



Town Council Packet

June 27, 2023 @ 7:00pm

Freedom March June 22, 2023



1 – Agenda



GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor

Town of Rangely

June 26, 2023 - 7:00pm

Town of Rangely Court Room

Agenda

Rangely Board of Trustees (Town Council)

ANDY SHAFFER, MAYOR

TREY ROBIE, MAYOR PROTEM

DON DAVIDSON, TRUSTEE

KYLE WREN, TRUSTEE

TIM WEBBER, TRUSTEE

RON GRANGER, TRUSTEE

TODD THAYN, TRUSTEE

1. Call to Order

2. Roll Call

3. Invocation

4. Pledge of Allegiance

5. Minutes of Meeting

- a. Discussion and Action to approve the minutes of June 13, 2023, Town Council Meeting*

6. Petitions and Public Input

7. Changes to the Agenda

8. Public Hearings - 7:10pm

- a. Public Hearing to review the application filed by Terrin Family Enterprises LLC dba Coaches Corner Bar and Grill, located at 35 Park St., Rangely Colorado for a modification of premises to their Hotel and Restaurant Liquor License, to serve Malt, Vinous and Spiritus alcohol by the drink for consumption on the premises.*

9. Committee/Board Meetings

10. Council Reports

11. Supervisor Reports

- a. Jeff Lebleu*
b. Janet Miller

12. Reports from Officers – Town Manager Update

13. Old Business

14. New Business

- a. Discussion and action to approve the May Financial Summary*
- b. Discussion and action to approve the application filed by Terrin Family Enterprises LLC dba Coaches Corner Bar and Grill, located at 35 Park St., Rangely Colorado for a modification of premises to their Hotel and Restaurant Liquor License, to serve Malt, Vinous and Spiritus alcohol by the drink for consumption on the premises.*
- c. Discussion and action to accept a Main Street Administrative Grant Award totally \$53,610 from DHM Design to complete Engineering and Design for the Ridgeview and Elks Park Royden Ditch Trails*

- d. Discussion and action to accept the CentralSquare quote of \$33,551.45 for CAD/RMS contingent upon approval of the agreement with Rio Blanco County to utilize their licensure on July 11st.
- e. 2024-44 Draft Comprehensive Plan for review
- f. 2022 Draft Town of Rangely Audit for review

15. Informational Items

- a. GOCO Community Presentation June 22nd 1-3:30
- b. Chevron Pipeline and Power's First Responder Appreciation Luncheon June 27th
- c. WRB Park & Recreation District 4th of July Celebrations
- d. Rally Colorado July 22-23rd

16. Board Vacancies

- a. Community Garden Board Vacancies

17. Scheduled Announcements

- a. Rio Blanco County Commissioners Board meeting is **cancelled** for June 27th, 2023, at 11:00 am in Rangely.
- b. RBC Water Conservancy District Board meeting is scheduled for June 28th, 2023, at 6:30 pm
- c. Rangely District Hospital board meeting is scheduled for June 29th, 2023, at 6:00 pm
- d. Rangely District Library Board meeting is scheduled for July 10th, 2023, at 5:00 pm
- e. WRB Park & Recreation District Board meeting is scheduled for July 10th, 2023, at 7:00 pm
- f. Rio Blanco County Commissioners Board meeting is scheduled for July 11th, 2023, at 11:00 am in Meeker.
- g. Community Outreach meeting is scheduled for July 12th, 2023, at noon.
- h. RDA/RDC Board meeting is scheduled for July 13th, 2023, at 7:30 am
- i. Giant Step Preschool Board meeting is scheduled for July 13th, 2023, at 6:00 pm
- j. Rangely Chamber of Commerce Board meeting is scheduled for July 20th, 2023, at 12:00 noon.
- k. Rural Fire Protection District Board meeting is scheduled for July 17th, 2023, at 7:00 pm
- l. Rangely School District Board meeting has been scheduled for July 17th, 2023, at 6:15 pm
- m. Rangely Junior College District Board meeting is scheduled for July 18th, 2023, at 12:00 noon.

18. Adjournment

5 – Minutes

Town of Rangely

Work Session 6pm Court Room - Cogency Update

June 13, 2023 - 7:00pm

Town of Rangely Court Room

Agenda

Rangely Board of Trustees (Town Council)

ANDY SHAFFER, MAYOR

TREY ROBIE, MAYOR PROTEM

DON DAVIDSON, TRUSTEE

KYLE WREN, TRUSTEE

TIM WEBBER, TRUSTEE

RON GRANGER, TRUSTEE

TODD THAYN, TRUSTEE

- 1. Call to Order – 7:07pm**
- 2. Roll Call –** Andy Shaffer, Kyle Wren, Tim Webber, Ron Granger, and Todd Thayn present. Trey Robie present via phone. Don Davidson absent due to illness.
- 3. Invocation –** Led by Tim Webber
- 4. Pledge of Allegiance –** Led by Lisa Piering
- 5. Minutes of Meeting**
 - a. Discussion and Action to approve the minutes of May 9, 2023, Town Council Meeting - **Motion made by Kyle Wren to approve the minutes of May 9, 2023, Town Council Meeting, second by Ron Granger. Motion passed.***
- 6. Petitions and Public Input**
 - a. RDH Foundation Panther Den Preschool & Child Care Grant, Raquel Peterson –* Raquel Peterson from the RDH Foundation presented to the council a partnership childcare grant (EPIC) that the Foundation applied for. Raquel stated that in partnership with Giant Step, would create jobs. Giant Step is currently limited to 15 kids due to square footage of their building. Raquel stated that they are developing a feasibility study. In partnership with the school district, the school is willing to discuss possible use of the EEC building to increase square footage to open more slots for kids. If successful in the grant application, the grant would be awarded in September. Frank Huitt was present in the audience and stated his concern of the operating expense to sustain Giant Step after the grant.
- 7. Changes to the Agenda -** None
- 8. Public Hearings - 7:10pm**
- 9. Committee/Board Meetings –** 911 Board and RDA/RDC held meetings.
- 10. Council Reports –** Due to Don Davidson being absent, will discuss Ride the Rockies at the next meeting.
- 11. Supervisor Reports**
 - a. Michael Dillon & Emily Templeton –* Michael reported to the council that the river flow is above average. The raw water bulk water project is in the beginning stages. Michael stated that they have the new SCADA program and are learning the new program. Michael also stated that they want to do some landscaping at the water plant and ask Janet for help. Alex Black is the utilities new hire and is working well. Emily was also present to report to the council about the Headworks project. She stated that they have received the

new generator and that they will be working on the new masonry. Emily reported that the aerator has been fixed and will be getting the second fixed. Emily stated that the repairs on the Vac truck have been done and will continue to do maintenance on the sewer lines.

- b. *Kelli Neiberger & Jon Templeton* – Kelli reported to the council that they are working on valve inspection. She stated that they are working with Sam to get him trained and certified so that he is able to go on the on-call schedule. Kelli stated that she continues to watch the price of natural gas for gas hedging to see if the price will drop. Kelli stated that she asked Jon to the council to discuss mosquito abatement. Jon reported to the council that he continues to use larvicide in all the ditches around town. Jon stated that he hasn't fogged as much due to the weather. Jon also stated that he has been putting larvicide out since April. The adulticide is done by fogging/spraying around town. All chemicals that are used are approved. Aerial spraying may possibly happen twice.

12. Reports from Officers – Town Manager Update – Lisa reported to the council that she attended the regular meeting with the county to discuss the 911 CAD system. Lisa stated that she is looking at wage increases for next year, but dispatch will remain the same due to their large increase this year. All departments will be starting on their preliminary budgets and will start discussions with the council in late July. Lisa also stated that she will be doing a housing assessment to see what the needs are for CNCC, the school district and the hospital. There are 25 lots ready to be built on and would like to get 10-12 homes built in the next 3 years. Lisa reported that continuing to work on policies and procedures. The sheriff's office remodel is almost complete.

13. Old Business

14. New Business

- a. *Discussion and action to approve the April Financial Summary* – **Motion made by Ron Granger to approve the April Financial Summary, second by Kyle Wren. Motion passed.**
- b. *Discussion and action to approve the May Check Register.* – **Motion made by Kyle Wren to approve the May Check Register, second by Todd Thayne. Motion passed.**
- c. *Discussion and action to approve a 2023 contribution to sponsor the annual fireworks display for the Town of Rangely by Western Rio Blanco Park & Recreation and the Rangely Fire Department.* – **Motion made by Ron Granger to approve a 2023 contribution of \$20,000 to sponsor the annual fireworks display for the Town of Rangely by Western Rio Blanco Park & Recreation and the Rangely Fire Department, second by Trey Robie. Motion passed. Tim Webber abstained.**
- d. *Discussion and action to approve a "Statement of Intent to Participate" to the State Office of Emergency Management, in the Rio Blanco County Multijurisdictional Hazard Mitigation Plan (HMP)* – **Motion made by Ron Granger to approve a "Statement of Intent to Participate" to the State Office of Emergency Management, in the Rio Blanco County Multijurisdictional Hazard Mitigation Plan (HMP), second by Todd Thayne. Motion passed.**
- e. *Discussion and action to rescind the request for the 911 Board to fund the wage increase for dispatch for 2023 with the caveat that the Town will absorb the full cost of that increase effective 4/1/2023.* – **Motion made by Ron Granger to rescind the request for the 911 Board to fund the wage increase for dispatch for 2023 with the caveat that the Town will absorb the full cost of that increase effective 4/1/2023, second by Kyle Wren. Motion passed.**
- f. *Discussion and action to accept the CentralSquare quote of \$74,331.61 to update the 911 Phones and enter into a contract for the License to be issued to the Town of Rangely to be paid by Grants from WRB 911 Board and other granting entities.* – **Motion made by Kyle Wren to accept the CentralSquare quote of \$74,331.61 to update the 911 Phones and enter into a contract for the License to be issued to the Town of Rangely to be paid by Grants from WRB 911 Board and other granting entities, second by Tim Webber. Motion passed.**

- g. *Discussion and action to approve Resolution 2023-02 a Resolution which opposes the enactment of any legislation that would infringe upon the second amendment right of the people to keep and bear arms and considering such laws to be unconstitutional and beyond the scope of Legislative Authority – **Motion made by Tim Weber to approve Resolution 2023-02 a Resolution which opposes the enactment of any legislation that would infringe upon the second amendment right of the people to keep and bear arms and considering such laws to be unconstitutional and beyond the scope of Legislative Authority, second by Todd Thayn. Motion passed.***
- h. *Discussion and action to approve Resolution 2023-03 reaffirming Resolution 2021-02 which opposes the enactment of any legislation that would infringe upon the Bill of Rights of the Federal and Colorado Constitutions and to oppose any efforts to unconstitutionally restrict such rights. – **Motion made by Todd Thayn to approve Resolution 2023-03 reaffirming Resolution 2021-02 which opposes the enactment of any legislation that would infringe upon the Bill of Rights of the Federal and Colorado Constitutions and to oppose any efforts to unconstitutionally restrict such rights, second by Tim Webber. Motion passed.***

15. Informational Items

- a. *Rangely Senior & Disabled Trash Pickup June 12th-15th*
- b. *Freedom March, Thursday June 22nd 6 PM*
- c. *Rally Colorado July 22nd-23rd*
- d. *Senate District 8 Post Tour RBC June 8th Meeker Library 5pm*

16. Board Vacancies

- a. *Community Garden Board Vacancies*

17. Scheduled Announcements

- a. *Giant Step Preschool Board meeting is scheduled for June 8th, 2023, at 6:00 pm*
- b. *Rangely District Library Board meeting is scheduled for June 12th, 2023, at 5:00 pm*
- c. *WRB Park & Recreation District Board meeting is scheduled for June 12th, 2023, at 7:00 pm*
- d. *Rio Blanco County Commissioners Board meeting is scheduled for June 13th, 2023, at 11:00 am in Meeker.*
- e. *Community Outreach meeting is scheduled for June 14th, 2023, at noon.*
- f. *Rangely Chamber of Commerce Board meeting is scheduled for June 15th, 2023, at 12:00 noon.*
- g. *Rural Fire Protection District Board meeting is scheduled for June 19th, 2023, at 7:00 pm*
- h. *Rangely School District Board meeting has been scheduled for June 19th, 2023, at 6:15 pm*
- i. *Rangely Junior College District Board meeting is scheduled for June 20th, 2023, at 12:00 noon.*
- j. *Rio Blanco County Commissioners Board meeting is **cancelled** for June 27th, 2023, at 11:00 am in Rangely.*
- k. *RBC Water Conservancy District Board meeting is scheduled for June 28th, 2023, at 6:30 pm*
- l. *Rangely District Hospital board meeting is scheduled for June 29th, 2023, at 6:00 pm*
- m. *RDA/RDC Board meeting is scheduled for July 13th, 2023, at 7:30 am*

18. Adjournment – 8:47pm

ATTEST:

RANGELY TOWN COUNCIL

Marybel Cox, Clerk

Andrew Shaffer, Mayor

8 – Public Hearings

Town of Rangely
Notice of Public Hearing before
Town of Rangely Liquor Licensing Authority

Notice is hereby given that a public hearing to consider the application filed on June 1, 2023, by Terrin Family Enterprises LLC dba Coaches Corner Bar and Grill, located at 35 Park St., Rangely, Colorado 81648, has requested modification of premises to their Hotel and Restaurant Liquor License, to serve Malt, Vinous and Spirituous alcohol by the drink for consumption on the premises.

Hearing on the application will be held in the Court Room at Town Hall, Municipal Building, 209 East Main, Rangely, CO 81648, on June 27, 2023, at 7:10 p.m. Remonstrances may be filed with the Town Clerk Office, 209 East Main Rangely, Colorado 81648.

At said time and place, any interested person may appear to be heard for or against the granting of this modification of premises.

Published by: Marybel Cox, Town Clerk

Published at Town Hall June 15, 2023

Published in the Rio Blanco Herald Times June 22, 2023

Permit Application and Report of Changes

All Answers Must Be Printed in Black Ink or Typewritten

1. Applicant is a					License Number	
<input type="checkbox"/> Corporation..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership..... <input checked="" type="checkbox"/> Limited Liability Company					03-17988	
2. Name of Licensee			3. Trade Name of Establishment (DBA)			
Terrin Family Enterprises LLC			Coaches Corner Bar & Grill			
4. Address of Premises (specify exact location of premises)			5. Business Email Address			
35 Park St.			coachescornerangely@gmail.com			
City	County	State	ZIP	Business Phone Number		
Angely	RIO BLANCO	CO	81648	970-572-0122		
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.						
Section A – Manager Reg/Change				Section C		
<input type="checkbox"/> Manager's Registration (Hotel & Restr.)..... \$30.00 <input type="checkbox"/> Manager's Registration (Tavern) \$30.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment)..... \$30.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE				<input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea)..... \$100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea)..... \$50.00 <input type="checkbox"/> Change Location Permit (ea) \$150.00 <input type="checkbox"/> Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change..... \$150.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises <div style="display: flex; justify-content: space-between; border: 1px solid black; padding: 2px;"> \$150.00 x 1 Total Fee: 150.00 </div>		
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <i>Please note that Manager's Registration for Hotel & Restaurant, Lodging & Entertainment, and Tavern licenses requires a local fee with submission to the local licensing authority as well. Please reach out to local licensing authorities directly regarding local processing and fees.</i> </div>				<input type="checkbox"/> Addition of Optional Premises to Existing H/R <div style="display: flex; justify-content: space-between; border: 1px solid black; padding: 2px;"> \$100.00 x Total Fee: </div>		
				<input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex <div style="display: flex; justify-content: space-between; border: 1px solid black; padding: 2px;"> \$160.00 x Total Fee: </div>		
Section B – Duplicate License				<input type="checkbox"/> Campus Liquor Complex Designation No Fee <input type="checkbox"/> Sidewalk Service Area \$75.00		
<input type="checkbox"/> Duplicate License \$50.00						

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued	License Account Number	Period
<small>The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.</small>		<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">TOTAL AMOUNT DUE</div> <div style="text-align: right;">\$.00</div> </div>

Instruction Sheet

For All Sections, Complete Questions 1-5 Located on Page 1

☐ **Section A**

To Register or Change Managers, check the appropriate box in section A and complete question 9 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ **Section B**

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

☒ **Section C**

Check the appropriate box in section C and proceed below.

- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to the State Licensing Authority for approval.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to the State Licensing Authority for approval.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to the Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to the State Liquor Licensing Authority.
- 4) *To modify Premise, or add Sidewalk Service Area*, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to the Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to the State Liquor Licensing Authority.
- 5) *For Optional Premises* go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to the Local Liquor Licensing Authority (City or County).
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit permit application or report of change to the Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to the State Liquor Licensing Authority.
- 7) *Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change*, go to page 4, and complete question 8. Use this section to make a current Noncontiguous Manufacturing Location into a Primary Manufacturing Location, or a Primary Manufacturing Location into a Noncontiguous Manufacturing Location. To be eligible for a Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change, you must be a Colorado state licensed manufacturer of vinous liquor pursuant to section 44-3-402 or 44-3-403, C.R.S.
- 8) *Campus Liquor Complex Designation*, go to page 5 and complete question 11. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 9) *To add another Related Facility* to an existing Resort or Campus Liquor Complex, go to page 5 and complete question 12.

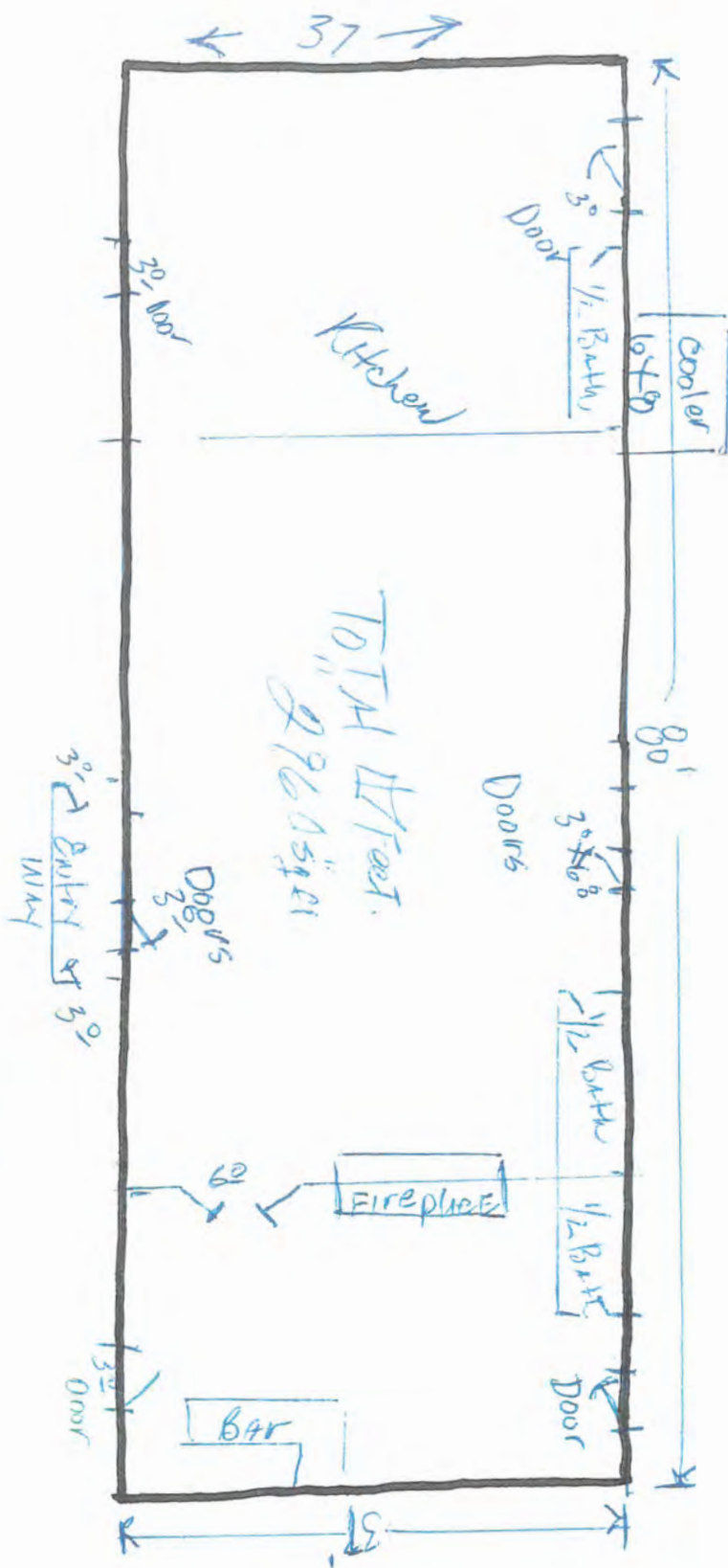
Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change	<p>8. Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change</p> <p>Select the option that applies to your situation:</p> <p><input type="checkbox"/> Make a current Primary Manufacturing Location (Location 1) into a Noncontiguous Location (Location 2); or</p> <p><input type="checkbox"/> Make a current Noncontiguous Manufacturing Location (Location 1) into a Primary Manufacturing Location (Location 2).</p> <p>(a) Address of Location 1: _____</p> <p>City _____ County _____ ZIP _____</p> <p>(b) Address of Location 2: _____</p> <p>City _____ County _____ ZIP _____</p>
Change of Manager	<p>9. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8), C.R.S.</p> <p>(a) Change of Manager</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Does manager have a financial interest in any other liquor licensed establishment? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area	<p>10. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>add our fenced in patio area & side of building to the premises in which we can sell alcohol.</u></p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start _____ (mo/day/year) End _____ (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>(d) Is the proposed change in compliance with local building and zoning laws? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A</p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p> <p>(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), 1 C.C.R. 203-2, include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions</p>

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____ ZIP _____</p> <p>Attach a deed/lease or rental agreement for the storage premises.</p> <p>Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name/DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td><td style="width: 50%;">New Trade Name</td></tr> <tr> <td>Old Corporate Name</td><td>New Corporate Name</td></tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ ZIP _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ ZIP _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ ZIP _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Campus Liquor Complex Designation	11. Campus Liquor Complex Designation An institution of higher education or a person who contracts with the institution to provide food services (a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex <input type="checkbox"/> Yes <input type="checkbox"/> No
Additional Related Facility	12. Additional Related Facility To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises. (a) Address of Related Facility _____ (b) Outlined diagram provided <input type="checkbox"/> Yes <input type="checkbox"/> No

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature	Print name and Title	Date
<i>Ashley Bryant</i>	Ashley Bryant - owner	6/1/23
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Town of Rangely		6/05/23
Signature	Title	Date
<i>Miller</i>	Agent	6/05/23
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

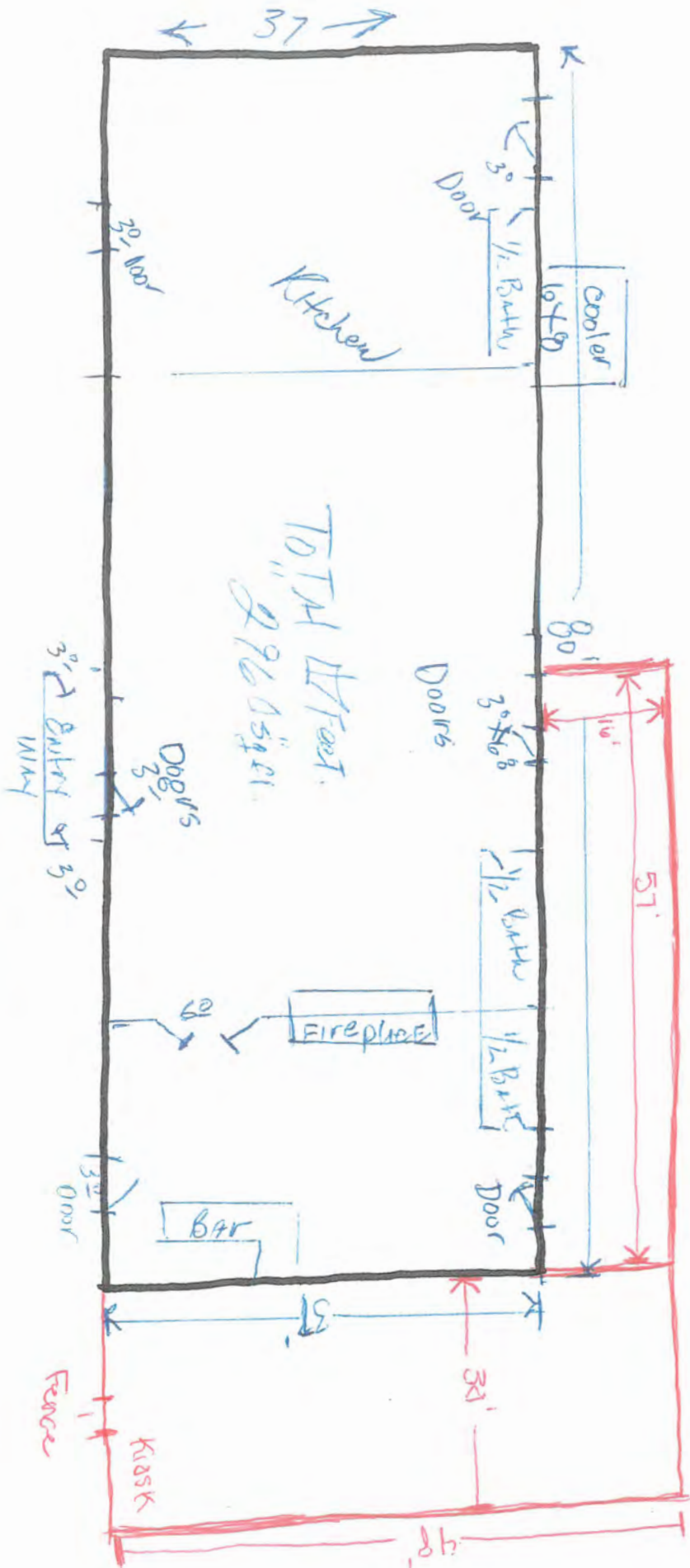
S/L 2960 #
 1 - Full Kitchen
 3 - 1/2 Baths
 1 - Fire place 2 sides



35 ~~37~~ PARK ST.
 Rausley Co.

Black outline = Building
 Red outline = Patio (additional premises)

SqL 2460 #
 1 - Full Kitchen
 3 - 1/2 Baths
 1 - fireplace 2 sides



35 ~~37.5~~ PARK ST.
 Rungley Co.



Rangely Police Department

Chief of Police, TiRynn Hamblin

Thamblin@rangelyco.gov

TO: Mayor and Town Council

From: Chief Hamblin

RE: Coaches Corner Bar & Grill

Date: June 8th, 2023

I have reviewed the application for Coaches Corner Bar & Grill premises modification. I see no reason to deny this application.

A handwritten signature in blue ink, appearing to read "T. Hamblin".

Chief Hamblin

209 E. Main St., Rangely, CO 81648
Phone (970) 675-8466 Fax (970) 675-2609
Website www.rangely.com

- 9 - Committee Meeting
- 10 - Report from Council
- 11 - Supervisors Reports
- 12 – Reports from Officers
- 13 – Old Business
- 14 – New Business

Income Statement

Town of Rangely

Month Ending May 2023

GENERAL FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Taxes	\$625,807	58%	\$2,064,500	30.31%
Licenses and Permits	\$14,071	1%	\$18,700	75.25%
Intergovernmental Revenue	\$72,157	7%	\$1,205,000	5.99%
Charges for Services	\$204,165	19%	\$490,000	41.67%
Miscellaneous Revenue	\$166,138	15%	\$212,200	78.29%
Total General Revenue	\$1,082,337	100%	\$3,990,400	27.12%
GENERAL FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expenses	Budget 2023	% of Budget Expended
Town Council	\$19,620	2%	\$41,660	47.09%
Court	\$7,329	1%	\$22,984	31.89%
Administration	\$104,854	9%	\$253,741	41.32%
Finance	\$70,342	6%	\$199,613	35.24%
Building & Grounds	\$92,679	8%	\$278,747	33.25%
Economic Development	\$115,727	10%	\$325,716	35.53%
Police Department	\$467,291	39%	\$1,079,492	43.29%
Animal Shelter	\$28,831	2%	\$72,316	39.87%
Public Works	\$164,807	14%	\$430,317	38.30%
Foundation Trans. & Non Depart. Transfer	\$84,887	7%	\$340,000	24.97%
Total Capital Improvements	\$42,583	4%	\$396,000	10.75%
Total General expenses	\$1,198,949	100%	\$3,440,586	34.85%
Net Revenue over Expenditures	(\$116,612)	100%	\$549,814	-21.21%
WATER FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Water Revenue	\$249,446	100%	\$1,908,750	13.07%
WATER FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Water Supply	\$150,959	39%	\$483,137	31.25%
Water Supply Capital Expense	\$42,467	11%	\$302,700	14.03%
Water Fund Dept. Transfers and Conting.	\$108,978	28%	\$282,956	38.51%
PW - Transportation & Distribution	\$49,721	13%	\$101,998	48.75%
PW - Transportation & Distrib. Capital Exp	\$18,008	5%	\$1,517,400	0.00%
Raw Water	\$14,373	4%	\$51,721	27.79%
Raw Water Capital Expense	\$0	0%	\$7,500	0.00%
Total Water expenses	\$384,506	100%	\$2,747,412	14.00%
Net Revenue over Expenditures	(\$135,060)	100%	(\$838,662)	16.10%
GAS FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Gas Revenue	\$1,423,663	100%	\$1,549,105	91.90%
GAS FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Gas Expenses	\$1,196,248	94%	\$1,144,228	104.55%
Gas Capital Expense	\$0	0%	\$98,000	0.00%
Total Transfers	\$75,000	6%	\$180,000	41.67%
Total Selling Expenses	\$1,271,248	100%	\$1,422,228	89.38%
Net Revenue over Expenditures	\$152,415	100%	\$126,877	120.13%
Wastewater FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Wastewater Revenue	\$240,510	100%	\$667,400	36.04%
Wastewater FUND Oper Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Wastewater Expenses	\$97,865	20%	\$239,414	40.88%
Wastewater Capital Expense	\$323,294	67%	\$777,000	41.61%
Total Transfers	\$62,500	13%	\$150,000	41.67%
General Fund Loan	\$0	0%	\$0	0.00%
Total Selling Expenses	\$483,660	100%	\$1,166,414	41.47%
Net Revenue over Expenditures	(\$243,150)	100%	(\$499,014)	48.73%

Town of Rangely

Month Ending May 2023

Rangely Housing Auth Revenue			2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Rangely Housing Auth Revenue	\$106,225	100%	\$737,000	14.41%
		+	2023 BUDGET	
Rangely Housing Auth Oper Expenses	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Rangely Housing Auth Expenses	\$86,220	73%	\$181,966	47.38%
Housing Authority Capital Expense	\$20,617	17%	\$494,750	4.17%
Debt Service and Transfers	\$12,075	10%	\$59,000	20.47%
Total Expense	\$118,911	100%	\$735,716	16.16%
Net Revenue over Expenditures	(\$12,687)	100%	\$1,284	-988.06%
		YTD ACTUAL	2023 BUDGET	
Fund for Public Giving Revenue	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Fund for Public Giving Revenue	\$1,369	100%	\$2,000	68.46%
		YTD ACTUAL	2023 BUDGET	
Fund for Public Giving Oper Expenses	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Fund for Public Giving Expenses	\$10	100%	\$2,000	0.50%
Net Revenue over Expenditures	\$1,359	100%	\$0	0.00%
		YTD ACTUAL	2023 BUDGET	
Economic Development Revenue	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
RDA Revenues	\$88,085	100%	\$1,717,700	5.13%
		YTD ACTUAL	2023 BUDGET	
Economic Development Oper Expenses	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
RDA Expenses	\$26,006	100%	\$77,600	33.51%
RDA Capitol Expense	\$0	100%	\$1,700,000	0.00%
Total Expense	\$26,006	100%	\$1,777,600	1.46%
Net Revenue over Expenditures	\$62,079	100%	(\$59,900)	-103.64%
		YTD ACTUAL	2023 BUDGET	
Conservation Trust Revenue	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Conservation Trust Revenue (Grant \$136K)	\$4,832	100%	\$1,177,225	0.41%
		YTD ACTUAL	2023 BUDGET	
Conservation Trust Oper Expenses	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Conservation Trust Expenses	\$0	100%	\$1,250,000	0.00%
Net Revenue over Expenditures	\$4,832	100%	(\$72,775)	-6.64%
		YTD ACTUAL	2023 BUDGET	
Housing Assistance Revenue	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Housing Assistance Revenue	\$825	100%	\$21,000	3.93%
		YTD ACTUAL	2023 BUDGET	
Housing Assistance Oper Expenses	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Housing Assistance Expenses	\$0	100%	\$2,000	0.00%
Net Revenue over Expenditures	\$825	100%	\$19,000	4.34%
		YTD ACTUAL	2023 BUDGET	
Rangely Develop Corp Revenue	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Rangely Develop Corp Revenue	\$2,522	100%	\$10,196,500	0.02%
		YTD ACTUAL	2023 BUDGET	
Rangely Develop Corp Expenses	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Rangely Develop Corp Expenses	\$111	100%	\$500	22.26%
RDC Capitol Expense	\$6,052	100%	\$10,196,000	0.00%
Total Expense	\$6,163	100%	\$10,196,500	0.06%
Net Revenue over Expenditures	(\$3,642)	100%	\$0	0.00%

INCOME STATEMENT ROLL-UP		Actual YTD	Budget YTD	
Total Revenues		\$3,199,813	\$21,967,080	14.57%
Total Expenses		\$3,489,453	\$22,740,456	15.34%
Net Revenue over Expense		-\$289,639	-\$773,376	37.45%

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
MINERAL LEASE	1,123,505	1,789,890	2,046,193	1,334,084	1,915,230	1,388,307	964,623	1,110,708	924,288	966,043	369,267	656,387	1,081,323	0	
% of change		159%	114%	65%	144%	72%	69%	115%	83%	105%	38%	178%	165%	0%	
SEVERANCE TAX	188,258	528,806	430,817	312,415	569,440	608,527	215,593	174,580	249,281	476,741	229,822	18,981	810,074	0	
% of change		281%	81%	73%	182%	107%	35%	81%	143%	191%	1211%	4%	352%	0%	
SUB-TOTAL	1,311,763	2,318,696	2,477,010	1,646,499	2,484,670	1,996,834	1,180,216	1,285,288	1,173,569	1,442,784	599,089	675,367	1,891,397	0	
		177%	107%	66%	151%	80%	59%	109%	91%	123%	42%	113%	280%	0%	
SALES TAX	772,032	962,070	1,076,616	1,027,262	893,256	806,784	730,998	718,342	687,361	651,132	754,096	850,260	932,876	469,680	15-Jun
% of change		125%	112%	95%	87%	90%	91%	98%	96%	95%	116%	113%	110%	50%	
SUB TOTAL REVENUE	2,083,795	3,280,766	3,553,626	2,673,761	3,377,926	2,803,618	1,911,214	2,003,630	1,860,930	2,093,916	1,353,185	1,525,628	2,824,273	469,680	
RE4 School Foundatn	173,268	199,511	243,956	231,392	198,633	173,118	163,273	163,695	153,667	142,063	162,144	183,395	229,473	84,887	15-Jun
TOTAL LESSS CONT	1,910,527	3,081,255	3,309,670	2,442,369	3,179,293	2,630,500	1,747,941	1,839,935	1,707,263	1,951,853	1,191,041	1,342,233	2,594,801	384,794	
Property Tax	196,141	181,987	193,915	204,320	205,310	199,450	199,455	183,154	166,673	167,558	167,303	167,089	178,882	157,415	15-Jun
Property Tax R&B	34,457	31,952	32,843	40,288	41,072	354,075	45,139	32,730	29,088	31,284	27,565	36,568	38,172	20,305	15-Jun

COMS

Encumbrance: PO NLAA 202300012150

TASK ORDER #2

DHM DESIGN CORPORATION

State Agency Department of Local Affairs	Task Order Number #2
Contractor DHM Design Corporation VC*151864 AD001 WARR	Master Task Order Contract CMS Number 161575
Task Order Maximum Amount	Task Order Contract CMS Number 184603
State Fiscal Year 2023 \$11,285.00	Task Order Performance Beginning Date The Task Order Effective Date
State Fiscal Year 2024 \$42,325.00	
State Fiscal Year 20xx \$0.00	
State Fiscal Year 20xx \$0.00	
State Fiscal Year 20xx \$0.00	Task Order Expiration Date
Total for All State Fiscal Years \$53,610.00	June 30, 2024

In accordance with **\$4.B** of the Master Task Order Contract referenced above, Contractor shall complete the following Project as fully described in Project # F23MS 007, April 2023:

1. PROJECT DESCRIPTION

Contractor shall complete the Project described in Contractor's proposal submitted May 15, 2023, and revised cost/bid submitted via email on 6/5/23, attached hereto and incorporated herein (the "Proposal") to include all tasks by fiscal year as confirmed via email on 6/7/23. All terminology used in this Task Order and the Proposal shall be interpreted in accordance with the Master Task Order Contract unless specifically defined differently in this Task Order.

2. PAYMENT

The State shall pay Contractor the amounts shown in the Proposal in accordance with the requirements of that Proposal and the Master Task Order Contract. The State shall not make any payment for a State Fiscal Year that exceeds the Task Order Maximum Amount shown above for that State Fiscal Year.

3. PERFORMANCE PERIOD

Contractor shall complete all Work on the Project described in this Task Order by the Task Order Expiration Date stated above. Contractor shall not perform any Work on the Project described in the Proposal prior to the Task Order Performance Beginning Date or after the Task Order Expiration Date stated above.

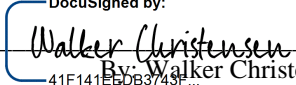
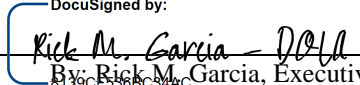
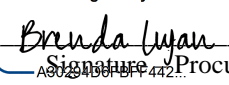
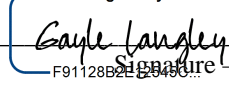
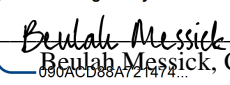
4. TASK ORDER EFFECTIVE DATE:

The effective date of this Task Order is upon approval of the State Controller.

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SIGNATURE PAGE**THE PARTIES HERETO HAVE EXECUTED THIS TASK ORDER**

Each person signing this Task Order represents and warrants that he or she is duly authorized to execute this Task Order and to bind the Party authorizing his or her signature.

<p style="text-align: center;">CONTRACTOR DHM Design Corporation</p> <p>DocuSigned by:  By: Walker Christensen, Principal <small>41F141E5DB3743F...</small></p> <p>Date: <u>6/14/2023 7:40 PM MDT</u></p>	<p style="text-align: center;">STATE OF COLORADO Jared S. Polis, Governor DEPARTMENT OF LOCAL AFFAIRS Rick M. Garcia, Executive Director</p> <p>DocuSigned by:  By: Rick M. Garcia, Executive Director <small>6139CF5568C394C...</small></p> <p>Date: <u>6/14/2023 8:30 PM MDT</u></p>
<p style="text-align: center;">Procurement Review</p> <p>DocuSigned by:  By: Brenda Lujan, Procurement Reviewer <small>A60254B0F5F7442...</small></p> <p>Date: <u>6/14/2023 7:02 PM MDT</u></p>	<p style="text-align: center;">Program Review</p> <p>DocuSigned by:  By: Gayle Langley, Program Reviewer <small>F91128B2EE2049C...</small></p> <p>Date: <u>6/14/2023 6:01 PM PDT</u></p>
<p style="text-align: center;">In accordance with §24-30-202, C.R.S., this Contract is not valid until signed and dated below by the State Controller or an authorized delegate.</p> <p style="text-align: center;">STATE CONTROLLER Robert Jaros, CPA, MBA, JD</p> <p>DocuSigned by:  By: Beulah Messick, Controller Delegate <small>090ACD88A721474...</small></p> <p style="text-align: center;">Effective Date: <u>6/16/2023 4:29 PM MDT</u></p>	



Royden Ditch Segment

Project Understanding and Experience

We understand the Colorado Main Street Program's project in Rangely, Colorado focuses on the development of a critical trail segment in the Trails Master Plan. Our team of landscape architects, civil, structural, survey, and geotechnical engineers possesses the unique advantage of having extensive experience working within this geographic region and specifically on this trail. With a proven track record in the area and a deep understanding of the local context, we are well-suited to address the key elements of this project. Our previous work on similar trails in Rangely showcases our ability to deliver exceptional results, ensuring that the proposed trail segment is designed to the highest standards, and the structural adequacy of the Existing Retaining Wall is thoroughly assessed. By choosing our team, you can be confident in our expertise and commitment to achieving your project's objectives effectively and efficiently.

The key elements of this project include the development of a critical trail segment and the assessment of an existing retaining wall. To create "shovel ready" construction documents for the College Loop Project Trail Segment, our team will carefully analyze and evaluate two alternative routes, "Project Trail Connection" Alt-1 and Alt-2, which have been identified in collaboration with CNCC and the Town of Rangely. We will consider factors such as accessibility, topography, and existing infrastructure to develop detailed construction drawings and technical specifications. Our experience in trail planning and design, coupled with our familiarity with the local geography and environmental considerations, positions us to deliver an optimal solution that enhances multi-modal transportation within Rangely.

In addition to the trail segment, we will evaluate the existing retaining wall within the Royden Ditch Project Segment. The retaining wall is a critical element of the proposed trail, connecting the southeast corner of Elks Park with River Road. Our team will conduct a comprehensive structural assessment to determine its stability and suitability for supporting the trail. Through detailed inspections and structural calculations, we will assess the wall's integrity, load-bearing capacity, and potential rehabilitation or reinforcement needs. Our expertise combined with our prior experience with similar retaining wall projects, uniquely positions us to provide accurate and reliable assessments that ensure the safety and longevity of the trail infrastructure.

By addressing these key elements, our team will deliver the necessary construction documents for the trail segment, enabling its efficient implementation as funding becomes available. Simultaneously, our thorough assessment of the existing retaining wall will provide valuable insights for future trail development and ensure the seamless integration of the trail into the existing landscape.

We bring an in-depth understanding of the local terrain, regulatory requirements, and community dynamics. This familiarity allows us to navigate potential challenges more effectively, streamline the design and approval processes, and deliver results that align with the unique needs and aspirations of Rangely.

EXPERIENCE

Rangely Trails Master Plan; Rangely, CO: DHM prepared a master plan of trail improvements for the Town of Rangely and worked extensively with the Town and the community to prepare guidelines and standards for trail development, phasing strategies and funding mechanisms for implementation. The plan becomes a working tool for the Town that can be used to secure grants, land acquisition and develop more detailed designs to begin construction of identified trail routes. Of utmost priority was to provide a safe route for pedestrians and bicyclists along Kennedy Drive and Elks Park that was separate from vehicles and ATV's. The trail was planned and designed to be compatible with ATV recreational use, businesses, roads and the natural environment. Trail planning looked at connecting schools, parks, public buildings and BLM lands to the neighborhoods.



Mary Carter Greenway; Littleton, Sheridan and Englewood, CO: DHM Design & the Greenway Team, planned, raised funds, and worked with numerous public agencies, corporate partners and volunteers in the design and development of the Mary Carter Greenway. This \$15 million, 18-mile corridor follows the South Platte River through the center of Denver to Chatfield State Park in nearby Littleton. In addition to a state-of-art, multi-use trail, the greenway offers rest areas, interpretive sites, a nature center and boating facilities. Along with the recreational improvements, the effort included major revegetation and renovation of an abused river corridor engaging over 3000 volunteers to plant 10,000 trees. The \$1 million Discovery Pavilion forms the southern terminus of the Greenway at its juncture with the 45-mile High Line Canal Trail and 400-mile Colorado Trail.



Sand Creek Greenway; Commerce City, CO: For years, Sand Creek, a major drainage way running through Commerce City, was associated with heavy industrial dumping and pollution. Few knew of its historical and regional significance along with the Creek's diverse wildlife and natural resources. The goal of the project was to transform Sand Creek into a major recreational and natural resource amenity for the people of Commerce City, as well as work with other communities along Sand Creek to create an outstanding regional asset. Since completing the master plan, DHM Design continued in the redevelopment of Sand Creek. The team has provided services for design, construction documentation, and construction administration for bridges, overlooks, planting and restoration projects along the greenway.



Red Hill Access Trails; Carbondale, CO: With direct adjacency to town and close access, Red Hill is Carbondale's recreation "back yard"; residents feel a sense of ownership and have a great deal of pride for the quality and environment of the trails. DHM has been working with Singletrack Trails, the Town of Carbondale and Aspen Valley Land Trust to improve Red Hill's trail network. The project is relocating the trailhead to the base of the hill, where parking is more accessible and rockfall is less likely. With this relocation access point, there will be opportunity for new multi-use trails that will connect the existing trails up to Mushroom Rock, as well as a mountain bike-specific trail that will end at the base. DHM did the initial site analysis and trail alignment concept designs, provided support for the public outreach process, and developed the design for the trails' wayfinding and signage. DHM's support for the public outreach process consisted of hosting open houses, managing a project website, and advertising public event and project updates through social media. We are thrilled to bring one of Carbondale's favorite year-round accessible trails into a new era of enjoyment for the community.



Project Staff – See Attached Resumes at the End of this Proposal

This project will be led by Mark Wilcox, a Principal in the Denver office. He will be supported by Senior Designer/Project Manager Kaitlin Weber who will both help manage production, schedule, and delivery. Our team will also include SGM Inc. (Civil Engineering, Structural Engineering, SUE, and Surveying), and Ground Engineering (Geotechnical Engineering). The bulk of the project management, coordination, design, and product delivery will fall to DHM. SGM Inc., and Ground Engineering project fees will not exceed 49% of the total project cost.

Colorado Main Street Program | DOLA

DHM Design - Project Management, Landscape Architecture and Design

Mark Wilcox, PLA, ASLA - Principal-in-Charge, Point-of-Contact
Kaitlin Weber - Project Manager | Senior Designer

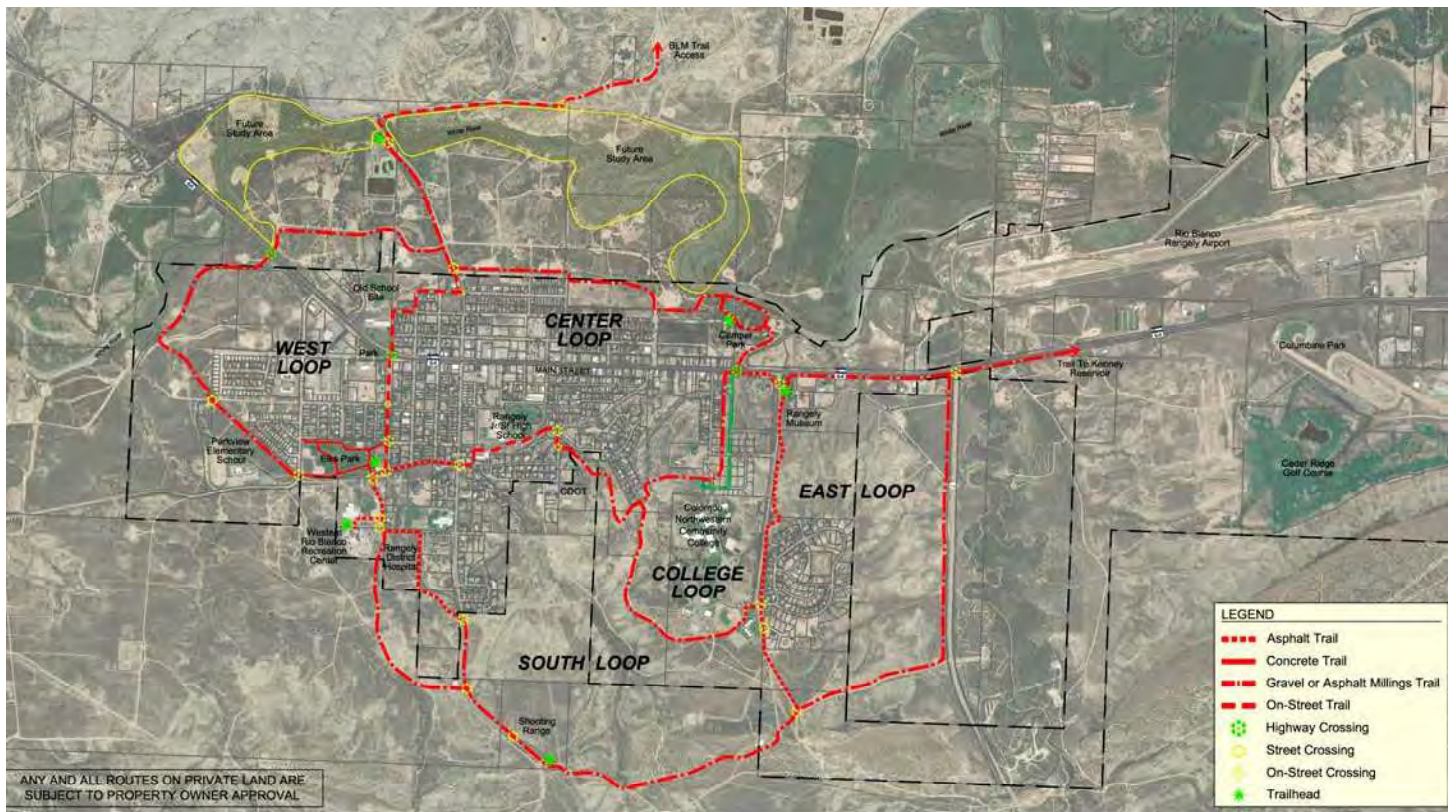
Subcontracted Services

SGM Inc.
Civil Engineering, Structural Engineering, Subsurface Utility Engineering (SUE) and Surveying
Ashley Cline, PE - Project Manager & Lead Civil Engineer
Dan Cokley, PE, PTOE - Principal-in-Charge (PIC) & QA/QC Manager
Mark Frymoyer, PE - Lead Structural Engineer
Michael Morrison, EI - Civil Design Engineer
Scot Knutson, PE - SUE Manager
Bob Brandeberry, PLS - Survey Manager / Right-of-Way (ROW)

Ground Engineering
Geotechnical Engineering
Brian Reck - Senior Geologist/Senior Project Manager



Elks Park Trail Segment



Rangely Trails Master Plan

Scope of Work

PHASE 1 - ELK PARK: CONFIRM STABILITY OF WALL

Site Visit and Retaining Wall Assessment – Our process begins with a thorough assessment of the existing conditions at Elk Park. We conduct a comprehensive site visit to visually inspect the Royden Ditch Existing Retaining Wall and verify its structural stability and soundness. If any issues are identified, we propose appropriate solutions, considering either repairs and rehabilitation of the existing wall or the construction of a new retaining wall, if necessary. We will take measurements of the existing block wall. We will also note any structural defects in the existing wall. Based on our field measurements we will analyze the existing wall for overturning and sliding. Findings will be summarized in a memo.

- Site visit for structural engineer will be limited to existing wall investigation
- Assumes existing wall is a concrete block wall
- No testing will be required
- Analysis will be based on measurements of exposed blocks, no excavation will be performed
- Soil properties will be provided by a Geotechnical engineer, or conservative properties will be assumed

Existing Retaining Wall Solutions (only if needed)

If needed, SGM will provide recommendations to increase capacity of the existing retaining wall. These will be summarized in a memo and will include rough cost estimate to complete the repair.

- Conceptual level details will be provided for repair options, but does not include calculations, bid ready documents, or technical specifications

New Retaining Wall Solutions (only if needed)

If needed, SGM will provide recommendations of up to two replacement wall types. Schematic details, photographs or plans from similar projects will be provided. Recommendations will be summarized in a memo.

- Conceptual level wall details will be provided, but does not include calculations, bid ready documents, technical specifications, or cost estimate

Kickoff Meeting / Design Charrette - To ensure effective collaboration, we organize a kick-off meeting and design charrette with the stakeholder group, providing an opportunity for their valuable input and insights. Mark Wilcox from DHM will be in attendance during this meeting to review preliminary designs and finalize comments before proceeding with the final design documents.

Bi-Weekly Project Management Team Meetings/ Stakeholder Engagement Process

– Bi-Weekly correspondence will continue throughout the project to update DOLA and the Town of progress and to seek input at various stages of project development. Communication will take the form of various means including phone calls, emails, and bi-weekly meetings (whether in person or virtual). It is our understanding that the design team will meet with a small stakeholder team from DOLA and the Town for review of progress, concept designs, implementation and phasing plans.

Background Research - We will conduct background research, including an assessment of existing conditions, and perform a lot survey to gather crucial data for the design process. Geotechnical surveys are also conducted to analyze soil conditions and inform our design decisions. This initial phase allows us to establish a solid foundation for the project, ensuring the safety and stability of the retaining wall.

Phase 1 Deliverables:

- Thorough assessment report of the Royden Ditch Existing Retaining Wall
- Proposed solutions for repairs, rehabilitation, or new construction of the retaining wall, if necessary



Existing Retaining Wall

PHASE 2 - COLLEGE LOOP TRAIL

Site Conditions and Survey - Moving forward, we shift our focus to the College Loop Trail segment. This phase begins with an in-depth analysis of the site conditions and surveying to understand the existing terrain and surroundings. We conduct boundary and topographic surveys to accurately map the area and gather essential data for the design process. Additionally, geotechnical surveys are performed to assess the soil characteristics and determine the optimal design approach. Subsurface Utility Engineering (SUE) is conducted at a minimum level B to locate underground utilities and avoid any conflicts during construction.

- Town will provide control from contracted boundary surveyor's work to tie into to ensure coordinate systems are the same for ease of combining data.
- No easement creation included, assumes this is handled by Town's contracted surveyor
- Above ground utilities collected (where needed) at the time of field survey.
- Town will secure permissions to enter for all private parcels prior to field work.

Alternatives Development - Based on the gathered data, we develop two preliminary College Loop alternatives for the trail alignment, keeping in mind the community's input. DHM will utilize the preliminary designs and survey mapping provided by the Town in order to develop designs. Grand Valley Engineering will assist with electrical engineering to determine requirements and design for lighting the Kennedy Drive Trail section.

Community Engagement - We actively engage with the community through various means, including social media assistance and questionnaires, to ensure their preferences and needs are considered. A public open house is organized, providing an opportunity for direct interaction and feedback from the community members. GOCO requirements will be considered and incorporated into the analysis of the trail alignment. DHM will review plans with Town staff to determine any necessary adjustments to the layout of the trail and to choose a final trail alignment before proceeding with final construction documents.

Recommended Alignment and Cost Estimate – The public engagement process helps us refine and finalize the recommended College Loop Trail alignment, taking into account the community's input and preferences. We provide cost estimates for the proposed alignment to assist with future planning and budgeting.



Trail at End of Ridge Road

Geotechnical Investigations

Geotechnical investigation services are shown as an optional service within this scope and fee. Based on the master plan, it is assumed that the trail is to be either asphalt millings or asphalt pavement and no structures are proposed. If geotechnical services are required we can add this service as requested. Based on provided information and our experience with similar projects, we propose the following:

- Drill 7 test holes at locations to be determined by GROUND generally along the trail alignments to evaluate the subsurface profile and to obtain earth material samples for laboratory testing. The test holes will be advanced to depths of 5 to 10 feet or practical rig refusal, whichever is encountered first. Final depth of the test holes, however, will be determined in the field as exploration progresses and as the subsurface profile becomes evident.

SUE Engineering

SGM will comply with the "Colorado SUE Law," (Colorado Revised Statutes 2018, Title 9, Article 1.5, Section 102-6.8) through the implied American Society of Civil Engineering (ASCE) 38 standards. This will include depicting lines on the deliverable via Quality Levels, which will convey the level of relative nonquantifiable, uncertainty. The project corridor is planned to be collected as Quality Level C (QL C), contrary to the direction provided in the RFP. SGM understands that this project DOES NOT meet the four requirements for this project to require SUE compliance per the Colorado SUE Law, as shown in the table below.

COLORADO STATE LAW COMPLIANCE COLORADO REVISED STATUTES (CRS) 2018 TITLE 9, ARTICLE 1.5, SECTION 102-6.8		
Is project contract with public entity, receiving public funding, or will work be in the public ROW?	PUBLIC	PRIVATE
Project 'has an anticipated excavation footprint that' > 2' deep and > contiguous 1,000 square feet?	YES	NO
Is there horizontal utility boring anticipated?	YES	NO
Does project require design services of a licensed P.E.?	YES	NO
*** Colorado State Law compliance required?	YES	NO

- Base assumption is that QL B locates will not be required, since excavation <2' is most likely for trail construction within developed road corridors. Excavation in the cross-country jeep corridors are assumed to be free of underground utilities.
- QL C/D – SUE team will coordinate 811 UNCC notification, collect utility mapping within project area and coordinate with Survey team prior to field work.
- OPTIONAL – QL B \$9000 (2 field days) within developed corridors.

Phase 2 Deliverables:

- Site conditions and survey analysis report
- Two preliminary College Loop Trail alternatives for the trail alignment
- Community engagement report summarizing feedback and preferences
- Recommended College Loop Trail alignment
- Cost estimate for the proposed alignment

PHASE 3 - FINAL DESIGN AND LOCATION

Design Development - In this phase, we progress to the final design and location phase of the project. We develop a 60% Construction Document (CD) Set, including draft specifications and detailed design plans. The CD Set covers various aspects, such as existing conditions, grading plans, materials specifications, and lighting requirements (specifications only, without detailed design). SGM (civil engineering) will assist in review of the proposed trail plans and erosion control measures needed to construct the trail. SGM will also provide pedestrian bridge abutment design for the bridge identified in the preliminary designs of Elks Park Loop Trail. This bridge crosses Royden Ditch and connects the trail to the recreation center and no lighting or electrical needs. If it is determined lighting is required we can provide general direction to a contractor for light and equipment selection. A final OPCC will be prepared based on the 100% Construction Document Plan set.

Construction Documentation Development -

Continuing from the 60% CD Set, we refine the design further to create a 90% CD Set, incorporating additional details and addressing any feedback received. This iterative process ensures that the design aligns with the project's requirements and stakeholder expectations. Grand Valley Engineering will assist with electrical engineering to determine requirements and design for lighting the Kennedy Drive Trail section. A feasibility analysis of solar versus ground wired lighting will be developed for review with the Town prior to proceeding with any electrical designs.

Design Development Plans will be developed and are considered as a 50% progress set. DHM will meet with Town staff to review preliminary designs and finalize comments and preliminary designs prior to beginning final design documents.

Upon approval of the Design Development drawings, DHM will finalize construction documents. These plans will include final trail layout and materials plans, grading and erosion control plans, Storm Water Management Plans (SWMP), final engineering review for slope protection, site details, and any other details necessary to understand the methods of construction to competitively bid the project. We further understand that easement and land negotiations will be completed by the Town if necessary.

Assumes no structural work will be required. This includes retaining walls, bridges, or other miscellaneous structures that would require structural analysis or additional plan sheets or technical specifications.

Phase 3 Deliverables

- 60% Construction Document (CD) Set, including draft specifications and detailed design plans
- Review of the proposed trail plans by SGM (civil engineering) and Grand Valley Engineering (electrical engineering)
- 90% Construction Document (CD) Set, incorporating additional details and addressing feedback
- 100% Construction Document (CD) Set, including comprehensive construction documents, finalized specifications, and detailed design plans
- Technical specifications for construction
- Final cost estimate for the project

Throughout the entire process, we maintain open communication with the Colorado Main Street Program, the Town of Rangely, and all relevant stakeholders to ensure their ongoing involvement and to address any concerns or modifications that may arise. By following this well-structured and collaborative approach, we are confident in delivering a successful project that meets the objectives of the Colorado Main Street Program, enhances multi-modal transportation in Rangely, and creates a safe and aesthetically pleasing trail experience for the community.



SALES ORDER PURSUANT TO EXISTING AGREEMENT

This Sales Order is intended as a binding Agreement between the **Town of Rangely** (for the benefit of and use by Rangely Police Department) and **CentralSquare Technologies, LLC** and shall be effective as of the date of the last signature herein.

Quote Number: **Q-119125** is attached hereto as Exhibit "A". The Quote contains a description of all products and services sold pursuant to this Sales Order. The Quote is hereby incorporated by reference as a term of this Sales Order.

Payment Terms:

- **Services =** **50% due upon execution**
 30% due upon completion of BPR (Business Practice Review)
 20% due upon Go Live
- **Subscriptions = 100% due upon Go Live**

Beginning with Year 6, annual subscription fees are subject to increase at a rate not to exceed 5%, due at the time of annual subscription renewal.

Master Agreement. This Sales Order shall be governed by the terms and conditions of the existing Agreement between the parties, more specifically described as: **Access and Use Agreement** (the "Agreement"), and for the cloud subscription terms specific to the application(s) being purchased under this Quote, the **Cloud Subscription Agreement**, both being entered into concurrently with this Sales Order. NO OTHER TERMS OR CONDITIONS OF THE MASTER AGREEMENT ARE NEGATED OR CHANGED AS A RESULT OF THIS DOCUMENT.

Purchase Order. Customer may provide CentralSquare with a valid purchase order, upon execution of this Sales Order. Notwithstanding anything to the contrary herein, purchase orders are to be used solely for Customer's accounting purposes and any terms and conditions contained therein shall be deemed null and void with respect to the parties' relationship and this Sales Order. Any such purchase order provided to CentralSquare shall in no way relieve Customer of any obligation entered into pursuant to this Sales Order including, but not limited to, its obligation to pay CentralSquare in a timely fashion.

Acceptance of Order Terms. By signing this Sales Order below, Customer represents and warrants that: (a) it has read and understands the Master Agreement and Quote that are incorporated by reference into this Sales Order and agrees to be bound by the terms thereof, and (b) it has full power and authority to accept this Sales Order.

(signature block on following page)

CentralSquare Technologies, LLC (“CentralSquare”)	Town of Rangely (“Customer”)
1000 Business Center Dr. Lake Mary, FL 32746	209 East Main Street Rangely, CO 81648
By:	By:
Print Name:	Print Name: Andy Shaffer
Print Title:	Print Title: Mayor
Date Signed:	Date Signed: June 27, 2023

Quote #: Q-119125

Primary Quoted Solution: PSJ Pro

Quote expires on: June 30, 2023

Quote prepared for:

Ti Hamblin

Rangely Police Department

209 E Main St

Rangely, CO 81648

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at www.centralsquare.com.

WHAT SOFTWARE IS INCLUDED?

ADMINISTRATION

	PRODUCT NAME	QUANTITY	UNIT PRICE	DISCOUNT	TOTAL
1.	Administration PS Pro Core (Agency Site License) Annual Subscription Fee	1	154.50	- 15.45	139.05
Administration Software Subtotal					154.50 USD
Administration Software Discount					- 15.45 USD
Administration Software Total					139.05 USD

CAD

	PRODUCT NAME	QUANTITY	UNIT PRICE	DISCOUNT	TOTAL
2.	CAD CLQ Location & Image Retrieval Sub Core (Agency Site License) Annual Subscription Fee	1	500.00	- 50.00	450.00
3.	CAD PS Pro Advanced (Agency Site License) Annual Subscription Fee	1	552.19	- 55.22	496.97
4.	CAD PS Pro Advanced (Backup Seat License) Annual Subscription Fee	1	0.00		0.00
5.	CAD PS Pro Core (Agency Site License) Annual Subscription Fee	1	1,656.56	- 165.66	1,490.90
6.	CAD PS Pro Core (Backup Seat License) Annual Subscription Fee	1	0.00		0.00
7.	CAD RapidSOS LEI Integration Subscription Core (Agency Site License) Annual Subscription Fee	1	300.00	- 30.00	270.00

CAD Software Subtotal 3,008.75 USD
CAD Software Discount - 300.88 USD
CAD Software Total 2,707.87 USD

MAPPING

	PRODUCT NAME	QUANTITY	UNIT PRICE	DISCOUNT	TOTAL
8.	Mapping PS Pro Core (Agency Site License) for FullTime CAD Workstations Annual Subscription Fee	1	783.73	- 78.37	705.36
9.	Mapping PS Pro Core (Seat License) for Backup/Supervisor/PartTime Workstations Annual Subscription Fee	1	235.12	- 23.51	211.61

Mapping Software Subtotal 1,018.85 USD
Mapping Software Discount - 101.88 USD
Mapping Software Total 916.97 USD

PERSONNEL

	PRODUCT NAME	QUANTITY	UNIT PRICE	DISCOUNT	TOTAL
10.	Personnel PS Pro Advanced (Agency Site License) Annual Subscription Fee	1	631.65	- 63.16	568.49
11.	Personnel PS Pro Core (Agency Site License) Annual Subscription Fee	1	0.00		0.00

Personnel Software Subtotal 631.65 USD
Personnel Software Discount - 63.16 USD
Personnel Software Total 568.49 USD

RECORDS

	PRODUCT NAME	QUANTITY	UNIT PRICE	DISCOUNT	TOTAL
12.	Records PS Pro Advanced (Agency Site License) Annual Subscription Fee	1	441.75	- 44.17	397.58
13.	Records PS Pro Core (Agency Site License) Annual Subscription Fee	1	1,325.25	- 132.52	1,192.73

Records Software Subtotal 1,767.00 USD
Records Software Discount - 176.69 USD
Records Software Total 1,590.31 USD

SUITE

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
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14.	Field Ops Subscription (for Pro Mobile users) Annual Subscription Fee	6	120.00	720.00
15.	PS Pro Additional Agency CCIC/NCIC Interface Annual Subscription Fee	1	232.76	232.76

Suite Software Total 952.76 USD

SOFTWARE SUMMARY

Software Subtotal	7,533.51 USD
Software Discount	- 658.06 USD
Software Total	6,875.45 USD

WHAT SERVICES ARE INCLUDED?

SERVICES

DESCRIPTION	TOTAL
1. Public Safety Consulting Services - Fixed Fee	13,455.00
2. Public Safety Project Management Services - Fixed Fee	5,070.00
3. Public Safety Technical Services - Fixed Fee	3,120.00
4. Public Safety Training Services - Fixed Fee	7,995.00

Services Services Subtotal 29,640.00 USD
Services Services Discount - 2,964.00 USD
Services Services Total 26,676.00 USD

SERVICES SUMMARY

Services Subtotal	29,640.00 USD
Services Discount	- 2,964.00 USD
Services Total	26,676.00 USD

QUOTE SUMMARY

Software Subtotal

7,533.51 USD

Services Subtotal

29,640.00 USD

Quote Subtotal

37,173.51 USD

Discount

- 3,622.06 USD

Quote Total**33,551.45 USD**

WHAT ARE THE RECURRING FEES?

TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	0.00
FIRST YEAR SUBSCRIPTION TOTAL	6,875.45

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance. Renewal invoices will include this total plus any applicable uplift amount as outlined in the relevant purchase agreement.

This Quote is not intended to constitute a binding agreement. The terms herein shall only be effective once incorporated into a definitive written agreement with CentralSquare Technologies (including its subsidiaries) containing other customary commercial terms and signed by authorized representatives of both parties.

BILLING INFORMATION

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Unit Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

PURCHASE ORDER INFORMATION

Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes [] No []

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number: _____

Initials: _____

ATTACHMENT A

Terms and Conditions for On-Prem Subscriptions

BY INDICATING YOUR ACCEPTANCE, OR BY USING THE SOFTWARE, YOU ACCEPT THE TERMS AND CONDITIONS AS STATED HEREIN.

1. **Subscription Access.** Customer is purchasing subscription priced software under this Quote. So long as Client has paid the annual subscription fees and is current at all times with the subscription fees as stated herein, CentralSquare grants to Client a limited non-exclusive, non-transferable access to use the subscription software granted in this Quote. Client understands and acknowledges no ownership or any form of intellectual property rights transfer under the terms of this Quote.

If customer terminates this Quote in accordance with the termination for convenience provision below, customer shall be entitled to a pro-rata refund of the annual subscription fee, calculated by the remaining months in the applicable annual subscription.

2. **Termination for Convenience.** This Quote may be terminated without cause by either party by providing written notice to the other party thirty (30) days prior to the date of termination.
3. **Termination of Access Rights.** Upon termination of this Quote, (i) all rights granted herein shall terminate immediately and automatically upon the effective date of such termination; (ii) Customer's right to the accessed software granted herein shall terminate; and (iii) Customer will cease using such software and at CentralSquare's direction return or destroy the software and any supplemental confidential information or documentation.
4. **Right to Audit.** Customer shall maintain for a reasonable period, but in no event less than three (3) years after expiration or termination of this Quote, the systems, books and records necessary to accurately reflect compliance with software access and the use thereof under this Quote. Upon request, Customer shall permit CentralSquare and its directors, officers, employees, and agents to have on-site access at Customer's premises (or remote access as the case may be) during normal business hours to audit such systems, books, and records for the purpose of verifying Customer's use of the software to monitor compliance with this Quote no more than once per year. If an audit reveals that Customer has exceeded the restrictions on use or non-compliance with this Quote, Customer shall be responsible for the reimbursement of all costs related to the audit and prompt payment by Customer to CentralSquare of any underpayment.

Statement of Work – Rangely Police Department

CentralSquare will provide Software, Hardware and Services substantially similar to those outlined below, in the quantities specified in the Quote. Successful implementation and use of the software, hardware and services outlined herein are dependent upon the following: 1) the CentralSquare “SOFTWARE LICENSE AND SERVICE AGREEMENT” remaining in good standing with Rio Blanco County Sheriff, CO (hereinafter referred to as “Primary Agency”); and 2) Customer maintaining access and permission to use the CentralSquare System purchased by Primary Agency.

1.0 Software

The software detailed in the following sections includes, but is not limited to, the listed functionality.

Pro Suite Base	<ul style="list-style-type: none">• Operating system software• Database software• Master name index• Master address index• Master vehicle index	<ul style="list-style-type: none">• Secure intra-Customer messaging• Configurable dashboard• Web address links• No duplicate data entry• Authentication
Administration (Core)	<ul style="list-style-type: none">• Equipment• Fleet Management• Inventory Management• Purchase Requisitions	<ul style="list-style-type: none">• Service Dogs• Policy Manual• Full audit trail• Custom Forms
Administration – Agency Site License	<ul style="list-style-type: none">• Allows Customer to access and use Primary Agency’s CentralSquare Administration system	

Note: Many items are configurable by agency. All other configurations must be agreed upon between Customer and Primary Agency.

CAD (Core)	<ul style="list-style-type: none">• Command-line entry• Bulletins• Configurable CAD Windows• Inactivity Alarms• Rip and Run• Full audit trail	<ul style="list-style-type: none">• Command Log• Triple I• Custom CAD Commands• Unit Alarms• ANI/ALI
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CAD (Advanced)	<ul style="list-style-type: none"> • Alarm Billing • Alarm Calls • Nurse Calls • Scheduled and Recurring Scheduled Calls • Tow Calls • Custom Forms 	<ul style="list-style-type: none"> • NCIC Automation • Basic Paging • Run Cards and Unit Recommendation • Unit Specialties • Web windows • Caller Location Query (CLQ) Subscription Service
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CAD – Agency Site License	<ul style="list-style-type: none"> • Allows Customer to access and use Primary Agency's CentralSquare CAD System
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Note: Many items are configurable by agency. All other configurations must be agreed upon between Customer and Primary Agency.

Mapping (Core) – Server Based	<ul style="list-style-type: none"> • Command-line entry • Drag and drop commands • Visual status alerts • User-configurable map layers • GIS functions with map window closed • Active calls for service 	<ul style="list-style-type: none"> • Call for service click-through • Custom map markers • Address verification • Faster map functions (compared with non-server version) • Required for 15 or more AVL units
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Mapping – Agency Site License	<ul style="list-style-type: none"> • Allows Customer to access and use Primary Agency's CentralSquare Mapping system
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Note: Many items are configurable by agency. All other configurations must be agreed upon between Customer and Primary Agency.

Personnel (Core)	<ul style="list-style-type: none"> • Personnel Log • Full audit trail
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Personnel (Advanced)	<ul style="list-style-type: none"> • Commendations • Disciplinary Actions • Positions • Promotions 	<ul style="list-style-type: none"> • Service History • Training • Citizen Feedback
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Personnel – Agency Site Licenses	<ul style="list-style-type: none"> • Allows Customer to access and use Primary Agency’s CentralSquare Personnel system
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Note: Many items are configurable by agency. All other configurations must be agreed upon between Customer and Primary Agency.

Records (Core)	<ul style="list-style-type: none"> • Case Reports • NIBRS/UCR Submission • Master Record Notes • Protection Orders • Warrants • Juvenile Referral List 	<ul style="list-style-type: none"> • Pawn Property • Pistol Permits • Sex Offenders • Full audit trail
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Records (Advanced)	<ul style="list-style-type: none"> • Field Identifications • Expungement • Intelligence Cases • Investigative Leads • Form Requirements 	<ul style="list-style-type: none"> • Tow Calls • Bicycle Registrations • Parking Tickets • Custom Forms
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Records - Agency Site License	<ul style="list-style-type: none"> • Allows Customer to access and use Primary Agency’s CentralSquare Records system
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Note: Workflow and personnel related items are configurable by agency. All other configurations must be agreed upon between Customer and Primary Agency.

CentralSquare Field Ops

- CJIS compliant mobile device app
- Integrated photo and audio capture tools
- Real-time CFS data access
- Uses existing CentralSquare Suite user credentials

1.1 Interfaces

All costs related to CentralSquare's implementation of the following interfaces is represented in the Quote. Customer shall contact all interface third-party vendors notifying them about their integration to CentralSquare Suite. Any third-party costs or charges incurred related to the implementation of the following interfaces will be the responsibility of Customer.

Any interfaces that cannot be deployed as part of System go-live due to Customer or a third-party vendor not being ready for deployment shall not delay Software or Hardware Acceptance.

Customer shall not allow any party, other than CentralSquare, to add, update, or delete database records or file system objects directly to or on the server or database except as provided for in the CentralSquare Documentation.

CentralSquare backend server software is wholly managed by CentralSquare and the Customer shall not attempt to access it, except as provided in the CentralSquare Documentation. Customer shall not cause any software except the Software provided under this Agreement to be installed on or executed on the Server Hardware.

Refer to *Statement of Work: 3.2 Implementation Process* overview for interface implementation information.

Standard Interfaces

The following are sold as standard interfaces. There will be no software modifications or changes to these standard interfaces:

1.1.1 CAD – RapidSOS LEI Integration Subscription Core

This is a one-way interface from RapidSOS to CS CAD Pro. Upon request from the user, CAD calls the RapidSOS API's Location Request function to retrieve the 911 caller's mobile location (latitude and longitude) and reverse-geocoded address. CAD provides options to set the location as the Call for Service (CFS) address, as well as plot within CS Mapping Pro leading to a more accurate caller location and a faster emergency response.

CAD integration with RapidSOS is dependent on RapidSOS processing and returning caller location information.

1.1.2 Pro Suite – Additional Agency CCIC/NCIC Interface

This interface allows for additional agencies on the same system, other than Customer, to access and use the NCIC functionality described in Rio Blanco County Sheriff, CO SOW.

2.0 Customer Hardware, Network and Power Requirements

CentralSquare is not responsible for physical installation of the computer hardware required for operating CentralSquare Software. CentralSquare is not responsible for networking any hardware.

Unless otherwise specified, Customer will be responsible for providing the following to meet the hardware, network and power requirements for the System.

2.1 Server Hardware

1. Customer is responsible for maintaining permission and access to servers located at Primary Agency.
2. They will be configured as CentralSquare Suite Servers as follows:
 - (a) One (1) Production Server with Lantronix remote access device
 - (b) One (1) Testing/Training server
3. The server hardware costs are as stated in the Quote.
4. The servers will be installed at Rio Blanco County Sheriff, CO.
5. In addition to the standard CentralSquare Suite operating environment, the Production Server will have the capability of running the following on a virtual machine:
 - (a) One (1) virtual NCIC server (message switch)
 - (b) One (1) virtual GIS server
6. Ten (10) inches of rack space is required at the primary server location for one (1) CentralSquare Suite Production rack-mounted server (3.5"), one (1) CentralSquare Suite Testing/Training rack-mounted server (3.5"), and one (1) Lantronix remote access device (3.0").

2.2 Production and Testing/Training Server Network Requirements

1. Six (6) open Ethernet cables and ports to be used by one (1) CentralSquare Suite Production rack-mounted server, one (1) CentralSquare Suite Testing/Training rack-mounted server, and one (1) Lantronix remote access device.
2. Static IP addresses that include four (4) for the CentralSquare Suite Production rack-mounted server, three (3) for the CentralSquare Suite Testing/Training rack-mounted server, and one (1) for the Lantronix remote access device.
3. Network access that maintains low-latency and high bandwidth that includes a Virtual Private Network (VPN) to support remote users per the requirements that are set forth in the *Network Requirement Specifications* and *Server Requirement Specification* documents provided by CentralSquare.

2.3 Production and Testing/Training Server Power Requirements

1. One (1) uninterrupted power supply (UPS) that support 1000 watts.

2. Power supply that will handle dual 720 watts for one (1) CentralSquare Suite Production rack-mounted server, one (1) CentralSquare Suite Testing/Training rack-mounted server, and one (1) Lantronix remote access device.
3. Server cooling that will ensure the appropriate temperatures for one (1) CentralSquare Suite Production rack-mounted server, one (1) CentralSquare Suite Testing/Training rack-mounted server, and one (1) Lantronix remote access device.

2.4 Standby Server Network Requirements

1. Four (4) open Ethernet cables and ports to be used by the one (1) CentralSquare Suite Warm Standby rack-mounted server and one (1) Lantronix remote access device.
2. Static IP addresses that includes five (5) for the CentralSquare Suite Warm Standby rack-mounted server and one (1) for the Lantronix remote access device.
3. Network access that maintains low-latency and high bandwidth that includes a Virtual Private Network (VPN) to support remote users per the requirements that are set forth in the *Network Requirement Specifications* and *Server Requirement Specification* documents provided by CentralSquare.

2.5 Standby Server Power Requirements

1. One (1) uninterrupted power supply (UPS) that support 1000 watts.
2. Power supply that will handle dual 720 watts for one (1) CentralSquare Suite Standby rack-mounted server, and one (1) Lantronix remote access device.
3. Server cooling that will ensure the appropriate temperatures for one (1) CentralSquare Suite Standby rack-mounted server and one (1) Lantronix remote access device.

3.0 Services

3.1 Project Management

Customer shall provide one primary Project Manager to be the main point of contact for CentralSquare.

A single, dedicated Project Manager will be assigned to manage the project for all Customers included in this installation.

Customer will identify a CentralSquare Build Team. With assistance from CentralSquare Implementation Analysts, Customer's Build Team is responsible for the configuration of CentralSquare software. The Build Team should expect to devote 10-20% of each week of implementation to CentralSquare configuration work.

Customer's Project Manager and Build Team will work within standard business hours (7:00 AM CST to 6:00 PM CST, Monday through Friday) to enable mutual availability to work with CentralSquare on configuration and project activities.

3.1.1.1 Customer's Dedicated Project Manager Responsibilities

1. Have the authority to speak for Customer from a project perspective.
2. Designate people responsible for specific roles as needed, examples below:
 - (a) Module Subject Matter Experts (SMEs)
 - (b) Hardware Project Manager
 - (c) CentralSquare Build Team Members
 - (d) Interface points of contact at Customer (assigned per interface)
3. Involve Customer decision makers when needed
4. Escalate issues to the CentralSquare project manager
5. Eliminate roadblocks for completing project on schedule
6. Sign various project documents and ensuring signoff documents and deliverables are provided to CentralSquare project manager in a timely manner
7. Organize training schedules, training rooms, and training equipment
8. Provide real world scenarios for testing and review

3.1.2 CentralSquare Project Manager and Project Team

From the start of the project, a CentralSquare project manager will work with Customer as the single point of contact for implementation of the CentralSquare Suite system. The project manager will develop and manage the implementation schedule and will coordinate with Customer to keep the project on track and on schedule. The project manager will conduct weekly status meetings to provide Customer with project updates.

The CentralSquare project team, under the direction of the project manager, will visit pertinent areas of Customer and will meet with key Customer personnel to understand Customer's operational needs and

business rules. Team members will observe Customer's daily operations first-hand and use that information to identify how the CentralSquare Suite system would best be configured to match and enhance Customer's workflows. The project team will train Customer system administrators on configuration options and code table setup.

3.2 Implementation Process Overview

CentralSquare uses a multi-phase approach to ensure a successful implementation for each Customer. Trained and experienced members of the CentralSquare implementation team move through the process with Customers to ensure successful outcomes. Timelines will be discussed with Customer's project manager and will be mutually agreed upon to ensure a successful Go Live.

3.2.1 Kickoff Meeting

Upon contract signature, a kickoff meeting is scheduled to initiate the implementation process, setting up a statement of work, server installations and scheduling the Business Practice Review (BPR).

3.2.2 Business Practice Review

During this meeting, the CentralSquare project team works with Customer's build team and will demo CentralSquare Suite modules and guide the agency on their configuration tasks.

3.2.2.1 Configuration

Customer plays a large part in the configuration and setup of the final system. Configuration of CentralSquare software is guided by Consultants, via remote online sessions, but is considered a Customer responsibility to complete.

3.2.2.2 Interfaces

See *Statement of Work: 1.1 Interfaces* for a list of included interfaces.

Customer tasks related to interfaces will start immediately after the initial CentralSquare kickoff meeting. Customer will set up conference calls with CentralSquare and each interface vendor within two weeks of contract signing or one week of kickoff call. Interfaces to and from CentralSquare software are created and tested internally before being available for Customer testing.

Customer is responsible for initiating and facilitating the relationship(s) between CentralSquare and the third-party interface vendor(s).

CentralSquare software interface specifications must be clearly defined in the Interface One Sheet or Interface Specifications Document. If applicable, each interface will be thoroughly tested by Customer before Go Live.

3.2.3 Final System Review

Throughout the project, implementation analysts from CentralSquare will schedule sessions with Customer's Build Team and end users to review any questions or concerns.

3.2.4 Train-the-Trainer and/or End User Training

CentralSquare offers several options for end user training. All of the training options provide hands-on use of the software with real-world examples. Class sizes are limited to ensure that each individual has sufficient time to practice using the system. When the go live date arrives, users are well-prepared to begin using the new software.

3.2.5 Go Live

CentralSquare provides remote support the day that the new system goes live. Any questions that arise are addressed immediately by the team, ensuring that the first day(s) using the new system goes smoothly.

3.2.6 Software Acceptance

Customer acknowledges that the Software shall be deemed accepted on the date of delivery. In the event that a Customer notifies CentralSquare of a material non-conformity in the Software as compared with the Statement of Work, CentralSquare shall use commercially reasonable efforts to correct the reported non-conformity.

3.2.7 Hardware Acceptance

Customer acknowledges that the Hardware shall be deemed accepted on the date of delivery. In the event that a Customer notifies CentralSquare of a material non-conformity in the Hardware as compared with the Statement of Work, CentralSquare shall use commercially reasonable efforts to correct the reported non-conformity.

3.3 Training and Go Live Support

3.3.1 Training

CentralSquare staff will provide for remote training.

3.3.1.1 System Configuration and Training

The first portion of training will be performed by the CentralSquare project team. Team members will train and guide Customer's Build Team in configuring the CentralSquare Suite system, setting up and maintaining code tables, managing users and user rights, among other options. Through CentralSquare-guided configuration of the system, the Build Team becomes well versed in the CentralSquare software system administration.

3.3.1.2 Train-the-Trainer and/or End User Training

Instructors will conduct detailed courses for each of Customer's user groups (such as dispatchers or officers). The content of each course will be tailored to the features and functionality in CentralSquare software that each group needs to know and use.

3.3.2 Training Resources

Training will be scheduled within standard business hours (7:00 AM MST to 6:00 PM MST, Monday through Friday).

The training facilities and equipment will be provided by Customer based on the following:

3.3.2.1 Instructor Resources

1. One (1) computer with a network connection
2. Most recent CentralSquare Suite version installed and tested (includes login)
3. Two (2) projectors and two (2) screens set up and tested
4. One (1) podium or desk for Instructor

3.3.2.2 Trainee Resources

1. Five (5) to ten (10) computers with network connections two (2) monitors required (three (3) monitors are suggested)
2. One (1) supervisor will attend every class to address policy questions
3. No more than ten (10) trainees in each class
4. Most recent CentralSquare Suite version installed and tested (includes login)
5. All third-party devices (i.e., printers, scanners, barcode reader, mugshot camera) connected and tested

3.3.3 Go Live Support

CentralSquare staff will assist users with questions that arise during Go Live and will reinforce skills learned during the training sessions. CentralSquare staff will be remote for Go Live.

**AGREEMENT TO GRANT PERMISSION TO ALLOW ACCESS AND USE OF SOFTWARE
AGREEMENT AND SYSTEM ("ACCESS AND USE AGREEMENT")**

among

***Board of County Commissioners for Rio Blanco County
(for Rio Blanco Sheriff's Office)
555 Main Street
Meeker, CO 81641***

and

***Town of Rangely
(for the benefit of and use by Rangely Police Department)
209 East Main Street
Rangely, CO 81648***

and

***CentralSquare Technologies, LLC
1000 Business Center Drive
Lake Mary, FL 32746***

Whereas, **Board of County Commissioners for Rio Blanco County (for Rio Blanco Sheriff's Office)** ("**Customer**") and **CentralSquare Technologies, LLC, ("CentralSquare")**, have entered into a certain Software License and Service Agreement ("**Customer Agreement**"), dated November 30, 2021;

and

Whereas, the **Town of Rangely ("Accessing Agency")** has requested, and Customer has agreed that the Accessing Agency be permitted, to access and use the Customer Agreement and Customer's Accessed System in accordance with the terms and conditions of this Access Agreement.

Now therefore, the parties agree as follows:

1. Customer and CentralSquare grant Accessing Agency permission to allow access and use of the Customer Agreement terms and Accessed System under the terms of this Access Agreement. Customer grants Accessing Agency the right to utilize the Customer System ("**Accessed System**") in order to exchange public safety data (which includes but is not limited to CAD, RMS and other law enforcement agency data) between Customer and Accessing Agency, subject to the terms herein.
2. CentralSquare and Customer each have the right to terminate this Access Agreement, and accordingly, Accessing Agency's access to the Accessed System and Customer Agreement at CentralSquare's or Customer's discretion.
3. This Access Agreement shall automatically terminate if the Customer Agreement is terminated. In the event that this Access Agreement should be terminated, CentralSquare shall be under no obligation to the Accessing Agency to permit continued access to the Accessed System or use of the Customer Agreement after such termination of this Access Agreement, but shall agree at CentralSquare's sole and exclusive discretion to provide Software or services under a separate agreement with the Accessing Agency, provided the Accessing Agency is not in default of any of the provisions of this Access Agreement nor any related supplements, and provided the Accessing Agency provides a replacement technical environment satisfactory to CentralSquare.

4. Customer understands that Accessing Agency will not be granted access to the Customer Agreement or Accessed System unless and until the Accessing Agency executes this Access Agreement and agrees that the Software constitutes proprietary information and trade secrets of CentralSquare and will remain the sole property of CentralSquare. The Accessing Agency shall not at any time sell, assign, transfer or otherwise make available to, or allow use by, a third party any components of Software, and the Accessing Agency shall hold in confidence the CentralSquare proprietary information for its benefit and internal use only by its employees. The Accessing Agency will further acknowledge that, in the event of a breach or threatened breach of the provisions of this paragraph, CentralSquare has no adequate remedy in money damages, and, accordingly, shall be entitled, without bond, to an injunction against such breach or threatened breach.

5. Accessing Agency's right to use the Accessed System and Software is derivative of Customer's license to use the Software under the terms and conditions of the Customer Agreement. CentralSquare is not deemed to have granted Accessing Agency any license to use the Software by virtue of this Access Agreement. Any such license can only be affected by the execution by Accessing Agency and CentralSquare of a definitive written software license agreement between CentralSquare and Accessing Agency that, by its express terms, purports to provide such a right of license to Accessing Agency. CentralSquare will have no obligations whatsoever to Accessing Agency in connection with the Software. AS BETWEEN CENTRALSQUARE AND ACCESSING AGENCY, THE SOFTWARE IS MADE AVAILABLE ON AN "AS IS" BASIS. CENTRALSQUARE MAKES NO WARRANTIES WHATSOEVER TO ACCESSING AGENCY REGARDING THE SOFTWARE, AND HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT AND/OR FITNESS FOR A PARTICULAR PURPOSE. CENTRALSQUARE WILL HAVE NO LIABILITY TO OR THROUGH ACCESSING AGENCY UNDER OR IN CONNECTION WITH THIS ACCESS AGREEMENT OR OTHERWISE IN CONNECTION WITH THE SOFTWARE, IN WHOLE OR IN PART.

6. Customer grants Accessing Agency use of the Customer Agreement as-is, allowing Accessing Agency to purchase additional licenses, services, and support for Accessing Agency's sole use via a quote or sales order subject to the terms and conditions of the Customer Agreement.

7. Subject to compliance with applicable laws, Customer and Accessing Agency may agree to share and contribute data directly or indirectly into the Accessed System for the use in implementation and performance of the Accessed System. Each party shall be the respective owner of their own data and no ownership rights shall transfer by the use or contribution of said data.

8. Customer and Accessing Agency agree to be bound by the most current version of the FBI CJIS Security Policy and are responsible for maintaining the required certifications for access to the respective state's CJIS system(s), NCIC, and/or other local state, federal, and/or other applicable systems.

9. Accessing Agency shall indemnify, defend and hold harmless CentralSquare, and their respective officers, directors, employees, agents, successors, and assigns from and against any and all losses incurred by either CentralSquare resulting from any action by a third party that arise out of or result from, or are alleged to arise out of or result from the gross negligence or more culpable act or omission (including recklessness or willful misconduct) by Accessing Agency, any authorized user, or any third party on behalf of Accessing Agency or any authorized user, in connection with this Access Agreement.

10. This Access Agreement will be governed by and construed under the laws of the State of Colorado, without reference to the choice of laws provisions thereof. If any provision of this Agreement is illegal or unenforceable, it will be deemed stricken from this Access Agreement and the remaining provisions of this Access Agreement will remain in full force and effect.

11. Customer shall be the first point of contact for the Accessing Agency for Accessed Software in the event that support services are required by the Accessing Agency. Should Customer not be able to solve

the Support Service issue, Customer shall contact or coordinate contact with CentralSquare for support services.

12. This Access Agreement contains the entire understanding of the parties with respect to its subject matter and supersedes and extinguishes all prior oral and written communications between the parties about its subject matter. No modification of this Access Agreement will be effective unless it is in writing, is signed by each party, and expressly provides that it amends this Access Agreement.

By the signatures of their duly authorized representatives below, CentralSquare, Customer, and Accessing Agency, intending to be legally bound, agree to all of the provisions of this Access Agreement.

**Board of County Commissioners for Rio
Blanco County**

CentralSquare Technologies, LLC

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT TITLE: _____

DATE SIGNED: _____

DATE SIGNED: _____

Town of Rangely

BY: _____

PRINT NAME: Andy Shaffer

PRINT TITLE: Mayor

DATE SIGNED: June 27, 2023

15 – Informational Items



Save the date!

GOCO will have a Community Presentation at Rangely Town Hall on June 22. There will be a formal presentation of GOCO grant opportunities and answer any technical questions you may have about the process, from application to project completion. These meetings are open to all, and I would be grateful if you would join and share with partners.

See the full list of dates, locations, and links to RSVP through the link below.

<https://goco.org/news/blog/2023-goco-roadshow-regional-officers-launch-second-annual-statewide-tour>

If you can't make it, don't worry. We can always connect one-on one and set a time to speak about your projects. Feel free to contact me if you have any questions. I look forward to seeing you!



Chevron Pipeline and Power's First Responder Appreciation Luncheon

Chevron Pipeline and Power would like to extend an invitation to all First Responders, in the Rangely, CO area, to participate in our First Responder appreciation luncheon at our Rangely offload facility on June 27, 2023. Come and kick back in the shade and enjoy a free meal and a cold beverage. Lunch will start at 1100 (MST) and will run until 1400 (MST), so stop in at any time between those hours.

Thanks for all you do! We look forward to seeing you there!

Address:
Chevron Pipeline and Power
2750 County Road 102
Rangely, CO 81648

For any questions, please call Matt Burdine @ 801-589-2414 or email @ mburdine@chevron.com

**WRB REC &
PARK DISTRICT**



★ FOURTH OF JULY ★
CELEBRATION

JUNE 30

SURF-N-TURF DINNER

6:00PM @ CEDAR RIDGES

GOLF COURSE

RIBS & SHRIMP \$30 A PLATE

**KIDS HOT DOG MEAL \$7 A
PLATE**

***TICKETS CAN BE PURCHASED
AT THE REC CENTER OR CEDAR
RIDGES GOLF COURSE**

FREE CONCERT - 7:00PM
AUTUMN REYNOLDS

JULY 1

RIB COOK OFF - 8:00AM

JUDGING AT 3:00PM

PIE BAKING CONTEST

JUDGING AT 12:00PM

INFLATABLES

11:00AM - 3:00PM

CORNHOLE TOURNAMENT

9:00 AM

**ALL EVENTS LOCATED AT
ELKS PARK**

JULY 3

NIGHT GOLF @ CEDAR RIDGES GOLF COURSE

CALL, 970-675-8403, TO REGISTER YOUR TEAM

JULY 4

FIREWORKS @ KENNEY RESERVOIR SHOW BEGINS AT DUSK



FOOD ■ FAMILY ■ FUN

 **RANGELYREC**

WESTERNRIOBLANCOMRPD.COLORADO.GOV

RALLY COLORADO

GREEN APU



SCAN ME



SCAN ME

