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Rangely Police Department 209 East Main Street Rangely,CO 81641 FAX: 970-675-2809



Personal History Questionnaire

-	Applicant Name	
	Position Applied For	_
Applicant's E-Mail Address:	00	
Applicant's Telephone Numbers:	(Primary)	
	(Secondary)	

Instructions to the Applicant

The information you provide in the Personal History Questionnaire will be used as part of your hiring process to include, but not limited to further interviews, a polygraph examination, and a background investigation. This document assists in determining your suitability for a position with the Rangely Police Department.

- It is your responsibility to complete this form and provide all required information.
- Neatly print in blue or black ink.
- You must respond to all items and questions. If a question does not apply to you, write "N/A" (not applicable) in the space provided for your response.
- If you need more space for a response, please use the back page of the document. Indicate the number of the question and continue your answer.
- Please include dates of any occurrences

YOU ARE RESPONSIBLE FOR PROVIDING COMPLETE, ACCURATE, AND TRUTHFUL RESPONSES.

Disqualification

The Rangely Police Department has hiring standards that could be the basis for your removal from the hiring process. Issues with misconduct, such as employment history, illegal drug use, criminal activity, arrest or conviction maybe examples of disqualification. Deliberate misstatements or omissions can and often will result in your application being removed from the hiring process, regardless of the nature or reason for the misstatements/omissions. The number one reason applicants "fail" background investigations is because they deliberately withhold or misrepresent relevant information to the prospective employer.

You may also be asked questions about your background as it relates to: theft from employers; commission of undetected crimes; falsification of application or other documents; job terminations or disciplinary actions; violent behavior; drug/alcohol use; bribery; financial history; other issues related to ethics.

Many of the questions have more than one part and some will require you to write an explanation. If you run out of room on the lines provided, please go to the last page of this document and write the question number and continue with your explanation. If you need further room, use the back of the last page.

Please read the whole guestion, and answer all parts.

Disclosure of Medically-Related Information

In accordance with the U.S. Americans with Disabilities Act, the Genetic Information Nondiscrimination Act (GINA), and the Colorado Fair Labor Standards Act, applicants are not expected or required to reveal any medical or other disability-related information about themselves or their family members in response to questions in this document.

I have read and I understa	and the above instructions.
Signature:	Date:

LAST	NAME			

questionnaire? (Include maiden name, if applicable) Yes [If yes, please list the names on the line provided below.]	
Have you ever had or used a social security number other than the one application?	you used on you
Yes [If yes, please explain on the line provided below.]	□ N
Did you in any way lie, cheat, commit fraud or omit or embellish any application or evaluation process for this agency?	information durin
Yes [If yes, please explain on the lines provided below.]	□ N
Have you ever owned your own business or website address?	
Yes [If yes, please list on the line provided below.]	N
Are you currently testing with any other law enforcement departmen Yes [If yes, please list the agencies on the lines provided. Inch	
<u> </u>	uue uates.j
Please list the different law enforcement agencies that you have applied years. Please include the year that you applied, and how far you applied.	ed for in the past fi
	ed for in the past fi sot in their proces

Do you speak a second language? Yes No [If yes, please list what language, and what your level of fluency is. Do you speak, read or write the language?]
Using the lines provided below, tell us about yourself.
ation SECTION TWO
Did you graduate from High School? Yes No
What is the highest level of education that you have completed? GED Graduated from High School Graduated from a 2 year college/university Graduation from a 4 year college/university Postgraduate work
[If you earned a degree, please list the college, type of degree, when you earned it, what your major/minor was, and your GPA at graduation.]
Were you ever suspended or expelled from high school or college for any reason (Disciplinary or

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np	ployment SECTION THREE
•	Are you currently employed?
	To the best of your knowledge, how does your most recent employer evaluate your work performance? Above average Average Below Average
	How often are you tardy or late for work? Never
	During the past three years, have you ever missed work and informed your employer that you were il when you were really not? Was not employed in the past 3 years Yes, 1-2 times Yes, 3-4 times Yes, 5 times or more
	Have you been unemployed at any time in the past 2 years?
	Yes No
	How long was your longest full time employment? (Full time means 40 hours per week) Never had a full time job 1-2 years 6 or more years 3-5 years
	Have you ever been fired or terminated from any employment? [If yes, please explain on the lines provided below. Include DATE of termination and name of employer.] No Yes, 1 time Yes, 2 times Yes, 3 or more times
	Have you ever resigned from a job to avoid being fired or terminated? Yes [If yes, please explain on the lines provided below. Include dates and name of employer.]
	Have you ever failed to complete a probationary period at any job? Yes [If yes, please explain on the lines provided below. Include dates and name of employer.]
	Have you ever had a written complaint made against you or your work performance by a customer or client on any of your jobs? Yes [If yes, please explain on the lines provided below. Include dates and name of employer.]

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311.	Have you ever received a formal warning or a reprimand (written or oral) at any place of employment? Yes, 1 Time Yes, 2-3 Times Yes, 4 or More Times No
·	[If yes, please explain on the lines provided below. Include dates and name of employer.]
312.	Have you ever quit a job without giving the notice required by an employer (usually two weeks)? Yes [If yes, please explain on the lines provided below.] No
313.	How many of your former employers would give you a favorable recommendation? All would Most would Most would Most would
314.	Assuming that there was a job available, would you be eligible to be rehired by all of your former employers? No [If no, please explain on the line provided below.] Yes
315.	How often have you gotten into arguments with co-workers or supervisors at work where you rai your voice or used insulting language? [If one or more times please explain on the lines provide below.] 1 time 2 times 3 or more times Never
316.	Have you ever committed, or threatened to commit, physical harm against co-workers or supervisor at any place where you were employed? Yes [If yes, please explain on the lines provided below. Include dates.] No

317.	Have you ever taken any merchandise or items that you were <i>not</i> authorized to take from a company where you worked? [If yes, please explain on the lines provided below.] Yes, total retail value less than \$25 Yes, total retail value between \$25 to \$100 Yes, total retail value between \$101 to \$500 Yes, total value over \$500
318.	Have you ever taken money (that you were not authorized to take) from a company where you worked?
	Yes [If yes, please explain on the lines provided below. Include dates.]
319.	Have you ever used a company credit card for purchases that were not authorized from a company where you worked? Yes [If yes, please explain on the lines provided below. Include dates.] No
320.	How many different times in your life have you collected unemployment insurance? (Count each period of time during which you collected unemployment insurance as one time, even if you collected a number of separate checks during that period of time.) Never 1 time 2 times 3 or more times
321.	Did you ever work (even on the side) without reporting it while collecting unemployment benefits? Yes, 1 time Yes, 2 times Yes, 3 or more times No
Law	Enforcement Experience SECTION FOUR
	If you do not have any law enforcement experience, check this box and skip this section.
	NO LAW ENFORCEMENT EXPERIENCE
401.	What area of Law Enforcement is your experience in? Sworn, weapon-carrying Officer (POST Certified Police Officer or Deputy Sheriff) Sworn, weapon-carrying Officer (Reserve Police Officer or Reserve Deputy Sheriff) Military Police Officer or Criminal Investigator with the Military Correctional Officer (Federal Prisons, Juvenile Corrections Officer) Probation Officer Other law enforcement job (Park Ranger, Police Community Service Officer) [Please explain on the lines provided below.]

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416.	Have you ever damaged departmental equipment, property, or vehicles? Yes [If yes, please explain on the last page of this document.]	□ No
417.	Did you ever fail to report or falsify a report regarding damaged departmental equip Yes [If yes, please explain on the last page of this document.]	oment? No
418.	As a law enforcement officer how many times (separate incidents) have you person someone, whether you hit them or not? [If 1 or more times, please explain on the la document.] 1 or more times	
419.	As a law enforcement officer, how many on-duty traffic accidents have you been in you were the driver? [If 1 or more times, please explain on the last page of this doc 1 or more times	
420.	Have you ever disobeyed an order from your supervisor while working in law enfo Yes [If yes, please explain on the last page of this document.]	rcement?
Driv	ing History SECT	ION FIVE
501.	Do you have a current valid Colorado driver's license?	□Yes
502.	Do you have, or have you ever had a driver's license in a different state or country Yes [If yes, please list states, countries and names on the lines below.]	or in another name?
503.	Have you ever been arrested for Driving Under the Influence or Driving While Abi (D.U.I or D.W.A.I) in any state? Yes [If yes, please explain on the lines provided below. Include dates.]	ility Impaired
504.	Has your driver's license ever been suspended, revoked, cancelled, denied, or place probation? Yes [If yes, please explain on the lines provided below. Include	
505.	How many traffic citations have you received (other than parking) in the last 10 years 1-2 3-4 5-6 7-8 9 or more	ars?
506.	In the past 10 years how many traffic accidents were you involved in where you we 1-2 3-4 5-6 7-8 9 or more	ere the driver?
507.	Have you ever been the driver in an automobile accident where an injury or damag you failed to report either to the police or to the owner of the property involved? Yes [If yes, please explain on the lines provided below.]	es occurred, that

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[If yes, please expla	questioned as a suspect in an in on the lines provided be	elow. Include a	description of	No the inci
which law enforcem	ent agency was involved,	and date of inci	ident.j	
			<u>.</u>	
			<u> </u>	
contest to a misdemed Include description dates of occurrence.	e you been charged, arreste anor? [If one or more, ple of the incident, which law Include cases which have	ase explain on t enforcement ag e been sealed or	he lines provid gency was invo expunged.]	led belo lved, an
1-2 times	3-4 times 5	or more times	Neve	r
·				
	 		<u> </u>	
	e you been charged, arreste			
contest to a felony? [description of the in-	If one or more, please exp cident, which law enforce cases which have been se	olain on the line ment agency wa	s provided belo is involved, an	ow. Incl d dates
contest to a felony? [description of the incocurrence. Include	If one or more, please exp cident, which law enforce cases which have been se	olain on the line ment agency wa aled or expung	s provided belo s involved, and ed.]	ow. Incl d dates
contest to a felony? [description of the incoccurrence. Include 1-2 times Have you ever been if and/or underage alc Yes[If yes, please incident, which law ever been incident, which law ever been incident, which law ever been incident.]	If one or more, please expecident, which law enforce e cases which have been seed a 3-4 times 5 issued a summons for a noncohol violations, shoplifting e explain on the lines proven forcement agency was in the series of the s	plain on the line ment agency was aled or expunge or more times n-traffic infraction/theft, criminal novided below. Incoming the contraction of th	s provided belos involved, and ed.] Nevel in This include hischief, harassiclude description tes of occurrents.	es curfe
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	carried a concealed weapon with please explain on the lines pr	•]
Was that permi	applied for a Concealed Weapont granted? Yes No ease explain on the lines provid	What purpose did you acquire	
	f 18, have you ever stolen or tak give a total combined retail value		
	ay or sell anything that you suspon the lines provided below. I		nore times,
	slapped, punched, or otherwise, please explain on the lines pr		
Yes [If yes How many phy or as part of yo		nce the age of 18 <u>OTHER</u> than please explain on the lines pr	training,
How many phy or as part of you	sical fights have you been in sirur job? [If one or more times, and name of employer.] 2-3 times 4-5 time	nce the age of 18 OTHER than please explain on the lines pr	training,
How many phy or as part of your lime	sical fights have you been in sirur job? [If one or more times, and name of employer.] 2-3 times 4-5 time	nce the age of 18 <u>OTHER</u> than please explain on the lines pres	training,

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3.	Have you ever had any of the following? a.) Bankruptcy b.) Been referred to a collection agency c.) Repossession of property or a vehicle (voluntary or not) d) Garnishment of wages [If yes, please explain on the lines provided below. Include dates.	☐ No ☐ No ☐ No ☐ No ☐ No
4.	In the past 5 years, have you knowingly written checks with insufficient funds in you yes, how many have you "bounced?"	r account? If
	☐ 1-5 ☐ 6-10 ☐ 11-20 ☐ More than 20	☐ Never
5.	Have you ever been served an eviction notice? Yes [If yes, please explain on the lines provided below. Include dates.]	□ No
6.	Have you ever failed to file an income tax return? Yes [If yes, please explain on the lines provided below. Include dates.]	☐ No
7.	Have you ever been delinquent in paying a court ordered obligation? Yes [If yes, please explain on the lines provided below. Include dates.]	□ No
3.	Have you ever failed to make child support payments that you were legally required to Yes [If yes, please explain on the lines provided below. Include dates.]	o make?
ilit	ary Section SECTION	N EIGHT
Ι.	Have you ever registered for the selective service? Yes I am Female	
2.	Were you ever a conscientious objector of your military? Yes [If yes, please explain on the lines provided below.] No	·
	If you do not have any military experience, check this box and skip the rest of this section.	

LAST NAME

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DRUG

LAST	NAME		

The Rangely Police Department abides by federal law concerning the use and possession of marijuana. It is a controlled substance.

NO

Drug Use

SECTION NINE

TOTAL

NUMBER OF

Have you EVER tried, experimented, or in any way introduced into your body:

PLEASE LIST THE MONTH AND YEAR DATE

LAST

DATE

FIRST

YES

Dices		125	USED	USED	TIMES USED
Marijuana					
Hashish, Hashish oil					
Cocaine					
Crack, Rock, Ice					
Barbiturates (Downers)					
Amphetamines (Uppers)					-
Methamphetamines (speed)				<u> </u>	
LSD or other hallucinogens (peyote, acid)				<u> </u>	·
PCP, Angel Dust, Psilocybin Mushrooms				<u> </u>	
Heroin or other opiates					
Illegal or Unprescribed Steroids				ļ <u></u>	
Morphine (or derivatives)				 	
MDMA (Ecstacy)					
Prescription drugs not prescribed for you		ļ		 	
Inhalants: (tolulene,acetone, paint etc.)					
Is there any other drug, narcotic, or contrinto your body? Have you introduced into your body a stand then found out that it was not?			·		
into your body? Have you introduced into your body a st	ubstance, which	you thou	·		
into your body? Have you introduced into your body a st and then found out that it was not?	ubstance, which y	you thou; 1)?	ght was an ille	egal drug,	
into your body? Have you introduced into your body a st and then found out that it was not? Have you ever sold any illegal drug (inc.)	ubstance, which y cluding marijuana , or controlled subs	you thous)? stance other	ght was an illo	egal drug, or's prescription?	
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A	. Why are you seeking a career in Law Enforcement?
В,	If you have not previously worked in Law Enforcement, why are you looking to change your career?
C.	What have you done to prepare for a career in Law Enforcement? Include any continuing education,
	ride-alongs, citizen academies and/or internships.
For F	Police/Sworn Positions Only
S01.	If it became necessary to shoot at another human being in the course of carrying out your law enforcement duties, would you be willing to do so? Yes No
S02.	If it became necessary to inflict serious physical injury on another human being in the course of carrying out your law enforcement duties, would you be willing to do so? Yes No
S03.	If it became necessary to drive a vehicle at high speeds, and possibly in inclement weather in the course of carrying out your law enforcement duties, would you be willing to do so? Yes No
504.	Are you willing to subject yourself to intense public scrutiny, criticism, and live life at a higher standard? Yes No
805.	Are you willing to maintain your composure while being insulted or sworn at? Yes No
806.	As a sworn Officer, your work schedule is not like others.
	a.) Are you willing to work holidays? b.) Are you willing to do shift work? Yes No Yes No
	c.) Are you willing to work 12 or more hours in a row if necessary? d) Are you willing to report for duty on short notice or on days off? Yes No No

f you have to make any further explanations, please legibly print both he question number and the explanation below. If you need further					
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