



Worksession – Board Retreat Vision and Goals 5pm-7pm Conference Room

Town Council Packet

April 22, 2025 @ 7:00pm



Item #1 – Agenda



GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor

Town of Rangely

Worksession – Board Retreat Vision and Goals 5pm-7pm Conference Room

April 22, 2025 - 7:00pm

Town of Rangely Council Chambers

Agenda

Rangely Board of Trustees (Town Council)

RON GRANGER, MAYOR

ANDY SHAFFER, MAYOR PROTEM

TODD THAYN, TRUSTEE

SHAWN MORGAN, TRUSTEE

TIM WEBBER, TRUSTEE

KYLE WREN, TRUSTEE

ROBBY ELAM, TRUSTEE

-
- 1. Call to Order**
 - 2. Roll Call**
 - 3. Invocation**
 - 4. Pledge of Allegiance**
 - 5. Minutes of Meeting**
 - a. Discussion and Action to approve the Town Council minutes of April 8th, 2025.*
 - 6. Petitions and Public Input**
 - a. CNCC Student Presentations*
 - 7. Changes to the Agenda**
 - 8. Public Hearings - 7:10pm**
 - 9. Committee/Board Meetings**
 - 10. Council Reports**
 - 11. Supervisor Reports**
 - a. Kelli Neiberger, Gas/Bldg-Grnd Supv*
 - 12. Reports from Officers – Town Manager Update**
 - 13. Old Business**
 - 14. New Business**
 - a. Discussion and action to approve March Financial Summary*
 - b. Discussion and action to approve the Special Event Permit for the Elks BPOE Lodge 1907 for ROAR on April 24th thru 26th, 2025, at RBC Columbine Park from 1pm-11:59pm*
 - c. Discussion and action to approve the mini grant application to AGNC for the sculpture of CNCC's Dinosaur exhibit to be placed by the Rangely Outdoor Museum in the amount of \$10,000*
 - d. Discussion and action to approve the grant request from Western Rio Blanco Lodging Tax Funds for the sculpture of CNCC's Dinosaur exhibit to be placed by the Rangely Outdoor Museum in the amount of \$5,000.00*

- e. *Discussion and action to approve the grant request from the Main Street “TREAD” mini-grant program for the sculpture of CNCC’s Dinosaur exhibit to be place by Rangely’s Outdoor Museum in the amount of \$15,000.00*

15. Informational Items

- a. *ROAR April 24th-27th, 2025*

16. Board Vacancies

17. Scheduled Announcements

- a. *Giant Step Preschool Board meeting is scheduled for April 3,2025, at 6:00 pm*
- b. *Rio Blanco County Commissioners Board meeting is scheduled for April 9th, 2025, at 11:00 am in Meeker.*
- c. *WARM Board meeting has been scheduled for April 9th, 2025, at 10:00 am*
- d. *Community Outreach meeting is scheduled for April 9th, 2025, at noon in TOR Conference Room*
- e. *RDA/RDC Board meeting is scheduled for April 10th, 2025, at 7:30 am*
- f. *Rangely School District Board meeting has been scheduled for April 15th, 2025, at 6:15 pm*
- g. *Rangely Junior College District Board meeting is scheduled for April 15th, 2025, at 12:00 noon.*
- h. *Rangely Chamber of Commerce Board meeting is scheduled for April 17th, 2025, at 12:30 noon.*
- i. *Rangely District Library Board meeting is scheduled for April 21st, 2025, at 5:00 pm*
- j. *WRB Park & Recreation District Board meeting is scheduled for April 21st, 2025, at 6:00 pm*
- k. *Rural Fire Protection District Board meeting is scheduled for April 21st, 2025, at 7:00 pm*
- l. *Rio Blanco County Commissioners Board meeting is scheduled for April 22nd, 2025, at 9:00 am in Rangely*
- m. *Rangely District Hospital Board Executive Session only is scheduled for April 24th, 2025, at 6:00 pm*
- n. *RBC Water Conservancy District Budget Work session is scheduled for April 30th, 2025, at 6:30 pm*

18. Adjournment

Item #5 – Minutes

Town of Rangely

April 8, 2025 - 7:00pm

Town of Rangely Council Chambers

Minutes

Rangely Board of Trustees (Town Council)

RON GRANGER, MAYOR

ANDY SHAFFER, MAYOR PROTEM

TODD THAYN, TRUSTEE

SHAWN MORGAN, TRUSTEE

TIM WEBBER, TRUSTEE

KYLE WREN, TRUSTEE

ROBBY ELAM, TRUSTEE

1. **Call to Order** – 7:01pm
2. **Roll Call** – Ron Granger, Andy Shaffer, Todd Thayn, Shawn Morgan, Tim Webber, and Robby Elam were present. Kyle Wren was absent.
3. **Invocation** – Led by Tim Webber
4. **Pledge of Allegiance** – Led by Lisa Piering
5. **Minutes of Meeting**
 - a. *Discussion and Action to approve the Town Council minutes of March 25th, 2025. – Motion made by Tim Webber to approve the Town Council minutes of March 25th, 2025, second by Robby Elam. Motion passed.*
6. **Petitions and Public Input** – Andy Kracht, a resident of Rangely was present to formal ask the council to purchase the empty lot next to his residence. Andy stated that he would like to eventually combine the lot to have one big lot. Trey Robie was present to address the council about the liquor license violation and punishment. Trey stated he thought the punishment was too severe and if the council sets this precedence, they will need to be consistent with others. Matt Solomon was also present to address the council on updates from AGNC. Matt stated that grants on still on hold at the Federal and State level, but AGNC mini grants will be available soon.
7. **Changes to the Agenda** – Added 14f to New Business
8. **Public Hearings - 7:10pm**
 - a. *Second and final Reading of Ordinance 704 (2025) amending Municipal Code 15.50 Historical Structure Preservation*
9. **Committee/Board Meetings** – Tim Webber attended State of the River. Tim stated that at the meeting it was said that the White River will be overly appropriated this year, and they are continuing to study the White River.
10. **Council Reports** – Ron Granger's CNCC students will be presenting at the next council meeting.
11. **Supervisor Reports**
12. **Reports from Officers – Town Manager Update** – Allen Parker started as the new Town Manager on April 7th. Allen would like to have a special work session with the council.

13. Old Business

14. New Business

- a. *Discussion and action to approve March 2025 check register – Motion made by Andy Shaffer to approve the March 2025 check register, second by Shawn Morgan. Motion passed.*
- b. *Discussion and action to approve Ordinance 704 (2025) amending Municipal Code 15.50 Historical Structure – Motion made by Robby Elam to approve Ordinance 704 (2025) amending Municipal Code 15.50 Historical Structure, second by Andy Shaffer. Motion passed.*
- c. *Discussion and Action to approve Resolution 2025-02 A resolution enabling authority for the Rangely Preservation Board and Bylaws – Motion made by Todd Thayn to approve Resolution 2025-02 A resolution enabling authority for the Rangely Preservation Board and Bylaws, second by Robby Elam. Motion passed.*
- d. *Discussion and action to approve the Revised Resolution 2024-06 Reauthorizing the Town Manager, Allen Parker, as the Authorized Agent to negotiate and execute all documents on behalf of the Town of Rangely for the Sagewood West Affordable Housing Project. – Motion made by Robby Elam to approve the Revised Resolution 2024-06 Reauthorizing the Town Manager, Allen Parker, as the Authorized Agent to negotiate and execute all documents on behalf of the Town of Rangely for the Sagewood West Affordable Housing Project, second by Andy Shaffer. Motion passed.*
- e. *Discussion and action to approve the Sagewood West Minor Subdivision Phase I dividing the lot into two lots – Motion made by Tim Webber to approve the Sagewood West Minor Subdivision Phase I dividing the lot into two lots, second by Todd Thayn. Motion passed.*
- f. *Discussion and action to appoint Allen Parker as the Northwest Transportation Planning primary voting representative and Ron Granger as the alternate. – Motion made by Robby Elam to appoint Allen Parker as the Northwest Transportation Planning primary voting representative and Ron Granger as the alternate, second by Shawn Morgan. Motion passed.*

15. Informational Items

- a. *CNCC Foundation Dinner, April 12th, 2025*
- b. *Moon Lake Electric Thank you*
- c. *Sr Trash Pickup April 22nd, 2025*

16. Board Vacancies

17. Scheduled Announcements

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- m. *Rangely District Hospital Board Executive Session only is scheduled for April 24th, 2025, at 6:00 pm*

n. RBC Water Conservancy District Budget Work session is scheduled for April 30th, 2025, at 6:30 pm

18. Adjournment – 7:48pm

ATTEST:

RANGELY TOWN COUNCIL:

Marybel Cox, Clerk

Ron Granger, Mayor

Items #8 - Public Hearing

#9 - Committee Meeting

#10 - Report from Council

#11 - Supervisors Reports

Items #12 – Reports from Officers
#13 – Old Business
#14 - New Business

Income Statement

Town of Rangely

Month Ending March 2025

GENERAL FUND Revenue	YTD ACTUAL		2025 BUDGET	
	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Taxes	\$352,333	52%	\$1,928,500	18.27%
Licenses and Permits	\$7,941	1%	\$34,800	22.82%
Intergovernmental Revenue	\$71,007	10%	\$2,246,000	3.16%
Charges for Services	\$122,502	18%	\$490,000	25.00%
Miscellaneous Revenue	\$128,714	19%	\$658,100	19.56%
Total General Revenue	\$682,498	100%	\$5,357,400	12.74%
GENERAL FUND Operating Expenses	YTD ACTUAL		2025 BUDGET	
	YTD Amount	% of Expenses	Budget 2025	% of Budget Expended
Town Council	\$12,996	1%	\$65,161	19.94%
Court	\$4,964	0%	\$23,340	21.27%
Administration	\$61,095	4%	\$301,809	20.24%
Finance	\$54,371	4%	\$241,441	22.52%
Building & Grounds	\$99,317	7%	\$335,552	29.60%
Economic Development	\$110,357	8%	\$434,126	25.42%
Police Department	\$318,506	22%	\$1,178,652	27.02%
Animal Shelter	\$28,449	2%	\$135,010	21.07%
Public Works	\$118,000	8%	\$507,390	23.26%
Foundation Trans. & Non Depart. Transfer	\$255,751	18%	\$895,000	28.58%
Total Capital Improvements	\$352,768	25%	\$1,563,000	22.57%
Total General expenses	\$1,416,574	100%	\$5,680,481	24.94%
Net Revenue over Expenditures	(\$734,076)	100%	(\$323,081)	227.21%
WATER FUND Revenue	YTD ACTUAL		2025 BUDGET	
	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Water Revenue	\$148,898	100%	\$1,718,655	8.66%
WATER FUND Operating Expenses	YTD ACTUAL		2025 BUDGET	
	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
Water Supply	\$119,802	58%	\$493,134	24.29%
Water Supply Capital Expense	\$4,293	2%	\$725,500	0.59%
Water Fund Dept. Transfers and Conting.	\$53,281	26%	\$282,957	18.83%
PW - Transportation & Distribution	\$22,000	11%	\$131,372	16.75%
PW - Transportation & Distrib. Capital Exp	\$19	0%	\$20,000	0.00%
Raw Water	\$8,719	4%	\$56,521	15.43%
Raw Water Capital Expense	\$0	0%	\$40,000	0.00%
Total Water expenses	\$208,114	100%	\$1,749,484	11.90%
Net Revenue over Expenditures	(\$59,215)	100%	(\$30,829)	192.08%
GAS FUND Revenue	YTD ACTUAL		2025 BUDGET	
	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Gas Revenue	\$541,599	100%	\$1,545,503	35.04%
GAS FUND Operating Expenses	YTD ACTUAL		2025 BUDGET	
	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
Gas Expenses	\$359,926	89%	\$1,175,082	30.63%
Gas Capital Expense	\$0	0%	\$171,700	0.00%
Total Transfers	\$45,000	11%	\$180,000	25.00%
Total Selling Expenses	\$404,926	100%	\$1,526,782	26.52%
Net Revenue over Expenditures	\$136,673	100%	\$18,721	730.05%
Wastewater FUND Revenue	YTD ACTUAL		2025 BUDGET	
	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Wastewater Revenue	\$102,351	100%	\$610,500	16.77%
Wastewater FUND Oper Expenses	YTD ACTUAL		2025 BUDGET	
	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
Wastewater Expenses	\$43,996	54%	\$249,443	17.64%
Wastewater Capital Expense	\$338	0%	\$137,000	0.25%
Total Transfers	\$37,500	46%	\$150,000	25.00%
Total Selling Expenses	\$81,834	100%	\$536,443	15.26%
Net Revenue over Expenditures	\$20,516	100%	\$74,057	27.70%

Town of Rangely

Month Ending March 2025

Rangely Housing Auth Revenue			2025 BUDGET	
	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Rangely Housing Auth Revenue	\$62,457	100%	\$275,000	22.71%
		+	2025 BUDGET	
Rangely Housing Auth Oper Expenses	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
Rangely Housing Auth Expenses	\$51,174	77%	\$200,881	25.47%
Housing Authority Capital Expense	\$8,100	12%	\$25,000	32.40%
Debt Service and Transfers	\$7,170	11%	\$48,500	14.78%
Total Expense	\$66,444	100%	\$274,381	24.22%
Net Revenue over Expenditures	(\$3,986)	100%	\$619	-644.00%
		YTD ACTUAL	2025 BUDGET	
Fund for Public Giving Revenue	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Fund for Public Giving Revenue	\$873	100%	\$9,000	9.70%
		YTD ACTUAL	2025 BUDGET	
Fund for Public Giving Oper Expenses	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
Fund for Public Giving Expenses	\$3,500	100%	\$6,000	58.33%
Net Revenue over Expenditures	(\$2,627)	100%	\$3,000	0.00%
		YTD ACTUAL	2025 BUDGET	
Economic Development Revenue	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
RDA Revenues	\$19,253	100%	\$2,119,500	0.91%
		YTD ACTUAL	2025 BUDGET	
Economic Development Oper Expenses	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
RDA Expenses	\$15,517	100%	\$210,200	7.38%
RDA Capitol Expense	\$0	100%	\$1,800,000	0.00%
Total Expense	\$15,517	100%	\$2,010,200	0.77%
Net Revenue over Expenditures	\$3,737	100%	\$109,300	3.42%
		YTD ACTUAL	2025 BUDGET	
Conservation Trust Revenue	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Conservation Trust Revenue (Grant \$136K)	\$3,530	100%	\$816,700	0.43%
		YTD ACTUAL	2025 BUDGET	
Conservation Trust Oper Expenses	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
Conservation Trust Expenses	\$0	100%	\$950,000	0.00%
Net Revenue over Expenditures	\$3,530	100%	(\$133,300)	-2.65%
		YTD ACTUAL	2025 BUDGET	
Housing Assistance Revenue	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Housing Assistance Revenue	\$526	100%	\$25,500	2.06%
		YTD ACTUAL	2025 BUDGET	
Housing Assistance Oper Expenses	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
Housing Assistance Expenses	\$0	100%	\$2,000	0.00%
Housing Capitol Expense	\$945	100%	\$40,000	2.36%
Net Revenue over Expenditures	(\$419)	100%	(\$16,500)	2.54%
		YTD ACTUAL	2025 BUDGET	
Rangely Develop Corp Revenue	YTD Amount	% of Revenue	Budget 2025	% of Budget Expended
Rangely Develop Corp Revenue	\$2,713	100%	\$10,250,500	0.03%
		YTD ACTUAL	2025 BUDGET	
Rangely Develop Corp Expenses	YTD Amount	% of Expense	Budget 2025	% of Budget Expended
Rangely Develop Corp Expenses	\$656	100%	\$67,500	0.97%
RDC Capitol Expense	\$0	100%	\$10,600,000	0.00%
Total Expense	\$656	100%	\$10,667,500	0.01%
Net Revenue over Expenditures	\$2,057	100%	(\$417,000)	0.00%

INCOME STATEMENT ROLL-UP		Actual YTD	Budget YTD	
Total Revenues		\$1,564,697	\$22,728,258	6.88%
Total Expenses		\$2,198,508	\$23,441,271	9.38%
Net Revenue over Expense		-\$633,811	-\$713,013	88.89%

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:

- 2110 ☒ Malt, Vinous And Spirituous Liquor \$25.00 Per Day
2170 ☐ Fermented Malt Beverage \$10.00 Per Day

DO NOT WRITE IN THIS SPACE

Liquor Permit Number

12-02442-0001

1. Name of Applicant Organization or Political Candidate

EIK Lodge #1907

State Sales Tax Number (Required)

012024420000

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP)

633 E. Main St.
Rangely, CO 81648

3. Address of Place to Have Special Event (include street, city/town and ZIP)

Fairgrounds
2101 E Main St
Rangely CO 81648

4. Authorized Representative of Qualifying Organization or Political Candidate

Charlie Allen

Date of Birth

12/8/1980

Phone Number

9706295908

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

217 W Raven Ave Rangely CO 81648

5. Event Manager

Heather Hall

Date of Birth

12/3/1984

Phone Number

970985-1381

Event Manager Home Address (Street, City, State, ZIP)

110 E Rangely Ave Rangely CO 81648

Email Address of Event Manager

chreather06@gmail.com

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year?

☒ No ☐ Yes How many days? _____

7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

☒ No ☐ Yes License Number _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☐ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date 4/24/25	Date 4/25/25	Date 4/26/25	Date	Date
Hours From 1:00P.m. To 11:59 .m.	Hours From 1:00P.m. To 11:59 .m.	Hours From 1:00P.m. To 11:59 .m.	Hours From .m. To .m.	Hours From .m. To .m.
Date	Date	Date	Date	Date
Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.
Date	Date	Date	Date	Date
Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.
Date	Date	Date	Date	Date
Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature
Heather Hall

Title
Bar Manager

Date
4/7/25

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)

- ☐ City
☐ County

Telephone Number of City/County Clerk

Signature

Title

Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$





Rangely Police Department

Chief of Police, TiRynn Hamblin
Thamblin@rangelyco.gov

TO: Mayor and Town Council

From: Chief Hamblin

RE: Special Event Permit for the Rangely Chamber ROAR Event (OHV Rally)

Date: April 9th, 2025

I have reviewed the application for the Rangely Chamber ROAR Event (OHV Rally). The alcohol for this event will be handled by members of the Elk's Lodge, who have experience directly with this event. There should be no problem if this is done the same way as all special events are conducted. All alcohol sales will be governed by local ordinance and state laws.

A handwritten signature in blue ink, appearing to read "T. Hamblin".

Chief Hamblin

VICKY RAE EDWARDS
RIO BLANCO COUNTY ADMINISTRATOR
555 MAIN STREET, 3RD FLOOR, P.O. BOX 599
MEEKER, CO 81641



April 10, 2025

To Whom It May Concern:

Subject: Revised Authorization for the Elks Lodge of Rangely, Colorado to Sell Alcohol at the Rio Blanco County Columbine Park Facility on Thursday, April 24th, Friday April 25th, and Saturday, April 26, 2025 during the ROAR Event.

The Board of County Commissioners of Rio Blanco County, Colorado hereby solely authorizes the **Elks Lodge of Rangely Colorado** to sell and serve alcoholic beverages on the designated County Facility known as Columbine Park, subject to the following provisions and conditions:

1. **Compliance with Colorado Law**
The Elks Lodge must at all times comply with all applicable local and state laws and regulations governing the sale and distribution of alcohol, including but not limited to those administered by the Colorado Department of Revenue, Liquor Enforcement Division.
2. **Age Restrictions**
No alcoholic beverages shall be sold or served to any person under the legal drinking age. In accordance with Colorado law:
 - No person under 21 years of age may be served or consume alcoholic beverages.
 - Proper identification must be checked before serving alcohol.
3. **Licensing Requirements**
The Elks Lodge shall obtain all necessary permits and special event licenses as required by the State of Colorado, Rio Blanco County and the Town of Rangely for each event during which alcohol will be sold or served.
4. **Responsibility and Liability**
The Elks Lodge shall assume all responsibility for alcohol service during the events, and shall ensure that trained personnel oversee all alcohol sales. The Lodge will be held accountable for any violations of law or county policy.
5. **Insurance**
Proof of adequate liability insurance, naming Rio Blanco County as an additional insured, must be submitted prior to any event where alcohol will be sold or served.

This authorization is valid for **Thursday, April 24th, Friday, April 25th and Saturday, April 26, 2025**, unless otherwise revoked by the County. Failure to adhere to the terms above may result in immediate revocation of this authorization.

If you have any questions regarding this authorization, please contact Mark Litzelman at (970) 878-9562.

Thank you!


Sincerely,

Vicky Rae Edwards
County Administrator



ASSOCIATED GOVERNMENTS
OF NORTHWEST COLORADO

ASSOCIATED GOVERNMENTS OF NORTHWEST COLORADO 2025 TECHNICAL ASSISTANCE GRANT APPLICATION

Funded by the Associated Governments of Northwest Colorado
in cooperation with the Colorado Department of Local Affairs
Energy and Mineral Impact Assistance Program

Associated Governments of Northwest Colorado (AGNC) is soliciting proposals for technical assistance projects from its membership. Currently, \$50,000 is available to fund 2025 technical assistance projects for AGNC full members, in good standing.

This Grant Application Package contains the following:

- ◆ 2025 Technical Assistance Grant Guidelines
- ◆ 2025 Technical Assistance Grant Application Form

Applications for AGNC's Technical Assistance Grant Program are **due by 5:00 p.m., Wednesday, April 16, 2025**. This is a competitive grant, and all grant applicants may be required to make a five-minute presentation to the AGNC Executive Committee in addition to the written application. Funding will be provided for projects that begin after the grant is awarded and completed by December 31, 2025. This is a reimbursement grant program, and funds will be paid to grantees when the project is complete and receipts, invoices, and proof of payment for each are submitted.

We highly encourage all grant applicants to take advantage of the full funding opportunity of \$5,000 (with \$5,000 match) by submitting applications for projects that will cost at least \$10,000. However, smaller projects will always be considered, as well.

Please email completed applications to:

Associated Governments of Northwest Colorado
Attn: Toni Barrett
e-mail: toni@agnc.org

If you have any questions regarding AGNC's Technical Assistance Grant Program, please contact the AGNC office at 970-665-1095.

2025 TECHNICAL ASSISTANCE GRANT GUIDELINES

Eligibility:

- ◆ Grants are only awarded to towns/cities or counties that are members in good standing of the Associated Governments of Northwest Colorado (AGNC).
- ◆ Only one application per member jurisdiction will be considered for funding each cycle/year.
- ◆ After the grants have been awarded, ***any change in scope to a funded project must be submitted in writing to the AGNC Executive Committee for approval.***

Types of Grants:

- ◆ Cash awards will be made up to \$5,000 to be determined by the AGNC Executive Committee.
- ◆ Grant funding will be paid on a reimbursement basis only.
- ◆ The AGNC board reserves the right to adapt these guidelines to serve the needs of communities and to adjust the amount of available funding.

Use of Grant Funds:

- ◆ Eligible projects must begin no sooner than the execution date of the grant awarded to the jurisdiction and be completed no later than December 31, 2025.
- ◆ Funding will be awarded to projects that help a community make a positive and visible impact on a community. Eligible projects will fit into one or more of the following categories, and must demonstrate positive outcomes for the community:
 1. **Increase Economic Competitiveness:** Any project designed to meet the needs of main street/downtown that will help improve the local economy and help support the local sales tax base. Projects may include small capital projects, downtown assessments, marketing and promotions, business support, etc.
 2. **Improve Safety and Health:** Any project designed to address safety or health concerns in a community such as small capital improvements, planning/analysis, or research.
 3. **Improve Planning and Investment:** Any research, planning, analysis, community survey, meeting facilitation, or special land use project designed to develop a better understanding of future needs, current conditions, and to develop appropriate policies.
 4. **Increase Organizational Capacity:** Support organizational development through training, community surveys, meeting facilitation, or financial analysis as examples.
- ◆ Funds may be used to hire contractors and pay related expenses. Examples of eligible uses of funds include main street related projects, small scale capital projects, research, special land use planning projects, training, community surveys, and meeting facilitation.
- ◆ **Grant funds may not be used to supplant regularly budgeted staff or project funds.**
- ◆ **Grant funds may not be used to purchase equipment (rolling stock, office equipment, normal operating equipment, etc.) or real property of any type.**
- ◆ **The Mini-Grant program requires a dollar-for-dollar CASH match.**
- ◆ Documentation of cash expenditures, and selection of contractors/consultants must comply with the following:

1. If a project involves Construction Plans and Specs (Engineer or Architectural Services), such construction plans and specifications shall be drawn up by a qualified engineer or architect licensed in the State of Colorado, or pre-engineered in accordance with Colorado law, and hired by the Mini-Grant grantee through a competitive selection process.
 2. If a project involves a Bid Selection Process, a bid contract shall be awarded to a qualified firm through a formal selection process, or following the jurisdiction's established procurement policy, with the Mini-Grant grantee being obligated to award the contract to the lowest responsible bidder meeting the Mini-Grant grantee's specifications.
 3. If a project involves retention of Consultant Services, a contract shall be awarded to a qualified firm through a formal Request for Proposal (RFP), competitive selection process, or following the jurisdiction's established procurement policy.
 4. A bid process may begin prior to the awarding of the AGNC grant; however, a contract shall not be awarded to a bidder until AFTER the grantee's Mini-Grant has been executed through AGNC.
 5. Status reports will be submitted outlining project status, anticipated completion date, and a review of the budget to date, **due to AGNC no later than June 15th and October 15th**. If adequate progress on the project has not been reported by October 15th, the grant may be cancelled.
 6. Reimbursement will occur when the project is complete. The final report and request for reimbursement should be submitted at the completion of the project, but **no later than 12/31/25**. The final report should include the following:
 - a. A one-page completion report on your town/county's letterhead with the details of the completed project, including pictures of the completed project.
 - b. Copies of all detailed invoices.
 - c. Copies of your check payments for the invoices, including the check number and amount.
- ◆ Recipients of cash awards will sign a letter of agreement including these guidelines. This is a reimbursement grant in that grant funds will be sent to the grantee once the project is completed.
 - ◆ Signage Projects will be considered with the following criteria:
Allowable Signage:
 1. Permanent sign structures, this would include "welcome to" signs that are located at the entrance of a community. Signs indicating the name of a building (Police Station or Library signs on the building or building property when a community gets a grant to remodel, rebuild or build such a building) - more geared towards EIAF grant process.
 2. Wayfinding Signs
 3. Permanent fixed sign infrastructure such as poles

Ineligible Signage:

1. Banners that are used once (this might include banners across roadways) or those advertising a certain event (i.e., including a date that could not be used in subsequent years)
2. Street signs or other signs that are used to communicate use of facility, (i.e., park hours, disk golf course signs, etc.)
3. Banners that are located directly on a community's main street and used year after year. If the community is a main street community, they can request main street funding for signage.

AGNC 2025 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction (municipality/county)** Town of Rangely

2. **Name of Person Completing Application** Jeannie Caldwell
Address 209 E Main St **Phone Number** 970-675-8476
e-mail address jcaldwell@rangelyco.gov

3. **Project Title** Rangely E. Entrance Sculpture (Dino)

4. **Name of Person Responsible for Completion of Project:** Jeannie Caldwell
Address 209 E Main St
Phone Number 970-675-8476 **e-mail address** jcaldwell@rangelyco.gov

5. Total Cost of Project \$ \$10,000.00

Amount Requested (1/2 of Total Cost, but no more than \$5000) \$ 5,000.00

Cash Match Provided (must be at least 1/2 of Total Cost) \$ 5,000.00

6. **Please provide the following information. Use a separate attachment if necessary (two pages maximum):**

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need? **The Dinosaur sculpture we are commissioning is part of Rangely's heritage and recent dinosaur find. Rangely incorporated based on oil that came from the age of Dinosaurs. The Dinosaur sculpture is a replica of CNCC's Dinosaur find 10 miles s. of Rangely, it will be constructed of steel parts as the example of the artists Elk attached**

B. Explain why this project is important to your community and/or the AGNC Region. What measurable results do you expect? How will these results be measured? **The Dinosaur sculpture will highlight the Dinosaur Diamond and will also serve to slow traffic as vehicles enter Town. This continues the theme of many "animal" art pieces that have been highlighted in entrances throughout the Northwest Region such as Grand Junction, Fruita and Rock Springs, Wyoming**

C. How will this project make a positive and visible impact on your community? Which of the four categories listed above under "Use of Grant Funds" does your project fit best?

Explain. **The categories this project falls under are (1) Increase Economics and (2) Safety and Health as explained in the previous responses.**

How many people or lives will be improved either directly or indirectly through the completion of this project? Explain. **2,400 Rangely residents will be directly impacted, as well as many visitors and people passing through**

E. Assuming the project is funded, when will it begin and what is the timeframe for completion.

Once approved, design can start immediately with the Artist and site planning concurrently

F. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction? **This could allow for/encourage additional art work throughout Town and surrounding areas.**

G. Provide a budget for your project clearly listing both revenues and expenses in a table format.

	Revenues	Expenses
Grant Amount:	\$5,000.00	
Matching Amount:	\$5,000.00	
Itemized Expenses:		
Design/Build Statue		\$10,000.00
Totals:	\$ 10,000.00	\$ 10,000.00

H. What is your jurisdiction's 2025 General Fund Budget Total: \$5,680,481_____

What is your jurisdiction's 2025 General Fund - Fund Balance (do not include restricted funds i.e. TABOR reserve) \$10,076,505_____

COMMENTS: _____

Signature of Jurisdiction's AGNC Representative: _____

Applications shall be submitted by email to:

Associated Governments of Northwest Colorado (AGNC)
Attn: Toni Barrett
e-mail: toni@agnc.org



Rendering of Dinosaur that was uncovered by CNCC 10 miles south of Rangely



Discovery wraps up with airlift of duck-billed dinosaur

Walter the Great Dane is no longer with us, having passed away last fall. Neither is Walter the duckbilled dinosaur. He, or maybe she, died around 74 million years ago near Rangely. Both are now linked, and remembered, by their common name. The name of the big pooch owned by a local couple was given to the big dinosaur the couple discovered around five years ago.

Josh Ellis and Ellis Thompson-Ellis live in Grand Junction now but lived in Rangely when they found Walter the dinosaur while hiking on Bureau of Land Management land with their dog. Hence the decision by Thompson-Ellis, then a science instructor at Colorado Northwestern Community College, to name the dinosaur after the canine companion the couple loved. "It wound up being a fitting name," she said.

She said Walter the dog was big, lanky, goofy and a little stubborn, sharing at least some characteristics with Walter the dinosaur. While their dog accompanied them on fossil-hunting forays, including the one involving the big discovery, the couple is careful not to suggest Walter actually played any greater role than that in the discovery, contrary to stories they've heard to that effect. He did spend a lot of time with them at the site as they revisited the dinosaur's remains. "We're happy that we chose to name it after him," she said. Ever since they found Walter the dinosaur, Thompson-Ellis and Ellis had a hand in a project to excavate the fossilized remains. That project culminated Thursday with a helicopter airlifting two plaster-covered jackets weighing more than 1,000 pounds each and containing the bulk of the fossilized remains, according to a news release issued this week by CNCC, the BLM and the Colorado Division of Fire Prevention and Control. The state agency was able to lend the services of a helideck crew and a helicopter after having responded to a wildfire at Dinosaur National Monument, helping the college while letting the crew get in some training.

The helicopter operations ended the field work involved in removing the dinosaur fossils, but now the effort to learn more about it shifts to CNCC's Craig campus and a BLM-designated federal fossil repository called the Colorado Northwestern Field Museum. There, fossils can be freed from their protective jackets, cleaned, stored and studied by CNCC science students. To CNCC's knowledge, no other community college in the country is home to such a repository. The dinosaur's discovery came thanks to the hobby Thompson-Ellis and Ellis had taken up of exploring the back country and looking for fossils during the three years they lived in Rangely. "There's basically fossils all over the place up there," Ellis said.

One day they were out with friends and Walter and came to the end of a drainage, and the group came across a fossil of a dinosaur femur, weighing perhaps 25 or 30 pounds and buried in the sand. "We started looking around that area and just more and more pieces popped up," Ellis said. They made more visits to the site and soon found skin-like impressions. Elizabeth "Liz" Johnson, curator of paleontology and a science faculty member at CNCC, said those remains appear to be fossilized skin, and research is ongoing into whether what has been found includes some remaining components of actual skin. She said the site includes "tons" of skin-like remains. The dinosaur was a member of the hadrosaur family, and Johnson said that for some reason hadrosaurs' skin preserved much better than many dinosaurs.

"It's pretty incredible stuff," Thompson-Ellis said of the skin-like fossils that appear to show features such as scales and wart-like features. She said the dinosaur was old and shows signs of arthritis. It also was big for its kind, she said. Johnson described it as the length of a school bus and maybe taller than a bus. Thompson-Ellis and Johnson built on the relatively intact dinosaur's discovery by creating a student paleontology course that included field paleontology work. Over the years, students, community members and children all helped to dig up the remains in operations run through CNCC's Community Education program. Some of the plaster-covered jackets removed early from the scene weighed up to 650 pounds, and CNCC athletes helped move some of them up cliffs and through challenging terrain. The skull and limb bones were removed over time, but Thursday's airlift involved the chest, large pelvis bones, part of a jaw, and many vertebrae, among other fossils.

Johnson said CNCC now offers an associate's degree in paleontology. Students can get unique field work while at CNCC because of the fossil-rich country in the region, before continuing their studies in the subject at a four-year school. While the field work is done for Walter the dinosaur, CNCC is involved with a new project on BLM land in the Irish Canyon area of Moffat County. Johnson said there are numerous sites in Moffat and Rio Blanco counties that merit field work, but the site she's focusing on is of particular interest because it consists of a bone bed of both large and small dinosaurs. This one includes long-necked animals believed to be sauropods and what may be small raptors, among other dinosaur-era creatures. She said while digging up one dinosaur is interesting, digging through a bone bed consisting of various species shows who was living with whom and how they interacted, which is far more instructive. A dig is planned next June to let people get a chance to participate in recovering fossils at the site.

For Ellis and Thompson-Ellis, the student and community involvement that followed the discovery of Walter has been the most valuable part of the whole experience. They've joined hundreds of people who over multiple years have painstakingly unearthed Walter's remains, using everything from jackhammers to brushes, while working in heat and harsh terrain, all because they share the couple's interest in dinosaur fossils. Said Ellis, "We've met so many people over the years from this project. I think it enriched some minds." Said Thompson-Ellis, "I know it changed the course of a lot of people's lives, (people) we're now friends with." She and her husband are from the southeastern United States. These days Thompson-Ellis works as a community outreach specialist for the Grand Junction Fire Department and Ellis works locally as an electrician. They also now have another Great Dane. "His name is Norman," Thompson-Ellis said. "I don't know if he's going to help us go on a walk and find a dinosaur, though. We'll see," she said. Said Ellis, "We're optimistic that he's got some dinosaur-finding blood in him, but who knows."

Application for Lodging Tax Funds
(Western Rio Blanco County – Rangely)

- Criteria:**
1. Must seek to attract out-of-area tourist or travelers.
 2. Must advertise and/or market local tourism.
 3. Must seek to benefit all tourism related businesses, as opposed to identifiable groups of businesses.

Applicant:

Name of organization: Town of Rangely

Contact person(s): Jeannie Caldwell

Mailing address: Rangely Town Hall, 209 E. Main Street, Rangely, CO 81648

Phone number: (970) 675-8476

Project: **Describe your need for funds:**

The Town of Rangely, for tourism purposes, is looking to install a metal replica of Walter the Dinosaur (excavated near Rangely by CNCC) at the Outdoor Museum. This area will also include kiosks to explain the Dinosaur Diamond & Walter..

Exactly how would funds be used?

The funds will be utilized for the purchase of the Dinosaur, which will be approximately \$20,000.00. This is a significant way to promote tourism and is a great marketing tool to promote the Dinosaur Diamond Scenic Highway.

How will this advertise and/or market tourism?

Press Releases will be utilized for promotion, news articles, social media, to include boosted posts as well as recognition on the town's official website and the tourism website. We would also encourage businesses to promote as well. This will be marketed for years to come.

Date(s) of event?

Completion is expected to take place before the end of 2025.

Funding: **Total funds being sought:** \$5,000.00 from lodging tax.

Amount sought from lodging tax funds:

\$5,000 from lodging tax is being requested. The total project will be \$40,000.00. Main Street Grants, grants from AGNC as well as funds from the Town will be utilized.

Applicant signature: Jeannie R. Caldwell **Date:** 4-16-2025

Board Action: _____ **Date:** _____

Restrictions/Requirements/Comments:

Budget for Dinosaur Statue

Item	Units	#	Unit Cost	Total	Source of Revenue
Foundation design	LS	1	4000	\$ 3,500.00	TOR Match
soil samples	ea	2	750	\$ 1,500.00	TOR Match
				\$ -	
Foundation construction				\$ -	
Excavate and condition	cu. yds	22.2	25	\$ 556	TOR Sidewalk Budget
form and pour	cu. yds	22.2	400	\$ 8,889	TOR Sidewalk Budget
Backfill and compact	cu. yds	5	50	\$ 250.00	TOR Sidewalk Budget
Statue Design/Build				\$ 5,000.00	Western RBC Lodging Tax
Statue Design/Build				\$ 15,000.00	TOR Main Street
Set Statue	LS	1	5000	\$ 5,000.00	AGNC
Total				\$ 39,694.44	

Lisa Piering

From: Jeannie Caldwell
Sent: Wednesday, April 16, 2025 5:30 PM
To: Lisa Piering
Subject: Mini Grants

The Town of Rangely receives yearly mini grants fund for their TREAD Program from the Colorado Main Street Program. We will request \$15,000 for this project. This is part of their designation.

Jeannie R. Caldwell | Marketing Coordinator |Town of Rangely

209 East Main Street, Rangely, CO 81648 |Email: jcaldwell@rangelyco.gov

Phone (970) 675-8476 | Fax (970) 675-8471 | Cell (720) 505-7780

Official Website: <https://townofrangely.colorado.gov/>

Tourism Website: <https://discoverrangely.com>



Item #15 – Informational Items

APRIL 24TH - 27TH



**RANGELY OHV
ADVENTURE RALLY**

**2
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2
5**

**GUIDED TRAILS - NIGHT RIDES - OVER 360 MILES OF
TRAILS - OHV RODEO - SHRIMP BOIL - VENDORS**



PURCHASE TICKETS HERE:

[HTTPS://EVENTS.HUMANITIX.COM/ROAR-2025](https://events.humanitix.com/roar-2025)

RANGELY, CO

WAY OUTSIDE OF ORDINARY

ALL OR PART OF THIS OPERATION IS CONDUCTED ON PUBLIC LANDS UNDER SPECIAL PERMITS FROM THE U.S. BUREAU OF LAND MANAGEMENT

Item 17 – Scheduled Announcements