



Town of Rangely

RDA Packet
February 18, 2021 - 7:30am



1 – Agenda

GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you



(RDA)

Town of Rangely Conference Room

**** February 18, 2021 @ 7:30 a.m. ****

Agenda

Andrew Key, Chairman

Keely Ellis – Vice Chair
Karen Reed
Emma Baker

Sara Peterson
Ryan Huitt
McKenzie Webber

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Jason Cox
RJCD Board Representative – Ron Granger
Rangely Special Districts – John Payne

1) Call to Order

2) Roll Call

3) Minutes of Meeting

a) Discussion and Action to approve the minutes of January 21, 2021.

4) Changes to the Agenda

5) Public Input

6) Old Business

7) New Business

a) Discussion and Action to approve January 2021 Financials.

b) Discussion 2021 Goals and Priorities



c) Committee & Project Updates

- ✚ **Main Street:** Jeannie Caldwell
- ✚ **Mountain Bike Trails:** Keely Ellis and Jeannie Caldwell
- ✚ **Airport:** Jeff Rector, Keely Ellis, **Vacancy**
- ✚ **Call Center:** Jeannie Caldwell, Lisa Piering, McKenzie Webber;
- ✚ **Fiber Optic-Marketing:** Andy Key, Ron Granger, Jeff Rector;
- ✚ **Outdoor Rec. – Tourism:** McKenzie Webber, Andy Key, Sandy Payne, Ryan Huitt;
- ✚ **Investment Opportunity:** Jeannie Caldwell, Karen Reed, Jason Cox

8) Information

9) Adjourn

3 – Minutes

RANGELY DEVELOPMENT AGENCY (RDA)

Town of Rangely Conference Room

**** January 21, 2021 @ 7:30 a.m. ****

Minutes

Andrew Key, Chairman

Keely Ellis – Vice Chair
Karen Reed
Emma Baker

Sara Peterson
Ryan Huitt
McKenzie Webber

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Jason Cox
RJCD Board Representative – Ron Granger
Rangely Special Districts – John Payne
Member – Sandy Payne

- 1) Call to Order – **7:41am**
- 2) Roll Call – Andy Key, Keely Ellis, Sara Peterson, McKenzie Webber, Ron Granger, John Payne present. Karen Reed present via zoom. Ryan Huitt present at 7:49am. Others present; Jeannie Caldwell, Lisa Piering and Marybel Cox. Emma Baker, Jeff Rector, Sandy Payne absent.
- 3) Minutes of Meeting
 - a) *Discussion and Action to approve the minutes of October 22, 2020* – **Motion made by Keely Ellis to approve the minutes of October 22, 2020, second by McKenzie Webber. Motion passed**
- 4) Changes to the Agenda – **Add Item ‘f’ under new business**
- 5) Public Input – N/A
- 6) Old Business – N/A
- 7) New Business
 - a) *Discussion and Action to appoint Emma Baker to the RDA Board* – Town Council has already approved. **Motion made by John Payne to appoint Emma Baker to the RDA Board, second by McKenzie Webber. Motion passed**
 - b) *Discussion and Action to approve December 2020 Financials.* – **Motion made by John Payne to approve December 2020 Financials, second by Keely Ellis. Motion passed**
 - c) *Discussion and Action to approve RDA Logo* – Part of the Main Street Program, the program received a grant for Pic Axe program. After meeting, they created for RDA, RDC

& Chamber. **Motion made by McKenzie Webber to approve RDA Logo, second by Ron Granger. Motion passed**

d) *Discussion about 2021 Goals and Priorities* – Need to have clear Goals and Priorities. Would like to push out who we are and what we do. Also, would like to inform the community. Would like to have a goal with one win. The Board would like to see SBDC back to the community. Need to have our businesses use us as an asset. At the next meeting bring goals, possibly two big goals and 3 smaller project goals. Prioritize projects. Think about the Mountain Bike Trail System and what the next step should be. How to maximize advertising of Fiber-Optic possibilities. CNCC and the State are in negotiations to invest in outdoor rec.

e) *Committee & Project Updates*

- i. **Main Street:** Jeannie Caldwell – Pic Axe project was a success. Website for Main Street will be going live soon as well as the social media page. Received \$50,000 to widen sidewalks in front of Town Hall and insert a new parklet, new grass and benches. Working on the East End Entrance project that will probably take about 3 years to complete. Applying for CDOT grant to resurface Kennedy Drive Path. Looking at doing on big event a year, possibly Food Truck Fridays.
- ii. **Mountain Bike Trails:** Keely Ellis and Jeannie Caldwell – Working on an area, possibly North of Rangely. Need to get volunteers to upkeep the trail system.
- iii. **Airport:** Jeff Rector, Keely Ellis, **Vacancy**
- iv. **Call Center:** Jeannie Caldwell, Lisa Piering, McKenzie Webber;
- v. **Fiber Optic-Marketing:** Andy Key, Ron Granger, Jeff Rector; - Really need to promote.
- vi. **Outdoor Rec. – Tourism:** McKenzie Webber, Andy Key, Ryan Huitt; Working on ROAR
- vii. **Investment Opportunity:** Jeannie Caldwell, Karen Reed, Jason Cox – Adora Inn was purchased. Subway; the franchise has been approved but Budget Hotel needs to sell for it to open. West End Drive In will be opening by April and Pippi's a sub and soup restaurant opened.

f) *Discussion and Action to approve the resignation of Sandy Payne* – Motion made by Ron Granger to approve the resignation of Sandy Payne, second by Ryan Huitt. Motion passed

8) Information – Ron stated that CNCC will be holding a forum for the new CNCC president candidates in March. John mentioned that he had been informed that there will be about 200-300 people in Rangely for the next two years working on a project.

9) Adjourn – 8:34am

- 5 – Public Input
- 6 - Old Business
- 7 - New Business

TOWN OF RANGELY
BALANCE SHEET
JANUARY 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

<u>ASSETS</u>			
73-10100	CASH - COMBINED FUND	251,004.02	
73-10116	INVEST SEC DEPOSITS	5,675.00	
73-11513	FNBR CD 102943	12,670.85	
73-13120	INTEREST RECEIVABLE	7.64	
	TOTAL ASSETS		269,357.51
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
73-23172	SECURITY DEPOSIT RESERVED	5,675.00	
	TOTAL LIABILITIES		5,675.00
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
73-29800	FUND BALANCE	262,144.80	
	REVENUE OVER EXPENDITURES - YTD	1,537.71	
	BALANCE - CURRENT DATE	263,682.51	
	TOTAL FUND EQUITY		263,682.51
	TOTAL LIABILITIES AND EQUITY		269,357.51

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
73-30-100 HOUSING REVENUE	5,175.00	5,175.00	62,500	57,325.00	8.28
73-30-200 INTEREST EARNINGS CD	.00	.00	200	200.00	.00
73-30-500 MISCELLANEOUS INCOME	.05	.05	62,500	62,499.95	.00
TOTAL REVENUES	5,175.05	5,175.05	125,200	120,024.95	4.13
TOTAL FUND REVENUE	5,175.05	5,175.05	125,200	120,024.95	4.13

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2021

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
73-40-220 PROF/TECH SERVICES	10.75	10.75	4,500	4,489.25	.24
73-40-250 HOUSING MANAGEMENT EXPENSE	3,626.59	3,626.59	45,000	41,373.41	8.06
73-40-260 HOUSING MAINT/REPAIRS	.00	.00	2,000	2,000.00	.00
73-40-270 UTILITIES	.00	.00	100	100.00	.00
73-40-300 MARKETING	.00	.00	25,000	25,000.00	.00
TOTAL OPERATING EXPENSES	3,637.34	3,637.34	76,600	72,962.66	4.75
<u>CAPITAL IMPROVEMENTS</u>					
73-40-700 CAPITAL OUTLAY	.00	.00	62,500	62,500.00	.00
TOTAL CAPITAL IMPROVEMENTS	.00	.00	62,500	62,500.00	.00
TOTAL EXPENDITURES	3,637.34	3,637.34	139,100	135,462.66	2.61
TOTAL FUND EXPENDITURES	3,637.34	3,637.34	139,100	135,462.66	2.61
NET REVENUE OVER EXPENDITURES	1,537.71	1,537.71	13,900-	(15,437.71)	11.06

8 – Information