Call

3) Minutes of Meeting

a) Discussion and Action to approve the minutes of February 18, 2021.

4) Changes to the Agenda

5) Public Input

6) Old Business

7) New Business

a) Discussion and Action to approve the appointment of Sara Nielsen as the RE4 School Representative

b) Discussion and Action to approve February/March 2021 Financials.

c) Discussion and Action to approve a Main Street Grant Application on behalf of the Rangely District Hospital Foundation for a park at the previous Hospital location in the Amount of \$150,000

d) Mountain Bike Trails Presentation – Jocelyn Mullen



8) **Committee & Project Updates**

- ✚ **Main Street:** Jeannie Caldwell
- ✚ **Mountain Bike Trails:** Keely Ellis, Jeannie Caldwell, Lisa Piering
- ✚ **Airport:** Jeff Rector, Keely Ellis, **Vacancy**
- ✚ **Cyber Security:** Jeannie Caldwell, Ron Granger, McKenzie Webber;
- ✚ **Fiber Optic-Marketing:** Andy Key, Ron Granger, Jeff Rector;
- ✚ **Outdoor Rec. – Tourism:** McKenzie Webber, Andy Key, Ryan Huitt;
- ✚ **Investment Opportunity:** Jeannie Caldwell, Karen Reed, **Vacancy**

9) **Information**

Adjourn

3 – Minutes



(RDA)
Town of Rangely Conference Room
**** February 18, 2021 @ 7:30 a.m. ****
Minutes

Andrew Key, Chairman

Keely Ellis – Vice Chair
Karen Reed
Emma Baker

Sara Peterson
Ryan Huitt
McKenzie Webber

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Jason Cox
RJCD Board Representative – Ron Granger
Rangely Special Districts – John Payne

- 1) **Call to Order** – 7:31am
- 2) **Roll Call** – Andy Key, Keely Ellis, Emma Baker, Sara Peterson, McKenzie Webber, Ron Granger and John Payne present. Ryan Huitt present at 7:52am. Others present; Jeannie Caldwell, Lisa Piering, and Marybel Cox. Karen Reed, Jeff Rector and Jason Cox absent.
- 3) **Minutes of Meeting**
 - a) *Discussion and Action to approve the minutes of January 21, 2021.* – Correction made to attendance of last meeting with Sara Peterson absent. **Motion made by Keely Ellis to approve the minutes of January 21, 2021, second by McKenzie Webber.**
- 4) **Changes to the Agenda** – Sandy's position is not a position that will need to be filled.
- 5) **Public Input** – N/A
- 6) **Old Business** – N/A
- 7) **New Business**
 - a) *Discussion and Action to approve January 2021 Financials.* – **Motion made by Ron Granger to approve January 2021 Financials, second by Keely Ellis. Motion passed**
 - b) *Discussion 2021 Goals and Priorities* – **SBDC is up and running. Keely stated that she has helped 3 businesses. McKenzie created a folder with the RDA/RDC info to give out. 2nd CDOT grant to Main Street in the amount of \$50,000 to repair Kennedy Bike Path has been submitted and waiting on approval. The two big goals the RDA would like to**



work on is the Mountain Bike Trails and Work from Home promotion. How to market and promote the Mountain Bike Trails? Could possibly use funds from the Lodging Tax Board. Will need to start a social media group. Develop the actual trails, identify them and will need volunteers. It was also made aware that a rock crawling event may take place in June and is being organized by Jeff Rector.

c) Committee & Project Updates

- ✚ **Main Street:** Jeannie Caldwell – Applied and waiting on approval for CDOT grant for resurfacing Kennedy Bike Path. Working on East Entrance and getting grant to help with the design. Sometime in the spring we will start the pocket park project with widening the sidewalks.
- ✚ **Mountain Bike Trails:** Keely Ellis and Jeannie Caldwell – Waiting on snow to melt. Need to work on getting volunteers. CNCC students could help to do community service hours.
- ✚ **Airport:** Jeff Rector, Keely Ellis, **Vacancy** – Possibility of an FAA Grant
- ✚ **Call Center:** Jeannie Caldwell, Lisa Piering, McKenzie Webber; - Discussion to change this committee to Cyber Security and add a CNCC representative.
- ✚ **Fiber Optic-Marketing:** Andy Key, Ron Granger, Jeff Rector;
- ✚ **Outdoor Rec. – Tourism:** McKenzie Webber, Andy Key, Sandy Payne, Ryan Huitt; - ROAR is scheduled for late April. Rally Colorado will be in June as well as Hill Climb. Keith Peterson is working with the State concerning outdoor rec. There is a Google page available for outdoor rec that has a map of the surrounding areas.
- ✚ **Investment Opportunity:** Jeannie Caldwell, Karen Reed, Jason Cox – Northwest Pipeline has large maintenance job that will last for about 1.5-2 years.

8) Information – Softball tournament this summer. Jeannie is sending out the prospectus weekly. CNCC president search is down to 9 from over 50 applicants.

9) Adjourn – 8:29am

5 – Public Input
6 - Old Business
7 - New Business

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
73-30-100 HOUSING REVENUE	5,175.00	10,350.00	62,500	52,150.00	16.56
73-30-200 INTEREST EARNINGS CD	.00	.00	200	200.00	.00
73-30-500 MISCELLANEOUS INCOME	.05	.10	62,500	62,499.90	.00
TOTAL REVENUES	5,175.05	10,350.10	125,200	114,849.90	8.27
TOTAL FUND REVENUE	5,175.05	10,350.10	125,200	114,849.90	8.27

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
73-40-220 PROF/TECH SERVICES	10.75	21.50	4,500	4,478.50	.48
73-40-250 HOUSING MANAGEMENT EXPENSE	3,914.00	7,540.59	45,000	37,459.41	16.76
73-40-260 HOUSING MAINT/REPAIRS	.00	.00	2,000	2,000.00	.00
73-40-270 UTILITIES	.00	.00	100	100.00	.00
73-40-300 MARKETING	.00	.00	25,000	25,000.00	.00
TOTAL OPERATING EXPENSES	3,924.75	7,562.09	76,600	69,037.91	9.87
<u>CAPITAL IMPROVEMENTS</u>					
73-40-700 CAPITAL OUTLAY	.00	.00	62,500	62,500.00	.00
TOTAL CAPITAL IMPROVEMENTS	.00	.00	62,500	62,500.00	.00
TOTAL EXPENDITURES	3,924.75	7,562.09	139,100	131,537.91	5.44
TOTAL FUND EXPENDITURES	3,924.75	7,562.09	139,100	131,537.91	5.44
NET REVENUE OVER EXPENDITURES	1,250.30	2,788.01	13,900-	(16,688.01)	20.06

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
73-30-100 HOUSING REVENUE	5,175.00	15,525.00	62,500	46,975.00	24.84
73-30-200 INTEREST EARNINGS CD	7.91	7.91	200	192.09	3.96
73-30-500 MISCELLANEOUS INCOME	.04	.14	62,500	62,499.86	.00
TOTAL REVENUES	5,182.95	15,533.05	125,200	109,666.95	12.41
TOTAL FUND REVENUE	5,182.95	15,533.05	125,200	109,666.95	12.41

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
73-40-220 PROF/TECH SERVICES	10.75	32.25	4,500	4,467.75	.72
73-40-250 HOUSING MANAGEMENT EXPENSE	3,914.00	11,454.59	45,000	33,545.41	25.45
73-40-260 HOUSING MAINT/REPAIRS	281.54	281.54	2,000	1,718.46	14.08
73-40-270 UTILITIES	.00	.00	100	100.00	.00
73-40-300 MARKETING	.00	.00	25,000	25,000.00	.00
TOTAL OPERATING EXPENSES	4,206.29	11,768.38	76,600	64,831.62	15.36
<u>CAPITAL IMPROVEMENTS</u>					
73-40-700 CAPITAL OUTLAY	.00	.00	62,500	62,500.00	.00
73-40-800 CAPITAL IMPROVEMENTS	276.88	276.88	0	(276.88)	.00
TOTAL CAPITAL IMPROVEMENTS	276.88	276.88	62,500	62,223.12	.44
TOTAL EXPENDITURES	4,483.17	12,045.26	139,100	127,054.74	8.66
TOTAL FUND EXPENDITURES	4,483.17	12,045.26	139,100	127,054.74	8.66
NET REVENUE OVER EXPENDITURES	699.78	3,487.79	13,900-	(17,387.79)	25.09