



# Town of Rangely

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*RDA Packet*  
*June 10, 2021 - 7:30am*





**(RDA)**

*Town of Rangely Conference Room*

*\*\*\* June 10, 2021 @ 7:30 a.m. \*\*\**

## ***Agenda***

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**Andrew Key, Chairman**

**Keely Ellis – Vice Chair  
Karen Reed  
Emma Baker**

**Sara Peterson  
Ryan Huitt  
McKenzie Webber**

**Ex-Officio**

**Rio Blanco County Commissioner – Jeff Rector  
School District Representative – Sara Nielsen  
RJCD Board Representative – Ron Granger  
Rangely Special Districts – John Payne**

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**1) Call to Order**

**2) Roll Call**

**3) Minutes of Meeting**

*a) Discussion and Action to approve the minutes of May 20, 2021.*

**4) Changes to the Agenda**

**5) Public Input**

**6) Old Business**

*a) Courtesy Car Update and Form Change*

**7) New Business**

*a) Discussion and Action to approve May 2021 Financials.*

**8) Committee & Project Updates**

 **Main Street:** Jeannie Caldwell

 **Mountain Bike Trails:** Keely Ellis, Jeannie Caldwell, Lisa Piering

 **Airport:** Jeff Rector, Keely Ellis, **Vacancy**



- ✚ **Cyber Security:** Jeannie Caldwell, Ron Granger, McKenzie Webber;
- ✚ **Fiber Optic-Marketing:** Andy Key, Ron Granger, Jeff Rector;
- ✚ **Outdoor Rec. – Tourism:** McKenzie Webber, Andy Key, Ryan Huitt;
- ✚ **Investment Opportunity:** Jeannie Caldwell, Karen Reed, **Vacancy**

## 9) **Information**

### **Adjourn**



**(RDA)**

*Town of Rangely Court Room*

*\*\*\* May 20, 2021 @ 7:30 a.m. \*\*\**

## ***Minutes***

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**Andrew Key, Chairman**

**Keely Ellis – Vice Chair  
Karen Reed  
Emma Baker**

**Sara Peterson  
Ryan Huitt  
McKenzie Webber**

**Ex-Officio**

**Rio Blanco County Commissioner – Jeff Rector  
School District Representative – Sarah Nielsen  
RJCD Board Representative – Ron Granger  
Rangely Special Districts – John Payne**

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**1) Call to Order – 7:39am**

**2) Roll Call** – Andy Key, Keely Ellis, Karen Reed, Emma Baker, Sara Peterson, Ron Granger present. Ryan Huitt, Jeff Rector, John Payne were absent. McKenzie Webber and Sarah Nielsen present after roll call.

**3) Minutes of Meeting**

a) *Discussion and Action to approve the minutes of April 15, 2021.* – **Motion made by Emma Baker to approve the minutes of April 15, 2021, second by Keely Ellis. Motion passed**

**4) Changes to the Agenda - None**

**5) Public Input – N/A**

**6) Old Business**

**7) New Business**

a) *Discussion and Action to approve April 2021 Financials.* – **Motion made by Ron Granger to approve 2021 Financials, second by Sara Peterson. Motion passed**

b) *Presentation of Draft Rangely Prospectus* – **Jeannie stated Rangely is part of the Northwest Region. The prospectus states who it was prepared by, it also needs to include good pictures to give a good feeling. At the end is a highlighted area of incentives and contact information. Jeannie stated that she felt that the incentives need some work. Information about our location, including distance**



to other towns, outdoor destinations, and major cities. Listed is employment in the area and trying to diversify our economy. Outdoor recreation is also a big part. Statistics are also included and shows Rangely's demographic profile. The prospectus also talks about 'Why Rangely'. It gives an overview of Rangely's government. CNCC is also highlighted. Economic Development is also listed to show the different types of economic development. Real Estate is outlined in the prospectus and Industries that we are looking for. Discussion about a Development Company coming in due to a possible housing shortage. There are many lots in town that are ready. Andy Key suggested to add Regional Airports that support not only passenger but freight. Andy also mentioned adding Internet Hook-ups as an incentive.

#### 8) Committee & Project Updates

- ✚ **Main Street:** Jeannie Caldwell – *Project in front of Town Hall has started and will hopefully be completed by mid-June. Kennedy Bike Path will be redone in conjunction with the La Mesa waterline project.*
- ✚ **Mountain Bike Trails:** Keely Ellis, Jeannie Caldwell, Lisa Piering – *Will be in Contact with Alex to help us out.*
- ✚ **Airport:** Jeff Rector, Keely Ellis, **Vacancy** - None
- ✚ **Cyber Security:** Jeannie Caldwell, Ron Granger, McKenzie Webber; - *CNCC will be marketing.*
- ✚ **Fiber Optic-Marketing:** Andy Key, Ron Granger, Jeff Rector; - None
- ✚ **Outdoor Rec. – Tourism:** McKenzie Webber, Andy Key, Ryan Huitt; - *ROAR took place in April and had about 200 people attended. Looking at making/creating small cards to setup in businesses or hotels to show where things are at.*
- ✚ **Investment Opportunity:** Jeannie Caldwell, Karen Reed, **Vacancy** – *SBDC can help with getting financing for businesses.*

#### 9) Information

Ron wanted to Thank the Chamber for the Award. CNCC decided to go away from the mask mandate right before graduation.

Adjourn - 8:46am

## Lisa Piering

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**From:** Krueger, Jason <Jason.Krueger@cncc.edu>  
**Sent:** Wednesday, June 2, 2021 10:25 AM  
**To:** Lisa Piering  
**Subject:** Courtesy Car User  
**Attachments:** 2844\_001.pdf; New Courtesy Car Paperwork.docx

Hi Lisa,

I hope all is going well! Here is another user for the courtesy car. I know she stayed the night and was very pleased with the Rangely hospitality.

Also, sorry I didn't email you back right away in regards to insurance cards. I have not been getting copies, I didn't realize that we needed them. I do think it would be important to maybe modify the form to require them to put a policy number, expiration date, etc. I just don't think many pilots carry their auto insurance cards with them. Please see the changes I made to the form and let me know what you think.

Thanks!

*Jason Krueger*

Rangely Airport Manager  
CNCC, Aviation Flight Coordinator

970-675-2316  
970-675-3223



TOWN OF RANGELY; 209 E MAIN RANGELY, CO 81648

Sheryl Reichert  
(name, please print)

9111 Sierra Alta Way El Cajon, CA 92021  
(address) (city/state/zip) (phone)

Hereinafter referred to as "Borrower" does hereby make the following statements and agrees to the terms and conditions set forth herein to induce Town of Rangely (hereinafter referred to as "Lender") to loan Borrower its Courtesy Vehicle hereinafter referred to as "the property."

The property belonging to Lender and being loaned without cost to Borrower is described as follows:

Vehicle Identification Number	3FAHPOCG4BR336220
Vehicle License Tag Number	Colorado BUPY61
Vehicle Year and Model	2011 Ford Fusion

Borrower hereby provides the following information and states that it is true and correct:

Borrower's Driver License Number 38448280

Borrower's Cell Phone and Home Phone 858-357-6763

Borrower's Insurance Agent/Company Geico

Borrower's Destination: ☐ food ☐ business ☐ friend/relative ☒ other

Borrower's Estimated Time of Return: 7am

Borrower agrees to return the vehicle in as good a condition as when received-reasonable wear and tear excepted. The Borrower shall save the Lender harmless from any claim(s) whatsoever by Borrower or any other person or entity made by reason of the operation of the property while in Borrowers possession. Borrower agrees not to take the property outside a 25-mile radius of the town of Rangely. The Borrower agrees to immediately notify Lender of and reimburse Lender for any damages whatsoever to the vehicle or its accessories that occur during the time Borrower has possession of the property. Borrower shall not allow anyone other than the Borrower whose information is described above to use Lender's property. The Borrower's acknowledges that his/her insurance shall be the primary insurance coverage during the Borrower's operation of the property. Borrower agrees to abide by all City and County ordinances, laws of the State of Colorado and the United States of America and to obey all rules and regulations promulgated by the Town of Rangely for use of the property.

Borrower hereby accepts the terms of this agreement and is hereby acknowledging this agreement to induce Lender to loan said property to Borrower and that Lender is relying upon same to be true and correct.

Sheryl Reichert  
Borrower,

6/1/21  
Date

*Please replace the fuel you've used.*

# TOWN OF RANGELY; 209 E MAIN RANGELY, CO 81648

\_\_\_\_\_  
(name, please print)

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(city/state/zip)

\_\_\_\_\_  
(phone)

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Vehicle License Tag Number	Colorado BUPY61
Vehicle Year and Model	2011 Ford Fusion

Borrower hereby provides the following information and states that it is true and correct:

Borrower's Driver License Number \_\_\_\_\_

Borrower's Cell Phone and Home Phone \_\_\_\_\_

Borrower's Insurance Agent/Company \_\_\_\_\_

Borrower's Insurance Policy Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Borrower's Destination: \_\_\_food \_\_\_business \_\_\_friend/relative \_\_\_other

Borrower's Estimated Time of Return: \_\_\_\_\_

Borrower agrees to return the vehicle in as good a condition as when received-reasonable wear and tear excepted. The Borrower shall save the Lender harmless from any claim(s) whatsoever by Borrower or any other person or entity made by reason of the operation of the property while in Borrowers possession. Borrower agrees not to take the property outside a 25-mile radius of the town of Rangely. The Borrower agrees to immediately notify Lender of and reimburse Lender for any damages whatsoever to the vehicle or its accessories that occur during the time Borrower has possession of the property. Borrower shall not allow anyone other than the Borrower whose information is described above to use Lender's property. The Borrower's acknowledges that his/her insurance shall be the primary insurance coverage during the Borrower's operation of the property. Borrower agrees to abide by all City and County ordinances, laws of the State of Colorado and the United States of America and to obey all rules and regulations promulgated by the Town of Rangely for use of the property.

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\_\_\_\_\_  
Borrower,

\_\_\_\_\_  
Date

***Please replace the fuel you've used.***

TOWN OF RANGELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REVENUES</u>					
73-30-100	HOUSING REVENUE	5,175.00	25,875.00	62,500	36,625.00	41.40
73-30-200	INTEREST EARNINGS CD	.00	9.16	200	190.84	4.58
73-30-500	MISCELLANEOUS INCOME	.00	.19	62,500	62,499.81	.00
	TOTAL REVENUES	5,175.00	25,884.35	125,200	99,315.65	20.67
	TOTAL FUND REVENUE	5,175.00	25,884.35	125,200	99,315.65	20.67

TOWN OF RANGELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
73-40-220 PROF/TECH SERVICES	13.74	56.74	4,500	4,443.26	1.26
73-40-250 HOUSING MANAGEMENT EXPENSE	3,982.52	19,351.11	45,000	25,648.89	43.00
73-40-260 HOUSING MAINT/REPAIRS	.00	281.54	2,000	1,718.46	14.08
73-40-270 UTILITIES	.00	.00	100	100.00	.00
73-40-300 MARKETING	.00	.00	25,000	25,000.00	.00
TOTAL OPERATING EXPENSES	3,996.26	19,689.39	76,600	56,910.61	25.70
<u>CAPITAL IMPROVEMENTS</u>					
73-40-700 CAPITAL OUTLAY	312.50	589.38	62,500	61,910.62	.94
TOTAL CAPITAL IMPROVEMENTS	312.50	589.38	62,500	61,910.62	.94
TOTAL EXPENDITURES	4,308.76	20,278.77	139,100	118,821.23	14.58
TOTAL FUND EXPENDITURES	4,308.76	20,278.77	139,100	118,821.23	14.58
NET REVENUE OVER EXPENDITURES	866.24	5,605.58	13,900-	( 19,505.58)	40.33