

RANGELY

COLORADO

Rangely Development Association
July 16, 2020



1 – Agenda

GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you

Agenda
RANGELY DEVELOPMENT AGENCY (RDA)
Town of Rangely Conference Room
*** July 16, 2020 @ 7:30a.m. ***
TOR Conference Room

Andrew Key, Chairman

Keely Ellis – Vice Chair
Karen Reed
Tim Webber

Sara Peterson
Ryan Huitt
Vacant

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Jason Cox
RJCD Board Representative – Ron Granger
Rangely Special Districts – John Payne
Member – Sandy Payne

- 1) Call to Order
- 2) Roll Call
- 3) Minutes of Meeting
 - a) *Discussion and Action to approve the minutes of May 21, 2020*
- 4) Changes to the Agenda
- 5) Public Input
- 6) Old Business
 - a) *Airport courtesy car is available for use*
- 7) New Business
 - a) *Discussion and Action to approve April & May 2020 Financials*
 - b) *Discussion and Action to recommend Richard Smith to the Rangely Town Council for appointment to the RDA Board*
 - c) *Care's Act Funding RBC Agreement with Town's of Meeker & Rangely, approval by Town Council 06-24-20*
 - d) *Committee Updates*
- 8) **Airport:** Jeff Rector, Keely Ellis, & Tim Webber;
- 9) **Call Center:** Jeannie Caldwell/Lisa Piering, (Chamber);
- 10) **Fiber Optic-Marketing:** Andy Key, Ron Granger, Makala Barton;
- 11) **Outdoor Rec. – Tourism:** Chamber, Andy Key, Sandy Payne, Ryan Huitt;
- 12) **Investment Opportunity:** Jeannie Caldwell, Karen Reed, Jason Cox
- 8) Information Adjourn

3 – Minutes

Minutes
RANGELY DEVELOPMENT AGENCY (RDA)
Town of Rangely Conference Room
*** May 21, 2020 @ 7:30a.m. ***
TOR Conference Room

Andrew Key, Chairman

Keely Ellis – Vice Chair
Karen Reed
Tim Webber

Sara Peterson
Ryan Huitt
Vacant

Ex-Officio

Rio Blanco County Commissioner – Jeff Rector
School District Representative – Jason Cox
RJCD Board Representative – Ron Granger
Rangely Special Districts – John Payne
Member – Sandy Payne

- 1) Call to Order – 7:36am
- 2) Roll Call – Andy Key, Keely Ellis, Karen Reed, Tim Webber, Sara Peterson, Sam Tolley (in place of Jason Cox), and John Payne present. Ron Granger and Sandy Payne were present via phone. Others present; Richard Smith, Makala Barton (via phone), Lisa Piering, Jeannie Caldwell, and Marybel Cox. Jeff Rector, and Ryan Huitt absent.
- 3) Minutes of Meeting
 - a) *Discussion and Action to approve the minutes of April 16, 2020 – Motion made by Ron Granger to approve the minutes of April 16, 2020, second by Sara Peterson. Motion passed*
- 4) Changes to the Agenda – 7b, Discussion and Action to recommend Richard Smith to the Rangely Town Council to be appointed to the RDA Board
- 5) Public Input - None
- 6) Old Business
- 7) New Business
 - a) *Discussion and Action to approve April 2020 Financials – Motion made by Tim Webber to approve April 2020 Financials, second by Karen Reed. Motion passed*
 - b) *Discussion and Action to recommend Richard Smith to the Rangely Town Council to be appointed to the RDA Board – The board asked to advertise for the Vacant position*
 - c) *Committee Updates*

Airport: Jeff Rector, Keely Ellis, & Tim Webber; *Town of Rangely & CNCC had work session. CNCC received grant to work on drainage problems. Town of Rangely working on waterline and gas to be able to expand in the future. Keely reviewed the master plan & sent it to Jason Krueger.*

Call Center: Jeannie Caldwell/Lisa Piering, (Chamber); *Made contact with Lockheed Martin.*

Fiber Optic-Marketing: Andy Key, Ron Granger, Makala Barton; *Discussed what the county and CNCC have done.*

Outdoor Rec. – Tourism: Chamber, Andy Key, Sandy Payne, Ryan Huitt; *Fishing Derby and Hill climb will happen. Rally is still on board. Sara Peterson would like to join the Outdoor Rec. Committee*

Investment Opportunity: Jeannie Caldwell, Karen Reed, Jason Cox; *Working on prospectus.*

- 8) Information – Jeannie: Getting back to marketing. Social media is doing well. New website is doing great. Did an article with Out There Colorado. Had some success with the article. Trying to get to the next level. CNCC is offering that if someone moves to Rangely between now and December 31st, they can receive free tuition. Jeannie stated that they have formed a good relationship with Darren at the grocery store. Lisa and Jeannie will meet with Darren again. Makala-RBC: Working on marketing tourism. Would like to meet once a month. Working on digital marketing videos. Three specific to each Meeker & Rangely. Plan on filming the second week in June, going to be about 30 second video/commercial. Ron Granger suggested contacting Todd & Sara Ward. Ron-CNCC: Ron stated that they are changing their marketing. They are going to promote what is different about us. More digital than in the past. There is a lot to do here and we need to let people know. Ron stated that there will be about 58% cut in budget to high education. CNCC looking for other opportunities. Richard-Chamber: Richard indicated that he is trying to get out to get to know the businesses and for the businesses to get to know Richard. Trying to keep with Konnie's schedule. Still trying to find his footing. John-Giovanni's: Things are progressing well for Giovanni's. Karen-Raven Realty: People are wanting to see homes. People may see Rangely/RBC as a 'Safe' area away from the city. Safety is a big part of what we need to market. Events that are happening in the county will need to fill out a form. CNCC has been given permission to have summer programs starting June 1st. CNCC plans to be back in the fall. One of the only colleges being aggressive about returning to normal. School District will have a graduation on Saturday, May 23rd at 10am. It will be a condensed version. Crandal presented & worked Kelly at Public Health.

- 9) Adjourn – 8:43am

5 – Old Business
6 - New Business

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
73-30-100 HOUSING REVENUE	4,999.98	25,699.98	62,500	36,800.02	41.12
73-30-200 INTEREST EARNINGS CD	.00	84.48	200	115.52	42.24
73-30-500 MISCELLANEOUS INCOME	.05	9,590.72	25,000	15,409.28	38.36
TOTAL REVENUES	5,000.03	35,375.18	87,700	52,324.82	40.34
TOTAL FUND REVENUE	5,000.03	35,375.18	87,700	52,324.82	40.34

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
73-40-220 PROF/TECH SERVICES	10.75	276.76	4,500	4,223.24	6.15
73-40-250 HOUSING MANAGEMENT EXPENSE	3,257.73	18,913.73	45,000	26,086.27	42.03
73-40-260 HOUSING MAINT/REPAIRS	29.69	356.46	2,000	1,643.54	17.82
73-40-270 UTILITIES	.00	68.81	100	31.19	68.81
73-40-300 MARKETING	.00	127.93	1,000	872.07	12.79
73-40-301 GRANT EXPENSES	.00	.00	25,000	25,000.00	.00
TOTAL OPERATING EXPENSES	3,298.17	19,743.69	77,600	57,856.31	25.44
TOTAL EXPENDITURES	3,298.17	19,743.69	77,600	57,856.31	25.44
TOTAL FUND EXPENDITURES	3,298.17	19,743.69	77,600	57,856.31	25.44
NET REVENUE OVER EXPENDITURES	1,701.86	15,631.49	10,100	(5,531.49)	154.77

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
73-30-100 HOUSING REVENUE	3,525.00	29,224.98	62,500	33,275.02	46.76
73-30-200 INTEREST EARNINGS CD	.00	84.48	200	115.52	42.24
73-30-500 MISCELLANEOUS INCOME	.00	9,590.72	25,000	15,409.28	38.36
TOTAL REVENUES	3,525.00	38,900.18	87,700	48,799.82	44.36
TOTAL FUND REVENUE	3,525.00	38,900.18	87,700	48,799.82	44.36

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

ECONOMIC DEVELOPMENT FUND/RDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
73-40-220 PROF/TECH SERVICES	17.22	293.98	4,500	4,206.02	6.53
73-40-250 HOUSING MANAGEMENT EXPENSE	3,204.49	22,118.22	45,000	22,881.78	49.15
73-40-260 HOUSING MAINT/REPAIRS	1,100.74	1,457.20	2,000	542.80	72.86
73-40-270 UTILITIES	.00	68.81	100	31.19	68.81
73-40-300 MARKETING	.00	127.93	1,000	872.07	12.79
73-40-301 GRANT EXPENSES	.00	.00	25,000	25,000.00	.00
TOTAL OPERATING EXPENSES	4,322.45	24,066.14	77,600	53,533.86	31.01
TOTAL EXPENDITURES	4,322.45	24,066.14	77,600	53,533.86	31.01
TOTAL FUND EXPENDITURES	4,322.45	24,066.14	77,600	53,533.86	31.01
NET REVENUE OVER EXPENDITURES	(797.45)	14,834.04	10,100	(4,734.04)	146.87

The Town of Rangely will be accepting letters of interest to fill a vacated seat on the Rangely Development Agency (RDA)/Rangely Development Corporation (RDC) board. Please submit all letters to the Town of Rangely, 209 E. Main, Rangely, CO 81648 ATTN: Town Clerk, no later than June 30th.

If you have any questions, please contact Marybel Cox at (970) 675-8476.

May 20, 2020

To: RDA/RDC Board of Directors

From: Richard Smith

Mr. Chairman Key and Distinguished members of the Board,

I am writing you regarding the open vacancy position that you have on the board. I am currently the new director for the Rangely Area Chamber of Commerce. I was hired in April of this year and have taken over since Konnie left in the first part of this month. It is my combined experience and education that leads me to write this letter detailing the qualifications I can bring to the board.

I have served the City of Black Hawk in various capacities. I was a Commissioner of the Historic Preservation Commission for two years and elected Chairman, a position I held for four years. As Chairman of the Historic Preservation Commission, I was responsible for meeting with the city planning department director to set meeting agendas as well as meeting with the various state officials. This experience has given me the opportunity to work firsthand with different state and federal agencies. During this time, I became a Board Member with the Black Hawk/Central City Sanitation District. Beyond this, I have also bolstered my experience in the classroom by achieving my bachelor's degree in Public Administration.

It is my holistic experience working with and for the public as well as my education that makes me a well-qualified candidate, which I hope I have demonstrated to you today. I welcome the opportunity to further discuss my qualifications and enthusiasm to be a board member for the RDA/RDC.

Sincerely,

Richard J. Smith



FOR IMMEDIATE RELEASE

Contact:

Lauren Kloock, Lead Marketing Maven

lauren@coloradolendingsource.org

303.657.4819

Colorado Lending Source Announces Small Business Emergency Funds for Rural Colorado Businesses

DENVER, CO—Colorado Lending Source is pleased to announce a new financing option for rural-based Colorado businesses that have been impacted by COVID-19. As a non-profit community lender, Colorado Lending Source is allocating \$350,000 to this effort. The purpose of the Small Business Emergency Loan Program for Rural Colorado is to augment Federal relief programs and to help protect jobs and businesses in rural communities.

Colorado Lending Source's Executive Director, Mike O'Donnell, states:

"COVID-19 has been especially challenging for most rural-based Colorado businesses. Many larger cities and counties have been able to create loan programs to complement Federal stimulus and help local businesses survive but rural businesses have been largely left to their own devices. Most have been excluded from access to the Paycheck Protection Program and struggle to understand the complexities of the credit-scored Economic Injury Disaster Loans. To help out a little, Colorado Lending Source has launched the Small Business Emergency Loan program for rural-based Colorado small businesses to offer some relief and hope. These \$10,000 loans are offered over two years at an interest rate of 3.75%, with no payments due for the first six months of the loan. While not providing the complete answer to the challenges faced by rural business, we hope that we can at least contribute a little to the solution"

Loan details of the Small Business Emergency Loan Program are as follows:

- \$10,000 loans
- 3.75% fixed interest rate
- Two year terms
- Payments deferred for six months
- Must be located in a rural community

To identify if a business is located in a rural community, they can [visit the USDA website](#) and input their business address.

In order to apply, they must [fill out an application](#) and sent it to submitmainstreet@coloradolendingsource.org.

For more information, please visit:
<https://www.coloradolendingsource.org/articles/small-business-emergency-loans>

Colorado Lending Source is a resource to the small business community and circulates pertinent updates. You can [sign up to receive their emails here](#).

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Celebrating 30 years of lending, Colorado Lending Source cares about small business, creating long-term alliances with our lending partners and borrowers, being a resource to empower entrepreneurs, and making Colorado the best state in the nation to start and grow a business. We partner with local lenders, government agencies, and other small business resources to make access to capital more attainable. As a mission-based lender and small business-financing expert, we are committed to fostering the economic growth of diverse small businesses within our communities. Since 1990, we've funded over **3,800 loans** helping to create nearly **29,000 jobs** injecting **over \$4.7 billion into the economy**. For more information, visit www.coloradolendingsource.org