



Town of Rangely

RDC Board Packet
June 13th, 2024 - Following RDA Meeting





Town of Rangely Conference Room

**** June, 2024 ****

Agenda

FOLLOWING RDA MEETING

Keely Ellis, Chairman

**Ron Granger, Vice Chairman
Karen Reed
Ryan Huitt**

**Jeannie Caldwell
Candra Robie
Emma Baker**

1) Call to Order

2) Roll Call

3) Minutes of Meeting

a) Discussion and Action to approve the April 11th, 2024, minutes.

4) Changes to the Agenda

5) Old Business

6) New Business

a) Discussion and action to approve the March/April 2024 Financials

b) Discussion and action to approve the check register March/April 2024

c) Update Historic Preservation committee/Certified Local Governemnt

7) Information

8) Adjourn



Town of Rangely Conference Room

**** April 11th, 2024 ****

Minutes

FOLLOWING RDA MEETING

Keely Ellis, Chairman

**Ron Granger, Vice Chairman
Karen Reed
Ryan Huitt**

**Jeannie Caldwell
Candra Robie
Emma Baker**

- 1) **Call to Order** – 8:37am
- 2) **Roll Call** - Suspended
- 3) **Minutes of Meeting**
 - a) *Discussion and Action to approve the February 8th, 2024, minutes.* – **Motion made by Emma Baker to approve the February 8th, 2024, minutes, second by Candra Robie. Motion passed.**
- 4) **Changes to the Agenda** - None
- 5) **Old Business**
- 6) **New Business**
 - a) *Discussion and action to approve the January/February 2024 Financials* – **Motion made by Ron Granger to approve the January/February 2024 Financials, second by Jeannie Caldwell. Motion passed.**
 - b) *Discussion and action to approve the check register January/February 2024* – **Motion made by Ron Granger to approve the check register January/February 2024, second by Candra Robie. Motion passed.**
 - c) *Discussion and action to approve a sub-committee for Historic Preservation under the ~~RDA~~ RDC organization to include outside committee members.* – **Motion made by Jeannie Caldwell to approve a sub-committee for Historic Preservation under the RDC organization to include outside committee members, second Emma Baker. Motion passed.**
- 7) **Information**
- 8) **Adjourn** – 8:55am

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
76-30-300 INTEREST INCOME	957.94	2,802.47	500	(2,302.47)	560.49
76-30-400 MISC INCOME	16,073.52	16,073.52	10,200,000	10,183,926.48	.16
TOTAL REVENUES	17,031.46	18,875.99	10,200,500	10,181,624.01	.19
TOTAL FUND REVENUE	17,031.46	18,875.99	10,200,500	10,181,624.01	.19

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

RDC RANGELY DEV CORP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
76-40-220	PROF/TECH SERVICES	27.05	97.62	500	402.38	19.52
76-40-301	GRANT EXPENSES	.00	.00	67,000	67,000.00	.00
	TOTAL OPERATING EXPENSES	27.05	97.62	67,500	67,402.38	.14
	CAPITAL IMPROVEMENTS					
76-40-800	CAPITAL IMPROVEMENTS	.00	16,073.52	10,196.00	10,179,926.48	.16
	TOTAL CAPITAL IMPROVEMENTS	.00	16,073.52	10,196.00	10,179,926.48	.16
	TOTAL DEPARTMENT 40	27.05	16,171.14	10,263.50	10,247,328.86	.16
	TOTAL FUND EXPENDITURES	27.05	16,171.14	10,263.50	10,247,328.86	.16
	NET REVENUE OVER EXPENDITURES	17,004.41	2,704.85	63,000-	(65,704.85)	4.29

TOWN OF RANGELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
76-30-300 INTEREST INCOME	926.16	3,728.63	500	(3,228.63)	745.73
76-30-400 MISC INCOME	.00	16,073.52	10,200,000	10,183,926.48	.16
TOTAL REVENUES	926.16	19,802.15	10,200,500	10,180,697.85	.19
TOTAL FUND REVENUE	926.16	19,802.15	10,200,500	10,180,697.85	.19

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

RDC RANGELY DEV CORP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
76-40-220	PROF/TECH SERVICES	79.89	177.51	500	322.49	35.50
76-40-301	GRANT EXPENSES	.00	.00	67,000	67,000.00	.00
	TOTAL OPERATING EXPENSES	79.89	177.51	67,500	67,322.49	.26
	CAPITAL IMPROVEMENTS					
76-40-800	CAPITAL IMPROVEMENTS	.00	16,073.52	10,196.00	10,179,926.48	.16
	TOTAL CAPITAL IMPROVEMENTS	.00	16,073.52	10,196.00	10,179,926.48	.16
	TOTAL DEPARTMENT 40	79.89	16,251.03	10,263.50	10,247,248.97	.16
	TOTAL FUND EXPENDITURES	79.89	16,251.03	10,263.50	10,247,248.97	.16
	NET REVENUE OVER EXPENDITURES	846.27	3,551.12	63,000-	(66,551.12)	5.64

Report Criteria:

Actual amounts

All accounts

Account Termination date = IS NULL

Account.Account number = "7630100"-"7640800"

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
76-30-300 INTEREST INCOME					
		02/29/2024 (02/24) Balance	.00 *	.00 *	1,844.53-
JE	98	INT EARNED		754.67-	
JE	100	INT EARNED		203.27-	
		03/31/2024 (03/24) Period Totals and Balance	.00 *	957.94- *	2,802.47-
JE	51	INT EARNED		727.33-	
JE	53	INT EARNED		198.83-	
		04/30/2024 (04/24) Period Totals and Balance	.00 *	926.16- *	3,728.63-
YTD Encumbrance	.00	YTD Actual	3,728.63- Total	3,728.63- YTD Budget	500.00- Unearned 3,228.63-
76-30-400 MISC INCOME					
		02/29/2024 (02/24) Balance	.00 *	.00 *	.00
CRJE	92	JUST TRANS REIMBURSEMENT 1ST QTR		16,073.52-	
		03/31/2024 (03/24) Period Totals and Balance	.00 *	16,073.52- *	16,073.52-
		04/30/2024 (04/24) Period Totals and Balance	.00 *	.00 *	16,073.52-
YTD Encumbrance	.00	YTD Actual	16,073.52- Total	16,073.52- YTD Budget	10,200,000.00- Unearned 10,183,926.48
76-40-220 PROF/TECH SERVICES					
		02/29/2024 (02/24) Balance	.00 *	.00 *	70.57
AP	135	ALL COPY PRODUCTS INC.	13.42		
JE	103	ADJ PREPAID ACCT CIRSA PINNACOL	13.63		
		03/31/2024 (03/24) Period Totals and Balance	27.05 *	.00 *	97.62
AP	136	ALL COPY PRODUCTS INC.	19.89		
AP	372	FIRST BANKCARD	60.00		
		04/30/2024 (04/24) Period Totals and Balance	79.89 *	.00 *	177.51
YTD Encumbrance	.00	YTD Actual	177.51 Total	177.51 YTD Budget	500.00 Unexpended 322.49
76-40-301 GRANT EXPENSES					
		02/29/2024 (02/24) Balance	.00 *	.00 *	.00
		04/30/2024 (04/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	67,000.00 Unexpended 67,000.00
76-40-700 CAPITAL OUTLAY					
		02/29/2024 (02/24) Balance	.00 *	.00 *	.00
		04/30/2024 (04/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
76-40-800 CAPITAL IMPROVEMENTS					
		02/29/2024 (02/24) Balance	.00 *	.00 *	16,073.52
		04/30/2024 (04/24) Period Totals and Balance	.00 *	.00 *	16,073.52
YTD Encumbrance	.00	YTD Actual	16,073.52 Total	16,073.52 YTD Budget	10,196,000.00 Unexpended 10,179,926.48
Number of transactions: 9 Number of accounts: 6			Debit	Credit	Proof
Total RDC RANGELY DEV CORP FUND:			106.94	17,957.62-	17,850.68-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
76-40-800 CAPITAL IMPROVEMENTS (continued)					
Number of transactions: 9 Number of accounts: 6			Debit	Credit	Proof
Grand Totals:			106.94	17,957.62-	17,850.68-

Report Criteria:
Report type: Invoice detail
Invoice Detail.GL account = "7640220","7640301","7640700","7640800"

GL Period	Payee	Invoice GL Account Title	Check Issue Date	Check Number	Invoice Number	Amount
03/24	ALL COPY PRODUCTS INC.	PROF/TECH SERVICES	03/15/2024	85729	36132709	13.42
04/24	ALL COPY PRODUCTS INC.	PROF/TECH SERVICES	04/15/2024	85835	36345320	19.89
Total ALL COPY PRODUCTS INC.:						33.31
04/24	FIRST BANKCARD	PROF/TECH SERVICES	04/30/2024	85902	7343 04/24	60.00
Total FIRST BANKCARD:						60.00
Grand Totals:						93.31

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
76-21500	.00	93.31-	93.31-
76-40-220	93.31	.00	93.31
Grand Totals:	93.31	93.31-	.00

August 10, 2023 ***APPROVED CHECK REGISTER***

RDC BOARD

15.50 Historical Structure Preservation

15.50.010 Purpose

The purpose of this Chapter is to provide for the preservation of the unique historic and cultural heritage of the Town as embodied in designated historic structures and landmarks, for an increase in local economic activity and financial benefits as a result of the attraction of visitors and tourists to the Town and for greater appreciation of local history by means of educating students and the public at large about the history of the Rangely area.

15.50.020 Board designated.

The Rangely Development Corporation, a non-profit corporation, organized under State law, has created a subcommittee called the Rangely Preservation Board, to be responsible for research and surveys of historic structures and landmarks. It shall, among other duties, adopt criteria for proposals to preserve historic structures and landmarks, negotiate, execute, and administer agreements for preservation of historic structures and landmarks, develop and assist in public education programs, actively pursue grants and financial assistance, and cause designated structures and landmarks to be preserved and restored.

15.50.030 Designation of historic structures

Nominations for a structure or landmark designation can be brought before the Rangely Preservation Board based on criteria established for such designation. The commission will make recommendations to the Rangely Development Corporation to consider the designation of historic structures and landmarks for approval.

15.50.040 Structures in place

For those structures and landmarks that are located within the Town limits and that can be preserved and/or restored in place, a recommendation for designation as an historic structure or landmark shall not be made until an agreement has been reached between the Rangely Preservation Board and the owner acknowledging, among other things, restrictions on use, alterations, maintenance, additions, preservation, restoration, removal, moving, and/or demolition.

15.50.050 Designation by Resolution

The Rangely Development Corporation upon approval of recommendations by the Rangely Preservation Board to designate such historic structures or landmarks, shall forward by resolution, to the Rangely Town Council for designation, following a public hearing. Such resolution shall include a description of the characteristics of the structure or landmark and a statement of reasons why it should be preserved.