



Town of Rangely

RDA Board Packet
January 27, 2022 - 7:30am





(RDA)
Town of Rangely Conference Room
*** January 27, 2021 @ 7:30 a.m. ***

Agenda

Andrew Key, Chairman

Keely Ellis – Vice Chair
Karen Reed
Emma Baker

Sara Peterson
Ryan Huitt
McKenzie Webber

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Jerry Lebleu
RJCD Board Representative – Lisa Jones
Rangely Special Districts – John Payne

1) Call to Order

2) Roll Call

3) Minutes of Meeting

a) Discussion and Action to approve the minutes of December 16, 2021.

4) Changes to the Agenda

5) Public Input

6) Old Business

7) New Business

a) Discussion and Action to accept the resignation of Andy Key

b) Discussion and Action to approve the appointment of Ron Granger to the RDA

c) Discussion and Action to appoint a Chair to the RDA

d) Discussion and Action to approve Dec 2021 Financials.

e) Discussion and Action to accept revised 2021 Budget

8) Committee & Project Updates

 **Main Street:** Jeannie Caldwell, Lisa Piering

 **Mountain Bike Trails:** Keely Ellis, Jeannie Caldwell, Lisa Piering

 **Housing:** Lisa Piering

 **Cyber Security:** Jeannie Caldwell, Lisa Jones, McKenzie Webber;

 **Fiber Optic-Marketing:** Andy Key, Lisa Jones, Jeff Rector;

 **Outdoor Rec. – Tourism:** McKenzie Webber, Andy Key, Ryan Huitt;

 **Investment Opportunity:** Jeannie Caldwell, Karen Reed, McKenzie Webber

9) Information

Adjourn



(RDA)

Town of Rangely Conference Room

**** December 16, 2021 @ 7:30 a.m. ****

Minutes

Andrew Key, Chairman

**Keely Ellis – Vice Chair
Karen Reed
Emma Baker**

**Sara Peterson
Ryan Huitt
McKenzie Webber**

Ex-Officio

**Rio Blanco County Commissioner – Jeff Rector
School District Representative – Sara Nielsen
RJCD Board Representative – Lisa Jones
Rangely Special Districts – John Payne**

1) **Call to Order** -7:51am

2) **Roll Call** – Keely Ellis, Karen Reed, Emma Baker, Sara Peterson, Ryan Huitt, McKenzie Webber, Lisa Jones and John Payne present. Andy Key, Jeff Rector, Sarah Nielson absent.

3) **Minutes of Meeting**

a) *Discussion and Action to approve the minutes of Oct 21, 2021. – Motion made by Emma Baker to approve the minutes of Oct. 21, 2021, second by Sara Peterson. Motion passed*

4) **Changes to the Agenda** – Add ‘Discussion and Action to approve Jerry LeBleu as School District Representative’ as 7a under New Business

5) **Public Input**

6) **Old Business**

7) **New Business**

a) *Discussion and Action to approve Jerry LeBleu as the School District Representative – Motion made by McKenzie Webber to approve Jerry LeBleu as the School District Representative, second by Ryan Huitt. Motion passed*

b) *Discussion and Action to approve Oct 2021 Financials. – Motion made by McKenzie Webber to approve Oct 2021 Financials, second by Sara Peterson. Motion passed*



- c) *Discussion and Action to approve the Nov 2021 Financials – Motion made by Sara Peterson to approve the Nov 2021 Financials, second by Emma Baker. Motion passed*
- d) *Discussion and Action to approve a façade grant for Professional Touch, Jerry Lebleu in the amount of \$5,000 – Motion made by McKenzie Webber to approve a façade grant for Professional Touch, Jerry LeBleu in the amount of \$5,000, second by Ryan Huitt. Jerry LeBleu abstained. Motion passed*
- e) *Priorities and Goals for 2022 – Main Street budgeted \$1.5 million in grants and will be looking for more. CDOT grants that have a 10% match to help with the East Entrance. Looking at improving/creating walking and bike paths around town. Trying to get more housing.*
- f) *Carly Thompson, Rio Blanco County presentation Just Transition Opportunities – Carly discussed the Just Transition Opportunities and that there is about \$8 million dedicated to the Just Transition and Yampa has been allocated \$2.769 million. To receive funds, 60% of the jurisdiction must approve. Funds need to be spent by June 30th.*

8) Committee & Project Updates

- ✚ **Main Street:** Jeannie Caldwell, Lisa Piering – *Working on Park by the hospital*
- ✚ **Mountain Bike Trails:** Keely Ellis, Jeannie Caldwell, Lisa Piering - *BLM presenting to Town Council in January.*
- ✚ **Housing:** Lisa Piering – *Work in progress*
- ✚ **Cyber Security:** Jeannie Caldwell, Lisa Jones, McKenzie Webber – *Students completing first semester. 5 students passing for a certificate. Looking at expanding.*
- ✚ **Fiber Optic-Marketing:** Andy Key, Lisa Jones, Jeff Rector - *No Report*
- ✚ **Outdoor Rec. – Tourism:** McKenzie Webber, Andy Key, Ryan Huitt – *ROAR is scheduled for April 28th-May 1st. Will be looking for volunteers*
- ✚ **Investment Opportunity:** Jeannie Caldwell, Karen Reed, McKenzie Webber – *Investors looking at Rangely. Budget Host under contract.*

- 9) **Information** – Crab Crack will be Steak and Shrimp next year due to cost of crab. The date is set for February 19th with “The Old West” as the theme.

Adjourn – 8:56am

1/24/22

LISA PIERING & RDA/RDC BOARD

TOWN OF RANGELY RDA/RDC BOARD

It's with regret that I must resign my position as chairman of the board board as well as my position on the board. I have had a significant change in my work life and am no longer able to provide the time that is needed for the success of this board and the Town of Rangely. I will continue to follow what you guys are working on and help where I can. I just feel it's in the best Interest of the community to let someone that has the time to properly serve the board be in the position. I appreciate everything the board has done for me and the commitment to the success of the community from all of you members. I will always be available for input or any questions! Best of luck!!

SINCERELY,



ANDY KEY

January 25, 2022

Lisa Piering, Town Manager
RDA and RDC Boards
Town Council

Dear All

This letter is a letter of interest to serve on the RDA and the RDC Boards for the Town of Rangely. I believe I could be an asset to both of these Boards with my experience.

I served on the RDA Board for five years as the President of Colorado Northwestern Community College and, during that time, gained a lot of knowledge on how important both the RDA and RDC are to the people and the businesses in Rangely. I believe this experience and my experience in economic development as a college president for five years and college vice president for ten years in finance and business would be an asset to both boards.

Thank you for considering me as a member of the RDA and the RDC Boards. I look forward to hearing from you in the near future.

Sincerely

Ron Granger

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
73-30-100 HOUSING REVENUE	.00	62,042.16	62,500	457.84	99.27
73-30-200 INTEREST EARNINGS CD	.00	13.16	200	186.84	6.58
73-30-310 MAIN STREET GRANT - MSOB	.00	27,891.36	0 (27,891.36)	.00
73-30-320 MAIN ST REVENUES	.00	93,457.39	0 (93,457.39)	.00
73-30-500 MISCELLANEOUS INCOME	.00	5,900.57	62,500	56,599.43	9.44
TOTAL REVENUES	.00	189,304.64	125,200 (64,104.64)	151.20
TOTAL FUND REVENUE	.00	189,304.64	125,200 (64,104.64)	151.20

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
73-40-220 PROF/TECH SERVICES	.00	133.04	4,500	4,366.96	2.96
73-40-250 HOUSING MANAGEMENT EXPENSE	.00	46,933.74	45,000	(1,933.74)	104.30
73-40-260 HOUSING MAINT/REPAIRS	.00	281.54	2,000	1,718.46	14.08
73-40-270 UTILITIES	.00	.00	100	100.00	.00
73-40-300 MARKETING	.00	24.53	25,000	24,975.47	.10
TOTAL OPERATING EXPENSES	.00	47,372.85	76,600	29,227.15	61.84
<u>CAPITAL IMPROVEMENTS</u>					
73-40-700 CAPITAL OUTLAY	.00	116,291.94	62,500	(53,791.94)	186.07
73-40-710 CAP OUTLAY--MSOB	.00	26,563.20	0	(26,563.20)	.00
73-40-800 CAPITAL IMPROVEMENTS	.00	7,400.00	0	(7,400.00)	.00
TOTAL CAPITAL IMPROVEMENTS	.00	150,255.14	62,500	(87,755.14)	240.41
TOTAL EXPENDITURES	.00	197,627.99	139,100	(58,527.99)	142.08
TOTAL FUND EXPENDITURES	.00	197,627.99	139,100	(58,527.99)	142.08
NET REVENUE OVER EXPENDITURES	.00	(8,323.35)	13,900-	(5,576.65)	(59.88)

TOWN OF RANGELY
RESOLUTION 7340-01 2021

RESOLUTION FOR SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE RANGELY
DEVELOPMENT AGENCY

(Pursuant to Section 29-1-109, C.R.S.)

A RESOLUTION REVISING REVENUE AND EXPENSE AMOUNTS BUDGETED FOR THE RANGELY
DEVELOPMENT AGENCY, OF THE TOWN OF RANGELY, COLORADO FOR THE FICAL YEAR
BEGINNING JANUARY 1, 2021, AND ENDING DECMEBER 31, 2021

WHEREAS the Rangely Development Agency incurred additional revenues and expenses through four Grants secured through the Main Street Program will create additional revenues and expenditures and

NOW, THEREFORE BE IT RESOLVED by the Rangely Town Council of the Town of Rangely, Colorado that a supplemental appropriation is made in the additional amount of \$64,105 to revenues as follows.

Section 1. That the 2021 appropriation for the expenses of Rangely Development Agency be increased from \$125,200 to \$189,305 and

The Rangely Town Council of the Town of Rangely, Colorado that a supplemental appropriation is made in the amount of \$58,528.00 to expenses as follows.

Section 2. That the 2021 appropriation for the expenses of the Rangely Development Agency be Increased from \$139,100 to \$197,628 for the purpose of

Main Street Grants awarded for the Rangely Parklet, Kennedy Path, Kennedy Solar Lighting and Main Street Business Façade Grant

PASSED, APPROVED AND ADOPTED this 25th day of January 2022.

Town of Rangely, Colorado

By _____
Andrew Shaffer, Mayor

Attest:

Marybel Cox, Town Clerk