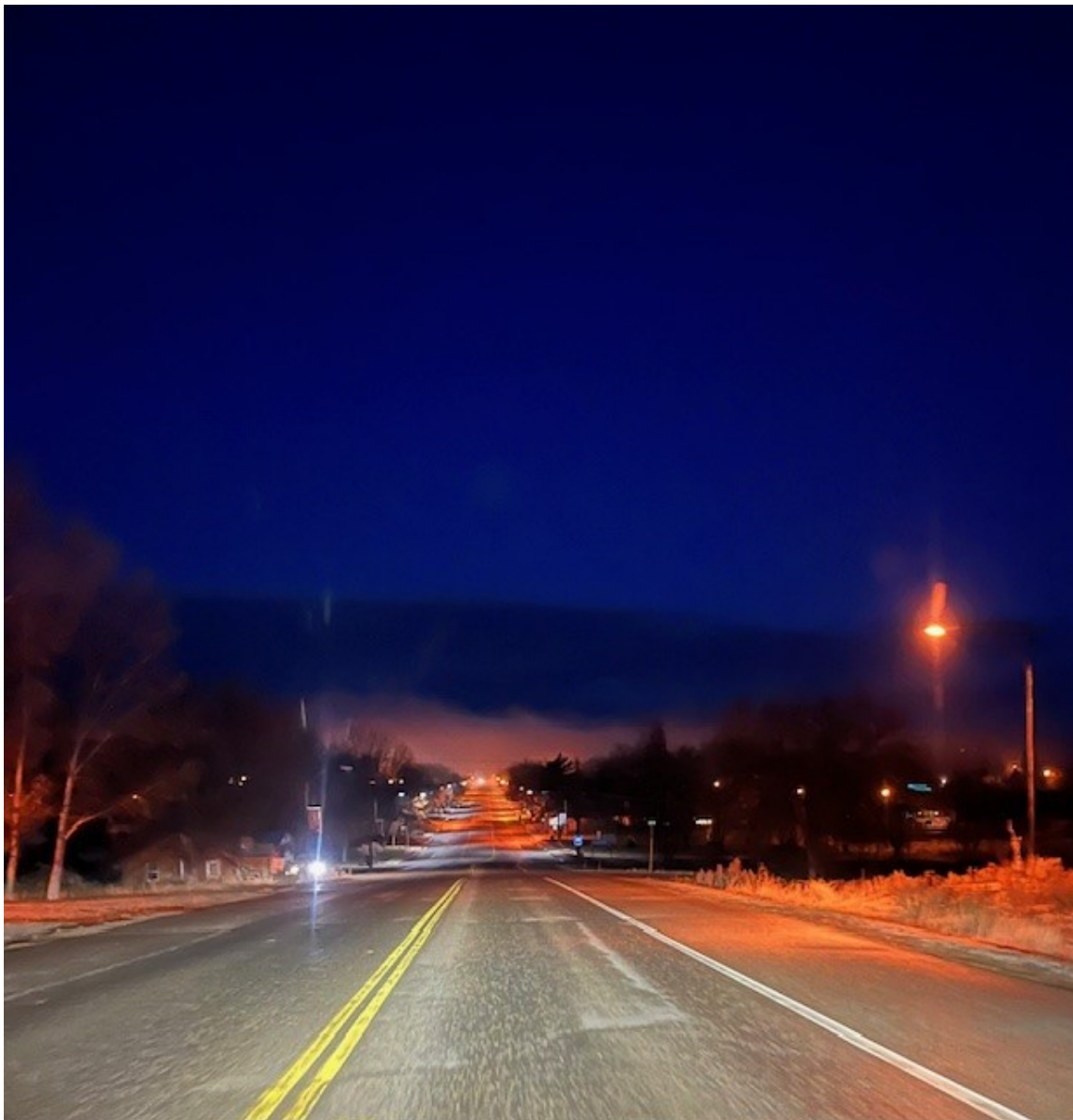




# Town of Rangely

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*RDC Board Packet*  
*April 11th, 2024 - Following RDA Meeting*





*Town of Rangely Conference Room  
\*\*\* April 11th, 2024 \*\*\**

***Agenda  
FOLLOWING RDA MEETING***

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**Keely Ellis, Chairman**

**Ron Granger, Vice Chairman  
Karen Reed  
Ryan Huitt**

**Jeannie Caldwell  
Candra Robie  
Emma Baker**

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- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Minutes of Meeting**
  - a) *Discussion and Action to approve the February 8<sup>th</sup>, 2024, minutes.*
- 4) **Changes to the Agenda**
- 5) **Old Business**
- 6) **New Business**
  - a) *Discussion and action to approve the January/February 2024 Financials*
  - b) *Discussion and action to approve the check register January/February 2024*
  - c) *Discussion and action to approve a sub-committee for Historic Preservation under the RDA organization to include outside committee members.*
- 7) **Information**
- 8) **Adjourn**



*Town of Rangely Conference Room*  
*\*\*\* February 8th, 2023 \*\*\**

***Minutes***  
***FOLLOWING RDA MEETING***

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Keely Ellis, Chairman

Ron Granger, Vice Chairman  
Karen Reed  
Ryan Huitt

Jeannie Caldwell  
Candra Robie  
Emma Baker

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- 1) **Call to Order** – 9:08am
- 2) **Roll Call** - Suspend
- 3) **Minutes of Meeting**
  - a) *Discussion and Action to approve the December 14th, 2023, minutes.* – **Motin made by Ron Granger to approve the December 14<sup>th</sup>, 2023, minutes, second by Jeannie Caldwell/ Motion passed**
- 4) **Changes to the Agenda** - None
- 5) **Old Business**
- 6) **New Business**
  - a) *Discussion and action to approve the December 2023 Financials* – Grant reimbursement received, put the RDC back into the positive. **Motion made by Ron Granger to approve the December 2023 Financials, second by Emma Baker. Motion passed**
  - b) *Discussion and action to approve the check register December 2023* – **Motion made by Ron Granger to approve the check register December 2023, second by Jeannie Caldwell. Motion passed.**
- 7) **Information**
- 8) **Adjourn** – 9:11am

TOWN OF RANGELY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2024

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
76-30-300 INTEREST INCOME	952.88	952.88	500	( 452.88)	190.58
76-30-400 MISC INCOME	.00	.00	10,200,000	10,200,000.00	.00
TOTAL REVENUES	952.88	952.88	10,200,500	10,199,547.12	.01
TOTAL FUND REVENUE	952.88	952.88	10,200,500	10,199,547.12	.01

TOWN OF RANGELY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2024

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
76-40-220 PROF/TECH SERVICES	46.95	46.95	500	453.05	9.39
76-40-301 GRANT EXPENSES	.00	.00	67,000	67,000.00	.00
<b>TOTAL OPERATING EXPENSES</b>	<b>46.95</b>	<b>46.95</b>	<b>67,500</b>	<b>67,453.05</b>	<b>.07</b>
<u>CAPITAL IMPROVEMENTS</u>					
76-40-800 CAPITAL IMPROVEMENTS	.00	.00	10,196.00	10,196,000.00	.00
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>.00</b>	<b>.00</b>	<b>10,196.00</b>	<b>10,196,000.00</b>	<b>.00</b>
<b>TOTAL DEPARTMENT 40</b>	<b>46.95</b>	<b>46.95</b>	<b>10,263,50</b>	<b>10,263,453.05</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>46.95</b>	<b>46.95</b>	<b>10,263,50</b>	<b>10,263,453.05</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>905.93</b>	<b>905.93</b>	<b>63,000-</b>	<b>( 63,905.93)</b>	<b>1.44</b>

TOWN OF RANGELY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
76-30-300 INTEREST INCOME	891.65	1,844.53	500	( 1,344.53)	368.91
76-30-400 MISC INCOME	.00	.00	10,200,000	10,200,000.00	.00
TOTAL REVENUES	891.65	1,844.53	10,200,500	10,198,655.47	.02
TOTAL FUND REVENUE	891.65	1,844.53	10,200,500	10,198,655.47	.02

TOWN OF RANGELY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
76-40-220 PROF/TECH SERVICES	13.42	60.37	500	439.63	12.07
76-40-301 GRANT EXPENSES	.00	.00	67,000	67,000.00	.00
<b>TOTAL OPERATING EXPENSES</b>	<b>13.42</b>	<b>60.37</b>	<b>67,500</b>	<b>67,439.63</b>	<b>.09</b>
<u>CAPITAL IMPROVEMENTS</u>					
76-40-800 CAPITAL IMPROVEMENTS	16,073.52	16,073.52	10,196.00	10,179,926.48	.16
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>16,073.52</b>	<b>16,073.52</b>	<b>10,196.00</b>	<b>10,179,926.48</b>	<b>.16</b>
<b>TOTAL DEPARTMENT 40</b>	<b>16,086.94</b>	<b>16,133.89</b>	<b>10,263.50</b>	<b>10,247,366.11</b>	<b>.16</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>16,086.94</b>	<b>16,133.89</b>	<b>10,263.50</b>	<b>10,247,366.11</b>	<b>.16</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 15,195.29)</b>	<b>( 14,289.36)</b>	<b>63,000-</b>	<b>( 48,710.64)</b>	<b>( 22.68)</b>

Report Criteria:

Actual amounts  
 All accounts  
 Account.Termination date = IS NULL  
 Account.Account number = "7630100"-"7640800"

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>76-30-300 INTEREST INCOME</b>					
		01/01/2024 (00/24) Balance	.00 *	.00 *	.00
JE	44	INTEREST EARNED		754.74-	
JE	58	INTEREST EARNED		198.14-	
		01/31/2024 (01/24) Period Totals and Balance	.00 *	952.88- *	952.88-
JE	78	INTEREST EARNED		705.98-	
JE	80	INT EARNED		185.67-	
		02/29/2024 (02/24) Period Totals and Balance	.00 *	891.65- *	1,844.53-
YTD Encumbrance .00 YTD Actual 1,844.53- Total 1,844.53- YTD Budget 500.00- Unearned 1,344.53-					

<b>76-30-400 MISC INCOME</b>					
		01/01/2024 (00/24) Balance	.00 *	.00 *	.00
AUDIT	5	GRANT PAYMENTS 2023 ACCL	19,456.82		
CRJE	45	OJT GRANT WHITE RIVE ACCESS		3,143.48-	
CRJE	49	OJT GRANT #2 WHITE RIVER ACCESS		16,313.34-	
		01/31/2024 (01/24) Period Totals and Balance	19,456.82 *	19,456.82- *	.00
		02/29/2024 (02/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 10,200,000.00- Unearned 10,200,000.00					

<b>76-40-220 PROF/TECH SERVICES</b>					
		01/01/2024 (00/24) Balance	.00 *	.00 *	.00
AP	81	ALL COPY PRODUCTS INC.	13.87		
AP	95	CIRSA	19.84		
AP	234	ALL COPY PRODUCTS INC.	13.24		
		01/31/2024 (01/24) Period Totals and Balance	46.95 *	.00 *	46.95
AP	108	ALL COPY PRODUCTS INC.	13.42		
		02/29/2024 (02/24) Period Totals and Balance	13.42 *	.00 *	60.37
YTD Encumbrance .00 YTD Actual 60.37 Total 60.37 YTD Budget 500.00 Unexpended 439.63					

<b>76-40-301 GRANT EXPENSES</b>					
		01/01/2024 (00/24) Balance	.00 *	.00 *	.00
		02/29/2024 (02/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 67,000.00 Unexpended 67,000.00					

<b>76-40-700 CAPITAL OUTLAY</b>					
		01/01/2024 (00/24) Balance	.00 *	.00 *	.00
		02/29/2024 (02/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00					



Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>76-40-800 CAPITAL IMPROVEMENTS</b>					
		01/01/2024 (00/24) Balance	.00 *	.00 *	.00
AP		241 RIVERRESTORATION ORG LLC	16,073.52		
		02/29/2024 (02/24) Period Totals and Balance	16,073.52 *	.00 *	16,073.52

YTD Encumbrance .00 YTD Actual 16,073.52 Total 16,073.52 YTD Budget 10,196,000.00 Unexpended 10,179,926.48

Number of transactions: 12	Number of accounts: 6	Debit	Credit	Proof
Total RDC RANGELY DEV CORP FUND:		35,590.71	21,301.35-	14,289.36
Number of transactions: 12		Debit	Credit	Proof
Number of accounts: 6				
Grand Totals:		35,590.71	21,301.35-	14,289.36

Report Criteria:

Actual amounts

All accounts

Account.Termination date = IS NULL

Account.Account number = "7630100"."7640800"

Report Criteria:

Report type: Invoice detail

Invoice Detail.GL account = "7640220","7640301","7640700","7640800"

GL Period	Payee	Invoice GL Account Title	Check Issue Date	Check Number	Invoice Number	Amount
01/24	ALL COPY PRODUCTS INC.	PROF/TECH SERVICES	01/16/2024	85504	35667484	.00
01/24	ALL COPY PRODUCTS INC.	PROF/TECH SERVICES	01/31/2024	85569	35714267	13.24
Total ALL COPY PRODUCTS INC.:						13.24
01/24	CIRSA	PROF/TECH SERVICES	01/15/2024	85520	240543	19.84
Total CIRSA:						19.84
01/24	RIVERRESTORATION ORG LLC	CAPITAL IMPROVEMENTS	01/15/2024	85549	3194	909.02
01/24	RIVERRESTORATION ORG LLC	CAPITAL IMPROVEMENTS	01/15/2024	85549	3217	1,136.28
01/24	RIVERRESTORATION ORG LLC	CAPITAL IMPROVEMENTS	01/15/2024	85549	3243	1,098.18
Total RIVERRESTORATION ORG LLC:						3,143.48
Grand Totals:						3,176.56

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
76-21500	13.87	3,190.43-	3,176.56-
76-40-220	46.95	13.87-	33.08
76-40-800	3,143.48	.00	3,143.48
Grand Totals:	3,204.30	3,204.30-	.00

August 10, 2023 \*\*\*APPROVED CHECK REGISTER\*\*\*

RDC BOARD

Report Criteria:

Report type: Invoice detail

Invoice Detail.GL account = "7640220","7640301","7640700","7640800"

GL Period	Payee	Invoice GL Account Title	Check Issue Date	Check Number	Invoice Number	Amount
02/24	ALL COPY PRODUCTS INC.	PROF/TECH SERVICES	02/15/2024	85626	35919266	13.42
Total ALL COPY PRODUCTS INC.:						13.42
02/24	RIVERRESTORATION ORG LLC	CAPITAL IMPROVEMENTS	02/29/2024	85710	3265	16,073.52
Total RIVERRESTORATION ORG LLC:						16,073.52
Grand Totals:						16,086.94

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
76-21500	.00	16,086.94-	16,086.94-
76-40-220	13.42	.00	13.42
76-40-800	16,073.52	.00	16,073.52
Grand Totals:	16,086.94	16,086.94-	.00

August 10, 2023 \*\*\*APPROVED CHECK REGISTER\*\*\*

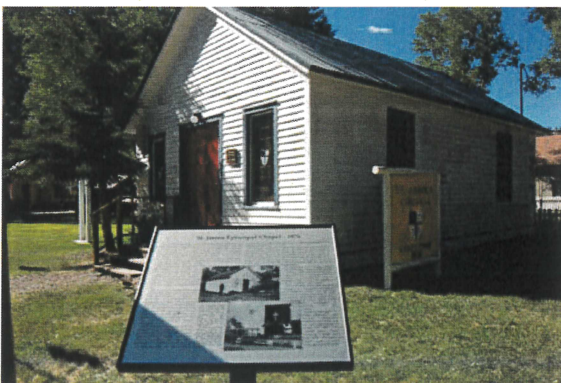
RDC BOARD

## OVERVIEW

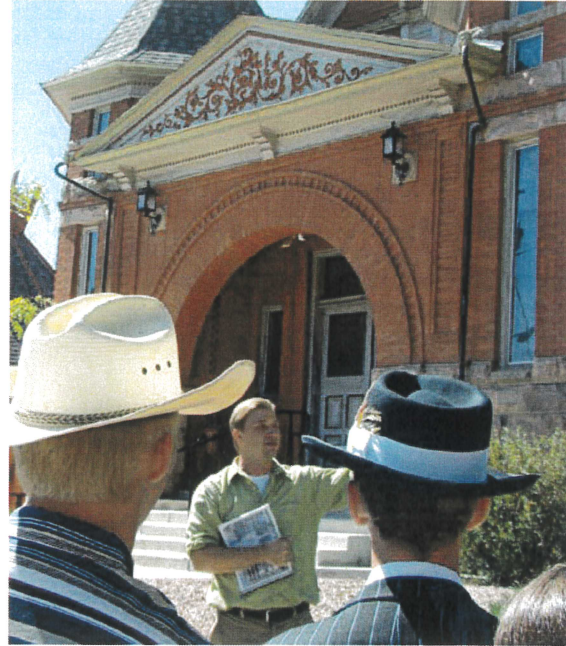
The Certified Local Government (CLG) Program seeks to encourage and expand local involvement in historic preservation activities through a partnership between local governments and the State Historic Preservation Office (SHPO), and the National Park Service (NPS).

## BENEFITS

- ▶ CLG communities have access to grant funds available only to CLGs. These grants do not require a cash match and can be used for survey, planning, nomination, or educational activities.
- ▶ CLG communities receive technical support from SHPO and National Park Service staff in order to advance local preservation objectives.
- ▶ CLG communities have the ability to join national organizations, such as the National Alliance of Preservation Commissions, that provide informational resources and access to a 50-state preservation network.
- ▶ The SHPO offers CLG-exclusive training and networking opportunities throughout the state.
- ▶ The opportunity to participate in the review of tax credit projects.
- ▶ Local designation qualifies property owners for the 20 percent State Historic Preservation Tax Credit and provides access to the State Historical Fund preservation grant program.
- ▶ A strong local preservation program can increase property values, assist in promoting heritage tourism, and promote community heritage and identity.



St. James Episcopal Church, Lake City, CLG grant recipient



North Side Historic District, Pueblo

## OBLIGATIONS

- ▶ Each CLG must enact and enforce a local ordinance that provides a legal framework for a preservation program that will achieve the purpose of designating and protecting significant historic buildings, sites, structures and districts.
- ▶ Each CLG must create a commission of at least five members that have a demonstrated interest, competence, or knowledge of preservation, and the commission must meet at least four times a year.
- ▶ At least one commission member must attend a SHPO-approved educational/training event each year.
- ▶ CLGs must maintain a system for survey and inventory of historic properties.
- ▶ CLGs must provide opportunities for public participation in local preservation efforts.
- ▶ CLGs must review and provide comment on National Register nominations submitted for properties within their jurisdiction.

For more information on the CLG program contact **Lindsey Flewelling** at [lindsey.flewelling@state.co.us](mailto:lindsey.flewelling@state.co.us)

Last updated January 2022

## **15.50 Historical Structure Preservation**

### **15.50.010 Purpose**

The purpose of this Chapter is to provide for the preservation of the unique historic and cultural heritage of the Town as embodied in designated historic structures and landmarks, for an increase in local economic activity and financial benefits as a result of the attraction of visitors and tourists to the Town and for greater appreciation of local history by means of educating students and the public at large about the history of the Rangely area.

### **15.50.020 Board designated**

The board of the Rangely Museum Society, a non-profit corporation, organized under State law, shall be responsible for research and surveys of historic structures and landmarks. It shall, among other duties, adopt criteria for proposals to preserve historic structures and landmarks, negotiate, execute, and administer agreements for preservation of historic structures and landmarks, develop and assist in public education programs, actively pursue grants and financial assistance, cause designated structures and landmarks to be preserved and restored, and supervise the operation and maintenance of the outdoor museum.

### **15.50.030 Designation of historic structures**

Based on criteria established by the Rangely Museum Society, its board may recommend to the Town council the designation of historic structures and landmarks. Any citizen or the board may nominate a structure or landmark for such designation. Emphasis shall be placed on two eras in the history of the Rangely area: pioneer and ranching, and mining and energy development.

### **15.50.040 Structures in place**

For those structures and landmarks that are located within the Town limits and that can be preserved and/or restored in place, a recommendation for designation as an historic structure or landmark shall not be made until an agreement has been reached between the Rangely Museum Society and the owner governing, among other things, restrictions on use, alterations, maintenance, additions, preservation, restoration, removal, moving, and/or demolition.

### **15.50.050 Outdoor museum**

For those structures and landmarks that are located either within or without Town limits and that cannot for good and sufficient reason be preserved and/or restored in place, there shall be an outdoor museum to and within which such historic structures and landmarks following their designation as such shall be moved, restored, and maintained. Such outdoor museum shall be named the Rangely Outdoor Museum. A master plan of said museum shall be prepared by the board of the Rangely Museum Society and presented to the Town council for approval.

### **15.50.060 Designation by resolution**

The Town council shall consider any recommendation of the board of the Rangely Museum Society to designate such historic structures or landmarks and may act by resolution to make such designation following a public hearing. Such resolution shall include a description of the characteristics of the structure or landmark and a statement of reasons why it should be preserved.