



*Town of Rangely Conference Room
*** August 10, 2023 ****

***Agenda
FOLLOWING RDA MEETING***

Keely Ellis, Chairman

**Ron Granger, Vice Chairman
Karen Reed
Ryan Huitt**

**Sara Peterson
Vacant Seat
Emma Baker**

1) Call to Order

2) Roll Call

3) Minutes of Meeting

a) Discussion and Action to approve the May 11, 2023, minutes.

4) Changes to the Agenda

5) Old Business

6) New Business

a) Discussion and Action to accept the resignation of Sara Peterson

b) Discussion and action to appoint Jeannie Caldwell to the Rangely Development Corporation Board

c) Discussion and action to appoint Candra Robie to the Rangely Development Corporation Board

d) Discussion and action to approve the Financials for May, June & July 2023

e) Discussion and action to approve the check register for May, June & July 2023

f) Discussion on Capacity Building Grant through Yampa Valley Community foundation

7) Information

8) Adjourn



(RDC)

Town of Rangely Conference Room

**** May 11th, 2023 ****

Agenda

FOLLOWING RDA MEETING

Keely Ellis, Chairman

Ron Granger, Vice Chairman
Karen Reed
Ryan Huitt

Sara Peterson
Vacant Seat
Emma Baker

- 1) **Call to Order** – 8:33am
- 2) **Roll Call** – Ron Granger, Karen Reed, Ryan Huitt, and Emma Baker present. Keely Ellis and Sara Peterson absent.
- 3) **Minutes of Meeting**
 - a) *Discussion and Action to approve the March 9, 2023, minutes.* – **Motion made by Ryan Huitt to approve the March 9, 2023, minutes, second by Emma Baker. Motion passed.**
- 4) **Changes to the Agenda** - None
- 5) **Old Business**
- 6) **New Business**
 - a) *Discussion and Action to approve March/April 2023 Financials.* – **Motion made by Ryan Huitt to approve March/April 2023 Financials, second by Karen Reed. Motion passed.**
 - b) *Update Cogency Project* – **Applied for all grants and secured 3, \$1 million dollar grants.**
- 7) **Information**
- 8) **Adjourn** – 8:49am



August 1, 2023

RDA/RDC Board
Rangely, Colorado 81648

RE: Board Vacancy

To Whom It May Concern:

I am interested in sitting on the Board of the RDA/RDC. I would not represent the Town but would represent TREAD, which is Rangely's Main Street Program. I serve as the Executive Director of that program.

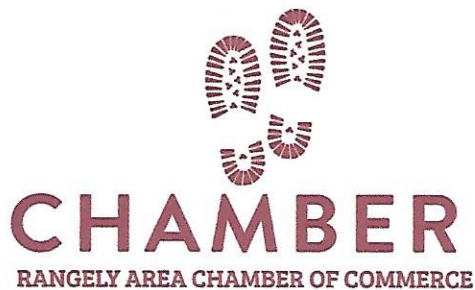
I feel I have the qualifications to fill the position as I have worked in Economic Development/Marketing for more than 20 years. I have a bachelor's degree in business administration with a minor in entrepreneurship.

I am happy to answer any questions you may have.

With best regards,

A handwritten signature in blue ink that reads "Jeannie R. Caldwell". The signature is fluid and cursive.

Jeannie R. Caldwell
(720) 505-7780



255 E. Main Street, Suite A
Rangely, CO 81648
970.675.5290
www.rangelychamber.com

August 3, 2023

Dear Lisa,

I would like to submit my letter of interest in serving on the RDA/RDC Board. After being with the Chamber for a few months now, I feel I am ready to take part in a new board and offer my assistance. I am passionate about Rangely and seeing it grow and help support that growth. Please consider my letter of interest for a position.

Sincerely,

Candra Robie
Executive Director
Rangely Area Chamber of Commerce

TOWN OF RANGELY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2023

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
76-30-300 INTEREST INCOME	518.27	2,521.67	500	(2,021.67)	504.33
76-30-400 MISC INCOME	.00	.00	10,196,000	10,196,000.00	.00
TOTAL REVENUES	518.27	2,521.67	10,196,500	10,193,978.33	.02
TOTAL FUND REVENUE	518.27	2,521.67	10,196,500	10,193,978.33	.02

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
76-40-220 PROF/TECH SERVICES	49.72	111.28	500	388.72	22.26
TOTAL OPERATING EXPENSES	49.72	111.28	500	388.72	22.26
<u>CAPITAL IMPROVEMENTS</u>					
76-40-800 CAPITAL IMPROVEMENTS	6,051.89	6,051.89	10,196.00	10,189,948.11	.06
TOTAL CAPITAL IMPROVEMENTS	6,051.89	6,051.89	10,196.00	10,189,948.11	.06
TOTAL DEPARTMENT 40	6,101.61	6,163.17	10,196.50	10,190,336.83	.06
TOTAL FUND EXPENDITURES	6,101.61	6,163.17	10,196.50	10,190,336.83	.06
NET REVENUE OVER EXPENDITURES	(5,583.34)	(3,641.50)	0	3,641.50	.00

TOWN OF RANGELY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2023

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
76-30-300 INTEREST INCOME	523.70	3,045.37	500	(2,545.37)	609.07
76-30-400 MISC INCOME	.00	.00	10,196,000	10,196,000.00	.00
TOTAL REVENUES	523.70	3,045.37	10,196,500	10,193,454.63	.03
TOTAL FUND REVENUE	523.70	3,045.37	10,196,500	10,193,454.63	.03

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2023

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
76-40-220 PROF/TECH SERVICES	13.87	125.15	500	374.85	25.03
TOTAL OPERATING EXPENSES	13.87	125.15	500	374.85	25.03
<u>CAPITAL IMPROVEMENTS</u>					
76-40-800 CAPITAL IMPROVEMENTS	13,864.17	19,916.06	10,196.00	10,176,083.94	.20
TOTAL CAPITAL IMPROVEMENTS	13,864.17	19,916.06	10,196.00	10,176,083.94	.20
TOTAL DEPARTMENT 40	13,878.04	20,041.21	10,196.50	10,176,458.79	.20
TOTAL FUND EXPENDITURES	13,878.04	20,041.21	10,196.50	10,176,458.79	.20
NET REVENUE OVER EXPENDITURES	(13,354.34)	(16,995.84)	0	16,995.84	.00

TOWN OF RANGELY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2023

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
76-30-300 INTEREST INCOME	520.00	3,565.37	500	(3,065.37)	713.07
76-30-400 MISC INCOME	6,051.89	6,051.89	10,196,000	10,189,948.11	.06
TOTAL REVENUES	<u>6,571.89</u>	<u>9,617.26</u>	<u>10,196,500</u>	<u>10,186,882.74</u>	<u>.09</u>
TOTAL FUND REVENUE	<u>6,571.89</u>	<u>9,617.26</u>	<u>10,196,500</u>	<u>10,186,882.74</u>	<u>.09</u>

TOWN OF RANGELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2023

RDC RANGELY DEV CORP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
76-40-220 PROF/TECH SERVICES	13.87	139.02	500	360.98	27.80
TOTAL OPERATING EXPENSES	13.87	139.02	500	360.98	27.80
<u>CAPITAL IMPROVEMENTS</u>					
76-40-800 CAPITAL IMPROVEMENTS	480.00	20,396.06	10,196.00	10,175,603.94	.20
TOTAL CAPITAL IMPROVEMENTS	480.00	20,396.06	10,196.00	10,175,603.94	.20
TOTAL DEPARTMENT 40	493.87	20,535.08	10,196.50	10,175,964.92	.20
TOTAL FUND EXPENDITURES	493.87	20,535.08	10,196.50	10,175,964.92	.20
NET REVENUE OVER EXPENDITURES	6,078.02	(10,917.82)	0	10,917.82	.00

Report Criteria:

Report type: Invoice detail
 Invoice Detail.GL account = "7640220","7640301","7640700","7640800"

GL Period	Payee	Invoice GL Account Title	Check Issue Date	Check Number	Invoice Number	Amount
05/23	ALL COPY PRODUCTS INC.	PROF/TECH SERVICES	05/15/2023	84661	34002363	13.87
06/23	ALL COPY PRODUCTS INC.	PROF/TECH SERVICES	06/15/2023	84772	34187976	13.87
07/23	ALL COPY PRODUCTS INC.	PROF/TECH SERVICES	07/14/2023	84870	34408904	13.87
Total ALL COPY PRODUCTS INC.:						41.61
05/23	RIVERRESTORATION ORG LLC	CAPITAL IMPROVEMENTS	05/31/2023	84754	3063	6,051.89
07/23	RIVERRESTORATION ORG LLC	CAPITAL IMPROVEMENTS	07/14/2023	84900	3083	6,632.04
07/23	RIVERRESTORATION ORG LLC	CAPITAL IMPROVEMENTS	07/14/2023	84900	3108	7,232.13
Total RIVERRESTORATION ORG LLC:						19,916.06
07/23	SNOWSHOE ENGINEERING COMPANY	CAPITAL IMPROVEMENTS	07/31/2023	84951	23015	480.00
Total SNOWSHOE ENGINEERING COMPANY:						480.00
Grand Totals:						20,437.67

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
76-21500	.00	20,437.67-	20,437.67-
76-40-220	41.61	.00	41.61
76-40-800	20,396.06	.00	20,396.06
Grand Totals:	20,437.67	20,437.67-	.00

August 10, 2023 ***APPROVED CHECK REGISTER***

RDC BOARD

\$33 Million in Capacity-Building Grants Available to Colorado Nonprofits **Nonprofit Infrastructure Grant Program to Benefit Small Community-based Organizations**

Yampa Valley Community Foundation (YVCF) is pleased to announce that we have been selected as one of eight regional access partners (RAPs) to provide funding recommendations to the State of Colorado's Department of Local Affairs. \$33.1 million from the American Rescue Plan Act of 2021 has been targeted to small community-based nonprofits through state legislation in order to "help mitigate the financial hardships of the COVID-19 public health emergency." The funds are planned for capacity-building efforts for these organizations from 2024 through 2026.

<p><u>Eligibility</u></p> <ul style="list-style-type: none"> Organizations with annual operating budgets between \$150,000 and \$2 million* Must have been negatively impacted by COVID-19 Must provide programs and services to communities who have historically been underrepresented, underserved, or under resourced in Colorado (includes nonprofits serving rural Coloradans) Is a 501(c)(3) nonprofit or works with a fiscal sponsor or fiscal agent* Full guidelines are here For questions about your organization's eligibility or proposed use of funds, please email greg@yvcf.org 	<p><u>Nonprofit must provide services/ programs in at least one of these areas:</u></p> <ol style="list-style-type: none"> Health Equity Workforce Development Community Economic Development Housing Food Justice Education Support Early Childhood Care Other Community-identified Need (must explain how this need was identified)
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Organizations can request up to **30% of their budget up to a maximum request of \$100,000.**

* If working with a fiscal sponsor or agent, this 30% limit applies to the budget *of the group applying*, not the budget of the fiscal sponsor/agent.

<p><u>Eligible Use of Grant Funds</u></p> <ul style="list-style-type: none"> Data technology: data collection and tech infrastructure Professional development: staff & board Strategic planning & org development for capacity building, fundraising & other services Communications Existing program expansion, development or evaluation Up to 10% of requests may cover administrative fees 	<p><u>Ineligible Use of Grant Funds</u></p> <ul style="list-style-type: none"> Capital improvements (IT infrastructure is not considered a capital improvement) Real estate or land acquisition Payment of debt Advocacy or lobbying Organizing Endowments or reserves
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Timeline

June 5 - August 31, 2023 - Outreach and technical assistance

Application open now through August 31, 2023

January 15, 2024 - Award letters sent

December 30, 2026 All funds must be spent

Applicant Resources

[Visit our webpage for the program](#) for:

- **Sample application** (lists all questions)
- **Scoring rubric** (evaluation criteria)
- **Training videos (NEW)**

Application Process

Nonprofits with their main office in **Eagle, Garfield, Moffat, Rio Blanco, and Routt Counties** will apply through YVCF starting July 5th. ([Other counties click here.](#)) YVCF is working with local representatives of all five counties to provide outreach, technical assistance, and language support to all potential applicants. All five counties will be represented on the grant review committee to provide funding recommendations to the state. For questions about the program, please contact YVCF program officer Greg Hamilton: greg@yvcf.org (email strongly preferred for faster response) or call Greg at (970) 439-4443.

Document updated 7/13/23.