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***Town Council Packet***  
***August 23, 2022 @ 7:00pm***



# 1 – Agenda



## GUIDELINES FOR PUBLIC INPUT

***Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:***

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
  - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
  - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor



**Work session Finance/HR Committee to discuss Budgeted Compensation and WRV @ 6pm**

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# Town of Rangely

August 23, 2022 - 7:00pm

## **Agenda**

**Rangely Board of Trustees (Town Council)**

**ANDY SHAFFER, MAYOR**

**TREY ROBIE, MAYOR PROTEM**

**DON DAVIDSON, TRUSTEE**

**KYLE WREN, TRUSTEE**

**TIM WEBBER, TRUSTEE**

**ALISA GRANGER, TRUSTEE**

**TODD THAYN, TRUSTEE**

- 
- 1. Call to Order**
  - 2. Roll Call**
  - 3. Invocation**
  - 4. Pledge of Allegiance**
  - 5. Minutes of Meeting**
    - a. Discussion and Action to approve the minutes of Aug 9, 2022, Town Council Meeting*
  - 6. Petitions and Public Input**
  - 7. Changes to the Agenda**
  - 8. Public Hearings - 7:10pm**
  - 9. Committee/Board Meetings**
  - 10. RBC Commissioner Reports**
  - 11. Council Reports**
  - 12. Supervisor Reports**
    - a. Jeff Lebleu*
  - 13. Reports from Officers – Town Manager Update**
  - 14. Old Business**
  - 15. New Business**
    - a. Discussion and action to approve the July 2022 Financial Summary*
    - b. Discussion and action to approve a Special Event Permit to Rangely B.P.O.E #1907 for the Rock’N Bull Rodeo on August 27, 2022*
    - c. Discussion and action to approve an administrative grant application through the State Historical Fund in the amount of \$15,000 with a 10% match for the structural assessment of the property at E Main Street designated as the old Nichols Store.*



- d. *Discussion and action to approve Resolution 2022-08 a resolution to oppose SB 21-260: Sustainability of the Transportation System approved in June 2021, effective July 2022, which creates new sources of dedicated funding and new state enterprises to support the planning, funding development, construction, maintenance, and supervision of Colorado's transportation system. and further oppose any future legislation that clearly violates both TABOR and Proposition 117.*

## **16. Informational Items**

- a. *Golden Spade Award Aug 2022*
- b. *Septemberfest Sept 3-5<sup>th</sup>*
- c. *Club 20 Western Colorado Candidate Debates Sept 10th*
- d. *Colorado River District "OVERDRAWN" CMC Sept 16<sup>th</sup>*
- e. *Colorado Municipal Fall District Meeting Meeker, Co Sept 22<sup>nd</sup>*

## **17. Board Vacancies**

- a. *Community Garden Board Vacancies*

## **18. Scheduled Announcements**

- a. *Giant Step Preschool Board meeting is scheduled for Aug 3, 2022, at 6:00 pm*
- b. *Rangely District Library Board meeting is scheduled for Aug 8, 2022, at 5:00 pm*
- c. *WRB Park & Recreation District Board meeting is scheduled for Aug 8, 2022, at 7:00 pm*
- d. *Rural Fire Protection District Board meeting is scheduled for Aug 15, 2022, at 7:00 pm*
- e. *Rangely Junior College District Board meeting is scheduled for Aug 16, 2022, at 12:00 noon*
- f. *Rio Blanco County Commissioners Board meeting is scheduled for Aug 16, 2022, at 11:00 am*
- g. *Rangely School District Board meeting has been scheduled for Aug 16, 2022, at 6:15 pm*
- h. *Community Outreach meeting tentatively scheduled for Aug 17, 2022, at noon*
- i. *Rangely Chamber of Commerce Board meeting is scheduled for Aug 18, 2022, at 12:00 noon*
- j. *Rangely District Hospital board meeting is scheduled for Aug 25, 2022, at 6:00 pm*
- k. *RBC Water Conservancy District Board meeting is scheduled for Aug 31, 2022, at 6:30 pm*
- l. *Planning and Zoning meeting is scheduled for the August 2022*
- m. *RDA/RDC Board meeting is scheduled for Sept 15, 2022, at 7:30 am*

## **19. Adjournment**

## 5 – Minutes



**2022 Budget Work session Discussion 6pm Conference Room**

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# Town of Rangely

August 9, 2022 - 7:00pm

## *Minutes*

***Rangely Board of Trustees (Town Council)***

**ANDY SHAFFER, MAYOR**

**TREY ROBIE, MAYOR PROTEM**

**DON DAVIDSON, TRUSTEE**

**KYLE WREN, TRUSTEE**

**TIM WEBBER, TRUSTEE**

**ALISA GRANGER, TRUSTEE**

**TODD THAYN, TRUSTEE**

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- 1. Call to Order – 7:01pm**
- 2. Roll Call** – Andy Shaffer, Trey Robie, Don Davidson, Kyle Wren, Tim Webber, and Alisa Granger present. Todd Thayne absent.
- 3. Invocation** – Led by Kyle Wren
- 4. Pledge of Allegiance** – Led by Lisa Piering
- 5. Minutes of Meeting**
  - a. Discussion and Action to approve the minutes of July 26, 2022, Town Council Meeting – Motion made by Kyle Wren to approve the minutes of July 26, 2022, Town Council Meeting, second by Alisa Granger. Motion passed*
- 6. Petitions and Public Input -**
- 7. Changes to the Agenda** – Discussion about accepting trustee's resignation, will wait to be put on agenda at a later meeting.
- 8. Public Hearings - 7:10pm**
- 9. Committee/Board Meetings** – Club 20 held their meeting and discussed a new House bill that will require ranchers and farmers to pay overtime. Discussion also had about the Energy and questioning the grid in western Colorado. Don Davidson attended the nuclear discussion in Craig.
- 10. RBC Commissioner Reports - None**
- 11. Council Reports** – Kyle Wren discussed Mosaic Housing. They are pre-built homes that are built in a factory and then shipped out and put together. Kyle stated that there is a factory being built in Grand Junction and will take about 2 years to complete. Kyle also stated that the hospital would be interested in partnering with the Town to get this type of housing in Rangely.
- 12. Supervisor Reports**
  - a. See attached - July 2022 reports by Supervisor* – Andy Shaffer inquired about the water loss reported on Don Reed's supervisor report. Lisa stated that the Utility Department must track that, and it is getting lower but still a work in progress.
- 13. Reports from Officers – Town Manager Update** – Lisa reported that the seasonal hires will be done this week. The Town has hired in the utility department and the Police Department has hired an officer. Lisa did state that the Police Department would be losing a dispatcher. Lisa reported that Aerial Spraying will happen

the week before Septemberfest, there is a 4-day window, and this will be a one-time spray due to the increase in cost. Lisa reminded the council to sign up for the Old Timers Reunion. The Town of Meeker will be hosting the next CML conference next month. Lisa stated that she provided a copy of a map showing the drought and showed that Colorado looked ok. She also stated that there will be discussion on Impact Call next year. Lisa reported that Jeannie submitted a photo to Caselle, who is the Town's accounting software, to be voted on to see if they are chosen to be in their calendar and her photo was chosen. The Dinosaur Stampede will be held the week after Septemberfest in Dinosaur. Public Works and the Utility Department are working on the service lines on Hwy 64. Kelli and the gas department are working on regular maintenance and gas meter replacement. Building & Grounds continue to fog for mosquitos. Lisa also reported that start of working on next year's Budget. The burn pile is almost complete on Purdy Road.

#### **14. Old Business**

#### **15. New Business**

- a. *Discussion and action to approve the July 2022 Check Register - Motion made by Trey Robie to approve the July 2022 Check Register, second by Alisa Granger. Motion passed*

#### **16. Informational Items**

- a. *Front Porch Singers WRV August 12<sup>th</sup> 4pm*
- b. *Freedom Stomp August 14<sup>th</sup> 1pm-4pm Hayden, Co*
- c. *Community Outreach August 17<sup>th</sup> noon CNCC Weiss Center*
- d. *Septemberfest Sept 3-5<sup>th</sup>*
- e. *Colorado River District "OVERDRAWN" CMC Sept 16<sup>th</sup>*
- f. *Colorado Municipal Fall District Meeting Meeker, Co Sept 22<sup>nd</sup>*

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- m. *RDA/RDC Board meeting is scheduled for Sept 15, 2022, at 7:30 am*

#### **19. Adjournment – 7:44pm**

ATTEST:

RANGELY TOWN COUNCIL

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Marybel Cox, Clerk

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Andrew Shaffer, Mayor

- 8 – Public Hearings
- 9 - Committee Meeting
- 10 - Report from RBC Commissioners
- 11 - Report from Council
- 12 - Reports from Supervisors
- 13 – Reports from Officers
- 14 – Old Business
- 15 – New Business



# Income Statement

Town of Rangely

Month Ending July 2022

GENERAL FUND Revenue	YTD ACTUAL		2022 BUDGET	
	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Taxes	\$811,554	52%	\$1,519,000	53.43%
Licenses and Permits	\$11,948	1%	\$17,700	67.50%
Intergovernmental Revenue	\$366,978	24%	\$1,327,000	27.65%
Charges for Services	\$285,838	18%	\$490,000	58.33%
Miscellaneous Revenue	\$84,336	5%	\$160,700	52.48%
Total General Revenue	\$1,560,654	100%	\$3,514,400	44.41%
GENERAL FUND Operating Expenses	YTD ACTUAL		2022 BUDGET	
	YTD Amount	% of Expenses	Budget 2022	% of Budget Expended
Town Council	\$19,080	1%	\$40,928	46.62%
Court	\$10,628	0%	\$22,209	47.86%
Administration	\$130,362	6%	\$247,786	52.61%
Finance	\$118,677	5%	\$195,528	60.70%
Building & Grounds	\$153,652	7%	\$246,567	62.32%
Economic Development	\$144,628	7%	\$325,676	44.41%
Police Department	\$626,514	29%	\$938,916	66.73%
Animal Shelter	\$33,075	2%	\$52,328	63.21%
Public Works	\$211,305	10%	\$440,517	47.97%
Foundation Trans. & Non Depart. Transfer	\$625,566	29%	\$759,000	82.42%
Total Capital Improvements	\$96,635	4%	\$576,000	16.78%
Total General expenses	\$2,170,121	100%	\$3,845,455	56.43%
Net Revenue over Expenditures	(\$609,468)	100%	(\$331,055)	184.10%
WATER FUND Revenue	YTD ACTUAL		2022 BUDGET	
	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Water Revenue	\$771,983	100%	\$1,254,622	61.53%
WATER FUND Operating Expenses	YTD ACTUAL		2022 BUDGET	
	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
Water Supply	\$259,431	36%	\$446,687	58.08%
Water Supply Capital Expense	\$151,821	21%	\$243,000	62.48%
Water Fund Dept. Transfers and Conting.	\$133,978	19%	\$282,956	47.35%
PW - Transportation & Distribution	\$86,293	12%	\$110,760	77.91%
PW - Transportation & Distrib. Capital Exp	\$64,081	9%	\$425,000	0.00%
Raw Water	\$22,875	3%	\$49,990	45.76%
Raw Water Capital Expense	\$0	0%	\$0	#DIV/0!
Total Water expenses	\$718,481	100%	\$1,558,393	46.10%
Net Revenue over Expenditures	\$53,502	100%	(\$303,771)	-17.61%
GAS FUND Revenue	YTD ACTUAL		2022 BUDGET	
	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Gas Revenue	\$926,750	100%	\$1,162,954	79.69%
GAS FUND Operating Expenses	YTD ACTUAL		2022 BUDGET	
	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
Gas Expenses	\$623,559	85%	\$829,557	75.17%
Gas Capital Expense	\$4,250	1%	\$5,000	85.00%
Total Transfers	\$105,000	14%	\$180,000	58.33%
Total Selling Expenses	\$732,809	100%	\$1,014,557	72.23%
Net Revenue over Expenditures	\$193,941	100%	\$148,397	130.69%
Wastewater FUND Revenue	YTD ACTUAL		2022 BUDGET	
	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Wastewater Revenue	\$1,131,019	100%	\$1,479,500	76.45%
Wastewater FUND Oper Expenses	YTD ACTUAL		2022 BUDGET	
	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
Wastewater Expenses	\$145,972	10%	\$283,613	51.47%
Wastewater Capital Expense	\$1,197,377	84%	\$1,605,000	74.60%
Total Transfers	\$87,500	6%	\$150,000	58.33%
General Fund Loan	\$0	0%	\$0	0.00%
Total Selling Expenses	\$1,430,849	100%	\$2,038,613	70.19%
Net Revenue over Expenditures	(\$299,830)	100%	(\$559,113)	53.63%

**Town of Rangely**

**Month Ending July 2022**

Rangely Housing Auth Revenue			2022 BUDGET	
	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Rangely Housing Auth Revenue	\$123,408	100%	\$260,000	47.46%
		+	2022 BUDGET	
Rangely Housing Auth Oper Expenses	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
Rangely Housing Auth Expenses	\$105,478	88%	\$174,567	60.42%
Housing Authority Capital Expense	\$0	0%	\$25,000	0.00%
Debt Service and Transfers	\$13,708	12%	\$60,000	22.85%
Total Expense	\$119,186	100%	\$259,567	45.92%
Net Revenue over Expenditures	\$4,222	100%	\$433	974.96%
		YTD ACTUAL	2022 BUDGET	
Fund for Public Giving Revenue	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Fund for Public Giving Revenue	\$123	100%	\$2,000	6.14%
		YTD ACTUAL	2022 BUDGET	
Fund for Public Giving Oper Expenses	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
Fund for Public Giving Expenses	\$10	100%	\$2,000	0.50%
Net Revenue over Expenditures	\$113	100%	\$0	0.00%
		YTD ACTUAL	2022 BUDGET	
Economic Development Revenue	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
RDA Revenues	\$149,380	100%	\$1,552,700	9.62%
		YTD ACTUAL	2022 BUDGET	
Economic Development Oper Expenses	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
RDA Expenses	\$72,324	100%	\$77,600	93.20%
RDA Capitol Expense	\$30,086	100%	\$1,500,000	2.01%
Total Expense	\$102,409	100%	\$1,577,600	6.49%
Net Revenue over Expenditures	\$46,970	100%	(\$24,900)	-188.64%
		YTD ACTUAL	2022 BUDGET	
Conservation Trust Revenue	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Conservation Trust Revenue (Grant \$136K)	\$7,377	100%	\$12,225	60.34%
		YTD ACTUAL	2022 BUDGET	
Conservation Trust Oper Expenses	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
Conservation Trust Expenses	\$0	100%	\$0	0.00%
Net Revenue over Expenditures	\$7,377	100%	\$12,225	60.34%
		YTD ACTUAL	2022 BUDGET	
Housing Assistance Revenue	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Housing Assistance Revenue	\$42,074	100%	\$21,000	200.35%
		YTD ACTUAL	2022 BUDGET	
Housing Assistance Oper Expenses	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
Housing Assistance Expenses	\$905	100%	\$2,000	45.25%
Net Revenue over Expenditures	\$41,169	100%	\$19,000	216.68%
		YTD ACTUAL	2022 BUDGET	
Rangely Develop Corp Revenue	YTD Amount	% of Revenue	Budget 2022	% of Budget Expended
Rangely Develop Corp Revenue	\$128	100%	\$5,800,500	0.00%
		YTD ACTUAL	2022 BUDGET	
Rangely Develop Corp Expenses	YTD Amount	% of Expense	Budget 2022	% of Budget Expended
Rangely Develop Corp Expenses	\$278	100%	\$500	55.51%
RDC Capitol Expense	\$0	100%	\$5,800,000	0.00%
Total Expense	\$278	100%	\$5,800,500	0.00%
Net Revenue over Expenditures	(\$150)	100%	\$0	0.00%

INCOME STATEMENT ROLL-UP		Actual YTD	Budget YTD	
Total Revenues		\$4,712,893	\$15,059,901	31.29%
Total Expenses		\$5,275,048	\$16,098,685	32.77%
Net Revenue over Expense		-\$562,155	-\$1,038,784	54.12%

# Application for a Special Event Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- |                                    |  |   |
|------------------------------------|--|---|
| <input type="checkbox"/> Social    | <input type="checkbox"/> Athletic                                      | <input type="checkbox"/> Philanthropic Institution          |
| <input type="checkbox"/> Fraternal | <input checked="" type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate                |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society              | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution                         |   |

<b>LIAB</b>	<b>Type of Special Event Applicant is Applying for:</b>	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input type="checkbox"/> Malt, Vinous And Spirituous Liquor	\$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage	\$10.00 Per Day	84-0446221

1. Name of Applicant Organization or Political Candidate Rangely EIKS	State Sales Tax Number (Required) 012024420000
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) 633 E Main St. Rangely, Co 81648	3. Address of Place to Have Special Event (include street, city/town and ZIP) 2101 E Main St. Rangely, Co. 81648

4. Authorized Representative of Qualifying Organization or Political Candidate Chris Hall	Date of Birth 02-07-85	Phone Number 9706298939
Authorized Representative's Mailing Address (if different than address provided in Question 2.) 110 E Rangely Ave Rangely Co 81648		
5. Event Manager Heather Hall	Date of Birth 12-13-84	Phone Number 970985-1381
Event Manager Home Address (Street, City, State, ZIP) 110 E Rangely Ave Rangely Co 81648		Email Address of Event Manager Chreather06@gmail.com

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? 1	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number
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8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☒ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit				
Date 8-27-22 Hours From 3 P.m. To 11 P.m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.
Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.
Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.

## Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature Heather Hall	Title Leading Knight / bar Manager	Date 7-27-22
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## Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

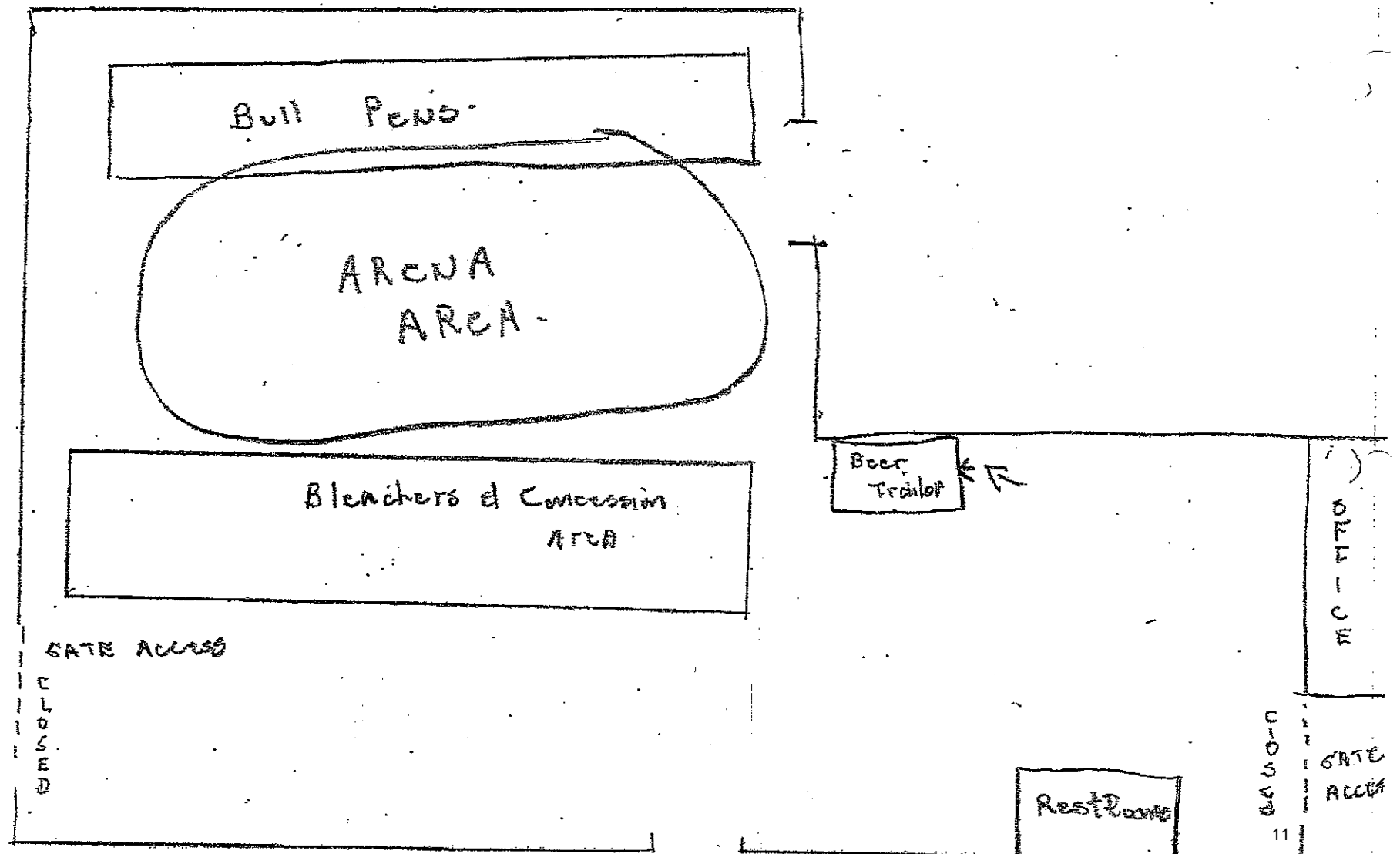
**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County) Town of Rangely	<input checked="" type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk 970-675-8476
Signature Janet Miller	Title Clerk / agent	Date 7/28/20

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

## Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$



OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

RANGELY LODGE NO 1907 BENEVOLENT AND PROTECTIVE ORDER OF ELKS OF THE  
UNITED STATES OF AMERICA

is a

Nonprofit Corporation

formed or registered on 02/26/1999 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19991038048 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 06/24/2021 that have been posted, and by documents delivered to this office electronically through 06/28/2021 @ 08:29:33 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 06/28/2021 @ 08:29:33 in accordance with applicable law. This certificate is assigned Confirmation Number 13264306 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*





## Rangely Police Department

Chief of Police, TiRynn Hamblin  
Thamblin@rangelyco.gov

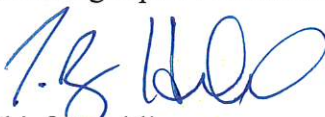
TO: Mayor and Town Council

From: Chief Hamblin

RE: Special Event Permit for Elk's Lodge liquor license special event permit during the Rock n Bull Rodeo

Date: August 1<sup>st</sup> 2022

I have reviewed the application for Elk's Lodge liquor license during the Rock n Bull Rodeo. This event is held annually. There have been very few problems over the years involving liquor and this event. I recommend a special even permit be issued.

  
Chief Hamblin

209 E. Main St., Rangely, CO 81648  
Phone (970) 675-8466 Fax (970) 675-2609  
Website [www.rangely.com](http://www.rangely.com)



500 Kennedy Drive  
Rangely, CO 81648

2801 West 9th Street  
Craig, CO 81625

800.562.1105  
[www.cncc.edu](http://www.cncc.edu)

August 2, 2022

Heather Hall  
Elk's Lodge #1907  
633 E Main St,  
Rangely, CO 81648  
[rangelyelks1907@centurytel.net](mailto:rangelyelks1907@centurytel.net)

Dear Ms. Hall,

This letter serves as one of approval to serve beer at Colorado Northwestern Community College's annual Rockin' Bulls event on August 27, 2022, at 6pm at Columbine Park. Last year, the Lodge coordinated beer sales at this event, and it went very well. There were no incidences of serving to minors, over-serving, or serving too late into the event. I trust that the protocols you took previously, will be in place this year as well. Thank you, Lodge leadership and its members in advance for contributing to this fundraising event that will benefit our athletics program and this program which is a community favorite.

If you have questions, please contact Ms. Candra Robie, CNCC Athletic Director at [candra.robie@cncc.edu](mailto:candra.robie@cncc.edu).

Regards,

*Lisa Jones*

**Lisa Jones, Ph.D., President**

Office: 970.675.3210

Cell: 970.629.3127

Fax: 970.675.5046

CC: Lisa Piering, Rangely Town Manager



# HISTORIC STRUCTURE ASSESSMENT

## STATE HISTORICAL FUND ANNOTATED SCOPE OF WORK

### REVISED 2014

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**THIS ANNOTATED SCOPE OF WORK** was developed to assist grant applicants, building owners, stewards, and consultants in collecting and organizing the information needed to develop a comprehensive assessment and plan for the preservation, rehabilitation, or restoration of a historic property. This document is intended to be used as a tool and a reference and provides specific details regarding the expectations and requirements for completing a Historic Structure Assessment funded by the State Historical Fund (SHF).

**THE PURPOSE OF A HISTORIC STRUCTURE ASSESSMENT (HSA)** is to fully document the physical condition of a historic resource. A complete assessment contains photographs, illustrations, and information in narrative form that reflects a comprehensive understanding of the condition and needs of the resource. This information will include details specific to the historic character and significance; specific materials, features, elements, and spaces; and the intended use. The existing conditions will dictate the amount of information contained within any given assessment. Ideally, a resource will be assessed during different seasonal conditions (wet, dry, hot, cold) to ensure a complete evaluation (some conditions may not be evident in one visit under one set of weather conditions). Destructive investigation is acceptable as a means of obtaining information, but it is not required. In some instances, the need for additional and (or) destructive investigation may be included in the treatment recommendations discussed in Section 3.0.

Although a HSA can provide valuable support documentation when making application for grant funding from the SHF, the assessment should not be seen as merely a prerequisite to making application for that funding. The HSA should be considered an important planning tool for future rehabilitation, restoration, and/or maintenance of a resource (regardless how the work might be funded in the future).

**SCOPE OF WORK:** In order to ensure a comprehensive assessment, the State Historical Fund has developed a standard Scope of Work for HSAs funded under the special non-competitive grant program. This Scope of Work is included in the application packet. All HSAs submitted to the SHF must follow this Scope of Work. Specific details on the expectations and requirements are provided in this *Annotated Scope of Work*.

**WHO CAN PREPARE A HSA?** The Historic Structure Assessment must be **prepared by an architect** or a structural engineer working under the **direct guidance of an architect**. Please consider the following when deciding who will prepare the HSA:

- Architect, and structural engineer if applicable, must be licensed in the state of Colorado.
- Architect must be the primary consultant on the project.
- Architect, and structural engineer if applicable, must be able to interpret and apply *The Secretary of the Interior's Standards for the Treatment of Historic Properties*.
- Architect, and structural engineer if applicable, is required to attend an initial on-site consultation with a State Historical Fund Historic Preservation Specialist at the commencement of the grant contract.

Other professionals including engineers, archaeologists, historic preservation consultants, contractors, historians and cost estimators may also be members of the assessment team.

Historic Structure Assessment reports are on file in the SHF office for reference. If you would like to review any of these, or if you have any questions, please contact a preservation specialist at 303.866.2825.

## ANNOTATED SCOPE OF WORK

**FORMATTING & CONTENT:** The HSA report should mirror the Scope of Work provided by SHF. Information specific to details and requirements for content is provided below. If you have any questions about how or what to include, please contact the Historic Preservation Specialist assigned to the project. **Two final copies must be submitted to SHF;** both copies must be 3-hole punched and submitted in white 3-ring binders (with clear overlay for title sheet). Please call with any questions about submitting final copies.

**MULTIPLE BUILDINGS/STRUCTURES & ADDITIONS:** For assessments that include more than one structure, or for single structures that have multiple and/or distinct additions, please address each structure or addition *individually* in the assessment. This can be accomplished in several ways. Please contact the Historic Preservation Specialist for more specific direction and/or suggestions.

**PHOTOGRAPHIC DOCUMENTATION:** Please include photographic documentation to illustrate the features and conditions described in the narrative. Always include **in-text references** to specific photos when addressing the element, feature, or space in the narrative. For specific guidelines, see Section 6.0.

### i. COVER PAGE

The Cover Page of the report must include:

1. *The State Historical Fund Project number*
2. *The name and address of the property*
3. *The date of report completion*
4. *The required acknowledgement of SHF as a funding source ("This project was paid for by a State Historical Fund grant from History Colorado, the Colorado Historical Society")*
5. *Site Number, if applicable*

### ii. TABLE OF CONTENTS

Please number pages in the report, and include the pages in the Table of Contents.

## 1.0 INTRODUCTION

### 1.1 RESEARCH BACKGROUND / PROJECT PARTICIPANTS

Discuss the purpose of the project and describe the process taken to complete the report, including:

1. *List consultants involved in preparing the report, and what their roles were.*
2. *Note weather condition(s) experienced during all field (site) visits.*
3. *List funding partners (include SHF, but full acknowledgment noted above is not required).*
4. *Include sources of information used to complete this report, including available historical documentation and interviews with building users/managers as relevant (see Section 2.0).*

### 1.2 BUILDING LOCATION

Please provide the following:

1. *Vicinity map*
2. *Site plan (Site plans should show the property lines, as well as the designated area, and display all of the improvements, features, and landscape elements within the property boundaries. Indicate a north arrow and scale or NTS. Google satellite maps are not permitted as a site plan.)*
3. *Legal description*

## 2.0 HISTORY AND USE

The research and analysis of the structure's history and use determines the basis for the preservation treatment recommendations prescribed in the assessment section. This portion of the HSA includes a history of the resource, the architectural significance and construction history, and a detailed discussion of the proposed use.

### Potential sources for information:

*State, federal, or local register nominations of historic properties, historical photographs, historical plans/specifications, oral histories or interviews, History Colorado's Steven H. Hart Library, Denver Public Library's Western History Collection, local (county) assessor's office records, and local library history collections.*

## 2.1 ARCHITECTURAL SIGNIFICANCE & CONSTRUCTION HISTORY:

Describe the structure's architectural style, including character-defining exterior and interior materials, features, and spaces. Include a brief chronology of additions and alterations to the original structure, and discuss past and current use(s) in relation to these modifications. This information will provide the basis for recommendations for appropriate treatments and design of suitable modifications for use.

1. *Note whether or not the building is listed on the National, State or Local Register.*
2. *Include historical photographs of the structure's exterior and interior, if available.*
3. *Excerpt portions of referenced documents that are relevant to the building/resource.*

## 2.2 FLOOR PLAN:

The structure(s) should be graphically represented in accurate proportions. The plan(s) should be drawn with measurements, but it is not required to be drawn to scale. In this section, you must:

1. *Label individual rooms for reference within the narrative of Section 3.0.*
2. *Note/identify within the plan or illustrations significant spaces and/or spatial relationships.*
3. *Illustrate the existing configuration vs. the historical configuration (if known).*
4. *Include copies of original drawings if they are available.*
5. *Indicate a north arrow and scale or NTS.*

## 2.3 PROPOSED USE(S):

Discuss any proposed use(s), including the functional needs and potential impact to the existing structure, and evaluate whether or not the intended use is appropriate for the structure in accordance with The Secretary of the Interior's Standards.

## 3.0 STRUCTURE CONDITION ASSESSMENT (SECTIONS 3.1-3.8)

Each section below should be addressed in a comprehensive narrative. In order to provide a more user-friendly and organized document, please include a separate sub-heading under each section for the three main components of the narrative: (1) **Description**, (2) **Condition Evaluation**, and (3)

**Recommendations.** (For example, when discussing the Roof Framing System in section 3.3, you will include a Description of the system, a Condition Evaluation of the system, and a Recommendation of what to do with the system based on The Secretary of the Interior Standards and future plans/use.) The sections describing materials, features, elements, and spaces should follow the specific order listed in the Historic Structure Assessment outline provided below (e.g., 3.1 Site; 3.2 Structural System; etc.). If the resource does not have a component, simply indicate this in the narrative (e.g., "Perimeter foundation drainage: There is no perimeter foundation drainage.").

**DESCRIPTION:** Please *describe* each element, feature or space.

The intent of this subsection is to identify the elements, features, and spaces that make up the resource. The narrative should first indicate whether the element, feature, or space is original, historic or non-historic, and should then provide a detailed description of **what it is, what it looks like, the materials from which it is made, and the methods used in its construction.**

**The Description sub-heading should not include information about the condition:** Perhaps one of the most common mistakes is to include a discussion of the *condition* of each material, element, feature, or space as part of the *description* narrative—it is important to avoid this. The intent is to describe the element, feature, or space as it exists at this point in time (e.g. "Interior walls are plaster over wood lathe, with a smooth texture and painted finish [see photos #2, 3, 12 and 15]."). This serves the purpose of documenting the material, element, feature, or space as it exists now so that in the future, users of the assessment will have a clear understanding of how this looked prior to any treatment.

**Significance:** Please identify each element's, feature's, or space's relationship to the age of the structure and identify its significance as it relates to the integrity of the resource overall. It is important to remember that all materials, elements, features, and spaces of a structure impact the resource's historic integrity (contributing to or detracting from); therefore, each component should be described regardless of its historic significance. A significant element, feature, or space should be described in greater detail and include **photographic documentation** to illustrate that description.



**Windows, doors, and other repetitive elements or features:** Often an element or feature is a series of similar, repetitive items, such as windows or doors. In this case, the feature should be described as one feature and then specific discrepancies should be noted or highlighted—for example, “all nine windows on the 3rd floor are historic, the six 1st floor windows are not.” Although describing as *one*, please include the total quantity of the element or feature in the description. A schedule to augment the narrative may be included. Remember to include even small repetitive elements such as hardware, lighting, and security.

**CONDITION EVALUATION:** Please *evaluate the condition* of each feature, element, or space.

Please provide a detailed discussion of the **existing condition and integrity** of each element, feature or space based on the comprehensive physical evaluation. As noted above, destructive investigation is acceptable as a means of obtaining information, but it is not required. The Condition Evaluation must include **photographic documentation** to illustrate the condition (or range of conditions for repetitive elements or features). Please use the following terms in your evaluation and discussion of the condition of each element, feature, or space: **Good Condition**, **Fair Condition**, and **Poor Condition**. Criteria/guidelines for each are as follows:

- ▶ **GOOD CONDITION:** An element, feature, or space is evaluated in *good* condition when it meets the following criteria:

1. *It is intact, structurally sound, and performing its intended purpose.*
2. *There are few or no cosmetic imperfections.*
3. *It needs no repair and only minor or routine maintenance.*

**Please note:** Elements, features, or spaces that are in *good* condition do not need lengthy narratives; state that they were examined and found to be in *good* condition, and why you have made that determination.

- ▶ **FAIR CONDITION:** An element, feature, or space is evaluated in *fair* condition when one or more the following are evident:

1. *There are early signs of wear, failure, or deterioration, although the feature or element is generally structurally sound and performing its intended purpose.*
2. *There is failure of a sub-component of the feature or element.*
3. *Replacement of up to 25% of the feature or element is required.*
4. *Replacement of a defective sub-component of the feature or element is required.*

**Please note:** When an element, feature, or space is in *fair* condition, it is important to provide a comprehensive discussion of this evaluation; **do not** simply state that the condition is “fair” without explaining that evaluation. Also, please avoid using generic descriptors such as “weathered” or “damaged” without a more specific explanation (e.g. how/why is it weathered/damaged).

- ▶ **POOR CONDITION:** An element, feature, or space is evaluated in *poor* condition when the following is evident:

1. *It is no longer performing its intended purpose.*
2. *It is missing.*
3. *It shows signs of imminent failure or breakdown.*
4. *Deterioration/damage affects more than 25% of the feature/element and cannot be adjusted or repaired.*
5. *It requires major repair or replacement.*

**Please note:** When an element, feature, or space is in *poor* condition, it is important to provide a comprehensive discussion of this evaluation; do not state that the condition is “poor” without explaining that evaluation. Also, please avoid using generic descriptors without a more specific explanation.

**RECOMMENDATIONS:** Please provide a *recommendation* for each element, feature or space, based on (1) the evaluation of existing conditions and (2) the significance or importance of the building and its associated features and elements. Recommended treatments should comply with, and specifically address, *The Secretary of the Interior’s Standards for the Treatment of Historic Properties* and the recommendations in the *Guidelines* (e.g., “recommendation is based on *Preservation Brief 9: The Repair of Historic Wooden Windows...*”).

If an element, feature, or space has been evaluated in *good condition*, and there is no recommendation, state, “No recommendation at this time.” For all others, consider the following when making a recommendation:

1. *The needs of the resource should be considered the first priority (sometimes a proposed use or treatment is contrary to the best interest of the resource).*
2. *Recommendations should discuss a specific course of action (**not**: “Repair according to the Standards”).*
3. *Clearly explain and substantiate recommended treatments within the context of the selected treatment approach.*
4. *If more than one treatment is viable, discuss the pros and cons of each approach/ option.*
5. *Provide sufficient information and analysis to aid in the preparation of future construction documents.*
6. *Research and provide alternative solutions when the recommendation conflicts with the guidelines for The Standards. Consult the NPS Preservation Briefs and Tech Notes for potential solutions/ alternatives.*
7. *Consider the future welfare of the resource, and the practicality of maintenance, when recommending treatments.*
8. *Do not present the quickest, easiest, or most economical solution as the only recommendation.*

### 3.1 SITE:

- Associated Landscape Features
- Grading
- Parking
- Archaeology (Archaeological monitoring/mitigation is required by a number of state and federal regulations when any ground disturbance results from preservation activities where there is state and/or federal involvement.)

### 3.2 STRUCTURAL SYSTEM:

- General Structural System Description
- Foundation Systems
- Floor & Ceiling Systems
- Roof Framing System

### 3.3 ENVELOPE – EXTERIOR WALLS:

- Exterior Wall Construction
- Exterior Finishes
- Exterior Masonry
- Exterior Appendages—Porch, Stoop, Portico, etc.

### 3.4 ENVELOPE – ROOFING & WATERPROOFING:

- Roofing Systems
- Sheet Metal Flashing
- Perimeter Foundation Drainage
- Drainage System, Gutters & Downspouts
- Skylights / Cupolas

### 3.5 WINDOWS & DOORS:

- Doors (including Hardware, Casing/Trim, and Finishes)
- Windows (including Hardware, Casing/Trim, and Finishes)

### 3.6 INTERIOR FINISHES:

- Wall Finish Materials
- Ceiling Finish Materials
- Floor Finish Materials
- Trim and Built-Ins (not previously addressed in Section 3.5)

### 3.7 MECHANICAL SYSTEMS:

- Heating & Air-Conditioning
- Ventilation
- Water Service, Plumbing, & Sewer Utilities
- Fire Suppression—Sprinklers

### 3.8 ELECTRICAL SYSTEMS:

- Electrical Service & Panels
- Electrical Distribution System
- Lighting
- Fire Detection System
- Security Systems

## 4.0 ANALYSIS AND COMPLIANCE

In-depth code review and materials analyses may be completed for the structure. However, at a minimum, general observations on each of the following are required, and should be based on the information in Section 2.0, History and Use, and Section 3.0, Structure Condition Assessment.

### 4.1 HAZARDOUS MATERIALS:

- Provide observations of likely sources (e.g., lead paint, asbestos); materials testing may be recommended.

### 4.2 MATERIALS ANALYSIS:

- Suggest further testing as warranted for creation of specifications (i.e., paint, mortar, masonry, finishes).

### 4.3 ZONING CODE COMPLIANCE:

- Identify potential conflicts between zoning requirements and the proposed use(s).

### 4.4 BUILDING CODE COMPLIANCE:

- List the code(s) referenced. Consider alternate codes (UCBC, IEBC) and possible variances.
- Identify potential conflicts between applicable building codes and retention of historic elements, features, materials and spaces.

### 4.5 ACCESSIBILITY COMPLIANCE:

- Identify potential conflicts between meeting ADA Accessibility Guidelines and retaining the building's historic integrity.
- Recommendations for alterations needed to meet accessibility requirements should reflect an effort to minimize material loss and visual change to a historic building.

## 5.0 PRESERVATION PLAN

The Preservation Plan should take the recommended treatments prescribed in section 3.0 Structure Condition Assessment and **prioritize** the work into a logical order. This order should rank the most urgent work, such as deterioration, structural weakness, and/or life safety issues, over less urgent repairs. In the discussion provided for sections 5.1-5.3, please remember the following:

1. *All recommended treatments should be included in the Preservation Plan.*
2. *The first priority of the Preservation Plan should be to address the needs of the historic building/ resource.*
3. *Programmatic needs of building owners and/or clients need to be represented as secondary priorities.*

### 5.1 PRIORITIZED WORK:

Recommended Treatments for elements, features, or spaces should be prioritized and identified utilizing the following terms: Critical Deficiency, Serious Deficiency, and Minor Deficiency. Criteria/guidelines for each are as follows:

- ▶ **CRITICAL DEFICIENCY:** One or more of the following indicate a critical deficiency:
  1. *Advanced deterioration has resulted in failure of the building element, feature, or space, or will result in its failure if not corrected within two years.*
  2. *Accelerated deterioration of adjacent or related building materials has occurred as a result of the feature or element's deficiency.*
  3. *The feature or element poses a threat to the health and/or safety of the user.*
  4. *The feature or element fails to meet a code/compliance requirement.*
- ▶ **SERIOUS DEFICIENCY:** One or more of the following indicate a serious deficiency:
  1. *Deterioration, if not corrected within two to five years, will result in failure of the feature or element.*
  2. *Deterioration of a feature or element, if not corrected within two to five years, may pose a threat to the health and/or safety of the user.*
  3. *Deterioration of adjacent or related building materials and/or systems will occur as a result of the deficiency of the feature or element.*
- ▶ **MINOR DEFICIENCY:** One or more of the following indicate a minor deficiency:
  1. *Standard preventive maintenance practices and building conservation methods have not been followed.*
  2. *A reduced life expectancy of affected or related building materials and/or systems will result.*
  3. *A condition exists with long-term impact beyond five years.*

## **5.2 PHASING PLAN:**

If work is to be completed in more than one phase, propose a logical and sequential phasing plan.

- *Phased plans need to consider mobilization, seasons, sequencing, protection of building, and current uses.*

## **5.3 ESTIMATE OF PROBABLE COST OF CONSTRUCTION:**

Dated cost estimates should reflect the current market and include a percentage cost increase to account for inflation if the project is phased or delayed. (If applicable, please include cost estimates for archaeological monitoring, hazardous materials testing, and/or abatement.)

## **6.0 PHOTOGRAPHS AND ILLUSTRATIONS**

Historic and current photographs and illustrations should be included with the assessment to illustrate and support the information provided in the narrative. Where the photographs and illustrations are located in the report is optional (in each section, after each section, at the end of the report, etc.). Follow the guidelines below for photographs and illustrations:

1. *Provide comprehensive and “readable” (i.e., high quality and clear) photographic documentation.*
2. *Photographs and illustrations should be clearly numbered and captioned.*
3. *Provide at least one view of each elevation.*
4. *Provide clear pictures of specific conditions and deficiencies that are discussed.*
5. *In the narrative, include in-text references to the numbered photographs (for example, “Due to poor drainage, the lower portion of the column is significantly deteriorated [see photos 3, 5, and 6]”).*
6. *Black and white photographs may be acceptable for the Draft HSA; please contact the Historic Preservation Specialist for specific direction. Color images must be used in the final HSA.*

## **7.0 BIBLIOGRAPHY**

List all consulted sources. All the sources you have utilized should be listed alphabetically following a recognized bibliographic style (e.g., Chicago Manual of Style/Turabian, Modern Language Association (MLA), American Psychological Association (APA)).

- Indicate if the consulted sources did, or did not, contain pertinent information.

## **8.0 APPENDICES**

Drawings and other information should be included in the appendices

- Historical/original plans (if available) may be included.
- Schematic design, design development, construction drawings, or measured drawings (previously prepared, or prepared outside the scope of this HSA) may be also included in addition to the sketch plans provided under Section 2.2, but are not required.

## CHOOSING THE APPROPRIATE TREATMENT

**THE SECRETARY OF THE INTERIOR'S STANDARDS** are neither technical nor prescriptive, but are intended to promote responsible preservation practices that help protect our nation's irreplaceable cultural resources. For example, they cannot, in and of themselves, be used to make essential decisions about which features of the resource should be saved and which can be changed. But once a treatment is selected, the Standards provide consistency to the work.

### FOUR TREATMENT APPROACHES

1. **PRESERVATION** places a high premium on the retention of all historic fabric through conservation, maintenance, and repair. It reflects a building's continuum over time, through successive occupancies, and the respectful changes and alterations that are made.
2. **REHABILITATION** allows for a compatible new use for the resource but still emphasizes the retention and repair of historic materials. More latitude is provided for replacement because the treatment assumes the property has suffered more deterioration prior to work. (Both Preservation and Rehabilitation Standards focus attention on the preservation of those materials, features, finishes, spaces, and spatial relationships that, together, give a property its historic character.)
3. **RESTORATION** focuses on the retention of materials from the most significant time in a property's history, while permitting the removal of materials from other periods.
4. **RECONSTRUCTION** establishes limited opportunities to re-create a non-surviving site, landscape, building, structure, or object in all new materials.

**OTHER CONSIDERATIONS:** Choosing the most appropriate treatment for a building requires careful decision-making about a building's historical significance, as well taking into account the following:

- **Relative importance in history.** Is the building a nationally significant resource—a rare survivor or the work of a master architect or craftsman? Did an important event take place in it? National Historic Landmarks may warrant a different treatment approach than buildings that contribute to the significance of a historic district but are not individually listed on the National Register.
- **Physical condition.** What is the existing condition—or degree of material integrity—of the building prior to work? Has the original form survived largely intact or has it been altered over time? Are the alterations an important part of the building's history? Are distinctive materials, features, and spaces essentially intact and convey the building's historical significance? Are alterations or additions necessary for a new use? These key questions play a major role in determining which treatment is selected.
- **Proposed use.** Will the building be used as it was historically or will it be given a new use? Many historic buildings can be adapted for new uses without seriously damaging their historic character; special-use properties such as grain silos, forts, ice houses, or windmills may be extremely difficult to adapt to new uses without major intervention and a resulting loss of historic character and even integrity.
- **Mandated code requirements.** Code requirements will need to be taken into consideration. But if hastily or poorly designed, a series of code-required actions may jeopardize a building's materials as well as its historic character. Abatement of lead paint and asbestos within historic buildings requires particular care if important historic finishes are not to be adversely affected. Recommendations for alterations and new construction needed to meet accessibility requirements under the Americans with Disabilities Act of 1990 should reflect an effort to minimize material loss and visual change to a historic building.



## TERMS AND DEFINITIONS

**AS-BUILT DRAWINGS:** produced after completion of the structure showing how it was actually built by incorporating changes that were made as construction progressed. Alterations made to the structure in subsequent years should be clearly identified as later changes.

**CHARACTER-DEFINING FEATURE:** a prominent or distinctive aspect, quality, or characteristic of a historic property that contributes significantly to its physical character. Structures, elements, objects, vegetation, spatial relationships, views, furnishings, and decorative details and materials may be such features.

**CONSTRUCTION DOCUMENTS:** Drawings, Plans, Technical Specifications, Addenda, Supplemental Instructions and Change Orders created by an architect that set forth in detail the requirements for the construction of the project.

**DESIGN DEVELOPMENT DRAWINGS:** produced to work out details, aesthetics, dimensions, and estimated probable costs for construction or manufacture. They often include detail drawings of design features.

**ELEMENT:** may be an architectural feature, structural component, engineering system, or a functional requirement.

**EXISTING CONDITION DRAWINGS:** produced to record the configuration, physical fabric, and conditions of a structure at a given point in time. They are often produced as the first step in a project.

**IN-KIND:** in the same manner, with the same material, or with something equal in substance creating a similar or identical visual appearance or effect.

**MATERIAL:** the physical elements that were combined or deposited to form a property. Historic material or historic fabric is that from a historically significant period, as opposed to material used to maintain or restore a property following its historic period(s).

**PERIOD OF SIGNIFICANCE:** the length of time when a property was associated with important events, activities, or persons, or attained the characteristics which qualify it for historic designation.

**PRESERVATION:** the act or process of applying measures necessary to sustain the existing form, integrity, and materials of a building, site, structure, or object.

**RECONSTRUCTION:** the act or process of depicting, by means of new construction, the form, features, and detailing of a non-surviving site, landscape, building, structure, or object for the purpose of replicating its appearance at a specific period of time and in its historic location. Treatment should be based on documentary or photographic evidence.

**REHABILITATION:** the act or process of making possible a compatible new use for a property through repair, alterations, and additions while preserving those portions or features that convey its historical, cultural, or architectural values.

**RESEARCH DESIGN:** a statement of proposed activities (identification, documentation, evaluation, investigation, or other research) that identifies the project's goals, methods and techniques, expected results, and the relationship of the expected results to other proposed activities or treatments. The research design is specific to each project.

**RESTORATION:** the act or process of accurately depicting the form, features, and character of a property as it appeared at a particular period of time by means of the removal of features from other periods in its history and reconstruction of missing features from the restoration period.

**SCHEMATIC DESIGN DRAWINGS:** also known as conceptual drawings, they are diagrammatic drawings of the essential elements of a design; they are not used to estimate costs.

**SKETCH PLAN:** site plan or building plan drawn with measurements but often not to scale, although the structure and site features should be represented in accurate proportions.

**TREATMENT RECOMMENDATION:** based on The Secretary of the Interior's Standards. The degree of intervention recommended depends on the existing condition of the element and its significance or importance to the property.

## History Colorado State Historical Fund Application Signature Page

### Applicant Organization

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Signature of Legally Authorized Representative  
*Please sign in blue ink*

---

Name / Title

---

Date

### Property Owner *if different than Applicant Organization*

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Signature of Legally Authorized Representative  
*Please sign in blue ink*

---

Name / Title

---

Date

### Government Official *(see [Program Guidebook](#) for applicability)*

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Signature of Legally Authorized Representative  
*Please sign in blue ink*

---

Name / Title

---

Date

## RESOLUTION # 2022-08

**A RESOLUTION TO OPPOSE SB 21-260: SUSTAINABILITY OF THE TRANSPORTATION SYSTEM APPROVED IN JUNE 2021, EFFECTIVE JULY 2022, WHICH CREATES NEW SOURCES OF DEDICATED FUNDING AND NEW STATE ENTERPRISES TO SUPPORT THE PLANNING, FUNDING DEVELOPMENT, CONSTRUCTION, MAINTENANCE AND SUPERVISION OF COLORADO'S TRANSPORTATION SYSTEM AND FURTHER OPPOSE ANY FUTURE LEGISLATION THAT CLEARLY VIOLATES BOTH TABOR AND PROPOSITION 117**

**WHEREAS** the Rangely Town Council is opposed to any new legislation that creates new "fees" designed to work around TABOR and Proposition 117.

**WHEREAS** SB 21-260 created four new enterprises and expanded a fifth. The projected five-year revenue for these enterprises exceeds the \$100 million threshold which is a clear violation of both Tabor and Proposition 117, which voters approved in 2020 by popular vote.

**WHEREAS** the approval of this legislation intentionally subverted the will of the voters. This not only is a violation of TABOR and Proposition 117 it comes at time when families are struggling to make ends meet with high gas and food prices and inflation eats into their earnings.

**WHEREAS** we as the taxpayers need to protect our rights and elevate the voices of rural Coloradans if we want to keep maintain fiscal responsibility to keep our state's economy strong.

**FURTHERMORE**, to do that we need to strike down the unconstitutionality of SB 21-260 and remain diligent in Colorado's Taxpayers bill of rights TABOR approved in 1992 and Proposition 117 requiring statewide voter approval of new state enterprises if the enterprises projected or actual revenue from fees and surcharges is greater than \$100 million within its first five years approved in 2020.

**RESOLVED** this 23<sup>rd</sup> Day of August 2022, by the Town of Rangely, Town Council.

**PASSED AND RESOLVED** by the Board of Trustees of the Town of Rangely, Rio Blanco County, Colorado, this 23<sup>rd</sup> day of August 2022, by a vote of \_\_\_\_for and \_\_\_\_ against.

TOWN OF RANGELY

\_\_\_\_\_  
Andrew Shaffer, Mayor

ATTEST:

\_\_\_\_\_  
Marybel Cox, Town Clerk

## 16 – Informational Items

# GOLDEN SPADE WINNERS FOR JUNE 2022



**126 Darius**  
**Best Residential Yard**  
**Robert and Betty Lopez**



**Most Improved**  
**Professional Touch**



**Best Business front**  
**Moosehead Lodge**





Day in the Park is held on Saturday, September 3, 2022 from 10:00am – 2:00pm.



Rangely Outdoor Museum will hold their **Annual Ice Cream Social** on Sunday, September 4, 2022 from 1:00 p.m. until the ice cream is all gone.

**The Annual Chili Cook off** will be held on Saturday, Sept. 3, 2022 at Elks Park at 1:00 p.m.



According to some, Rangely is one of those places where you must create your own fun, which is what folks had in mind when they came up with Septemberfest. This year will be the 42<sup>nd</sup> annual celebration!

This annual Labor Day celebration has a long history of providing family fun. Do not miss our Annual Craft Fair in the Park on Monday, September 6.

The Rangely Recreation Center, its business members and lots of volunteers pull off this event each year, and we look forward to seeing you this year!



**SATURDAY – MONDAY  
SEPT.3 – SEPT. 5, 2022**



**WESTERN RIO  
BLANCO  
RECREATION &  
PARK DISTRICT**

**611 SOUTH STANOLIND AVE**

**RANGELY, CO 81648**

**(970) 675-8211**

# 42nd Annual Septemberfest ~ SEPTEMBER 3 – SEPTEMBER 5, 2022

## SCHEDULE OF EVENTS

### **SATURDAY, SEPTEMBER 3, 2022**

<b>Uintah Railway Tour</b> .....	8:00am.....	True Value Garden Center
This is an all-day adventure. Supply your own vehicle, lunch, drinks, and snacks. Call Rodger Polley with questions, 970-509-0310.		
<b>Open BBQ Cookoff</b> (Cooking can start night of Sept 2) .....	Judging at 3:00pm.....	Elks Park
<b>Fast, Flat and FREE 5K</b> .....	8:00 am.....	Elks Park
<b>Open House at the Rangely Automotive Museum</b> .....	9:00 am to 12:00 pm .....	Rangely Automotive Museum
<b>Bike Rally</b> .....	9:00 am to 12:00 pm .....	Rangely Automotive Museum
Sponsored by the Rangely Police Department		
<b>Cornhole Tournament</b> .....	10:00am.....	Elks Park
Doubles start at 11:00am with singles to follow. Registration begins at 10:00am.		
<b>Day in the Park</b> .....	10:00 am to 2:00 pm .....	Elks Park
Free inflatables for all ages		
<b>Chili Cook-Off Contest</b> .....	1:00pm.....	Elks Park
<b>SPARTAN Ball Drop &amp; Carnival</b> .....	5:00 to 7:30pm .....	Cedar Ridges Golf Course
Sponsored by the CNCC Athletic Department		
<b>Sonic Soundbath with Ann Martin</b> .....	7:00pm.....	The Tank
FREE Concert		

### **SUNDAY, SEPTEMBER 4, 2022**

<b>Open House at THE TANK</b> .....	9:00am to 5:00pm.....	The Tank
<b>Ice Cream Social (Donation of \$1.00 per person appreciated)</b> .....	1:00 pm .....	Rangely Outdoor Museum
Sponsored by the Rangely Outdoor Museum		
<b>Cribbage Tournament</b> .....	2:00 pm.....	Rangely Rec Center
<b>Dinner and a Movie</b> .....	6:00pm.....	Elks Park (Main Pavilion)
Sponsored by New Creation Church		
The drawing for two quarters of beef will be this night. Make sure to get your tickets in advance.		

### **MONDAY, SEPTEMBER 5, 2022**

<b>Fireman's Pancake Breakfast</b> .....	6:30 a.m. to 8:30 a.m.....	Rangely Fire Station
<b>Rangely's Wild West Parade</b> Sponsored by The Town of Rangely.....	9:00a.m. to 10:00 a.m. ....	Main Street
<b>Craft Fair in the Park</b> .....	10:00 a.m. to 5:00 p.m. ....	Elks Park
<b>26<sup>th</sup> Annual Car Show in the Park</b> .....	10:00 a.m. to 3:30 p.m. ....	Elks Park
<b>Barbecue in the Park (Donation of \$5.00 per person minimum)</b> .....	12:30 p.m. to finish .....	Elks Park
<b>Duck Race</b> Sponsored by RHS STUCO .....	5:00 p.m. to 6:00 p.m. ....	Green River Bridge
<b>Chris Peterson Concert</b> .....	6:30 p.m. to finish .....	Elks Park
FREE Concert		

**\*\*All events are subject to change\*\***

## Western Colorado Candidate Debates

Colorado Mesa University & Livestream  
Grand Junction, CO  
Saturday September 10<sup>th</sup>, 2022

### Daytime Debates

<b>8:00am</b>	<b>Welcome</b>	<b>11:15am</b>	<b>House District 13</b>
<b>8:15am</b>	<b>House District 55</b>		<ul style="list-style-type: none"> <li>Julie McCluskie (D)*-C</li> <li>David Buckley (R) -C</li> </ul>
	<ul style="list-style-type: none"> <li>Damon Davis (D)-C</li> <li>Rick Taggart (R)-C</li> </ul>	<b>11:45pm</b>	<b>Lunch Break</b>
<b>8:45am</b>	<b>House District 54</b>	<b>12:45pm</b>	<b>Senate District 7</b>
	<ul style="list-style-type: none"> <li>Matt Soper (R)*-C</li> <li>AliceMarie Slaven-Emond(D)-c</li> </ul>		<ul style="list-style-type: none"> <li>Janice Rich (R)-C</li> <li>David Stahlke (D)-I</li> </ul>
<b>9:15am</b>	<b>House District 57</b>	<b>1:15pm</b>	<b>Senate District 8</b>
	<ul style="list-style-type: none"> <li>Perry Will (R)*-C</li> <li>Elizabeth Velasco (D)-C</li> </ul>		<ul style="list-style-type: none"> <li>Dylan Roberts (D)-C</li> <li>Matt Solomon (R) -C</li> </ul>
<b>9:45am</b>	<b>House District 58</b>	<b>1:45pm</b>	<b>Colorado Secretary of State</b>
	<ul style="list-style-type: none"> <li>Marc Catlin (R)*-C</li> <li>Kevin Kuns (D) -C</li> </ul>		<ul style="list-style-type: none"> <li>Jena Griswold (D)*-I</li> <li>Pam Anderson (R) -C</li> </ul>
<b>10:15am</b>	<b>House District 59</b>	<b>2:25pm</b>	<b>Colorado State Treasurer</b>
	<ul style="list-style-type: none"> <li>Barbara McLachlan (D)*-C</li> <li>Shelli Shaw (R) -C</li> </ul>		<ul style="list-style-type: none"> <li>Dave Young (D)*-C</li> <li>Lang Sias (R)-C</li> </ul>
<b>10:45am</b>	<b>House District 26</b>	<b>3:05pm</b>	<b>Colorado Attorney General</b>
	<ul style="list-style-type: none"> <li>Meghan Lukens (D)-C</li> <li>Savannah Wolfson (R)-C</li> </ul>		<ul style="list-style-type: none"> <li>Phil Weiser (D)*-C</li> <li>John Kellner (R)-C</li> </ul>
		<b>3:45 pm</b>	<b>Daytime Debates Adjourn</b>

### Evening Debates

<b>4:30-5:30</b>	<b>Sponsor Reception</b>		
<b>5:45pm</b>	<b>Evening Welcome</b>	<b>7:30pm</b>	<b>Governor Candidate Remarks</b>
			<ul style="list-style-type: none"> <li>Heidi Ganahl (R)-C</li> </ul>
<b>5:50pm</b>	<b>Colorado 2<sup>nd</sup> Cong. District</b>	<b>8:00pm</b>	<b>US Senate</b>
	<ul style="list-style-type: none"> <li>Joe Neguse (D)*-I</li> <li>Marshall Dawson (R)-C</li> </ul>		<ul style="list-style-type: none"> <li>Michael Bennet (D)*-I</li> <li>Joe O'Dea (R)-C</li> </ul>
<b>6:40pm</b>	<b>Colorado 3<sup>rd</sup> Cong. District</b>	<b>8:55pm</b>	<b>Adjourn</b>
	<ul style="list-style-type: none"> <li>Lauren Boebert (R)*-C</li> <li>Adam Frisch (D)-C</li> </ul>		

\*C denotes candidates confirmed and I denotes candidates invited, not yet confirmed. Agenda subject to change.\*  
As of August 2, 2022





**Join the Colorado River District on September 16, 2022, at Colorado Mesa University in Grand Junction to get up to speed in the conversation on how to bring the Colorado River system back into balance.**

The Colorado River Basin is at a crossroads. The river that supports over 40 million people, 5 million acres of agricultural land, 2 countries, 30 sovereign Tribal Nations, 7 states and 11 national parks, has rapidly diminished and been thrust into national headlines by a warming climate and a growing population.

Conserving this precious resource is no longer an abstract ideal. Today, in the 100<sup>th</sup> year of the 1922 Colorado River Compact, water users across all interests and affiliations are bound together by the fate of the Colorado River and its tributaries.

But what does that mean for West Slope water? How can local, state, and federal action address this crisis? What is already being done? And who is going to take the biggest hit?

**2022 seminar keynotes and panels will center around the issues of water shortage, the 2007 Interim Guidelines re-negotiations, as well as a focus on the current innovation and partnerships happening within local West Slope communities as they craft their own solutions. Keynote speakers and panels will be announced soon!**

Virtual attendance available. Livestreaming access only, no audience participation available with this option.



# We're excited to see you this fall!

CML staff is eagerly awaiting seeing you at our District Meetings this fall. District Meetings are a chance to discuss legislative priorities with CML staff, discuss important issues happening in your municipality, and hear from the colleagues in your district.

We want to make sure you have the dates saved! Here are the dates, meeting locations, and registration links for Fall District Meetings this year:

- **Tuesday, September 6**
  - **District 5, in Burlington**
- **Wednesday, September 7**
  - **District 1 in Brush**
  - **District 3 in Golden**
- **Wednesday, September 14**
  - **District 11 in Meeker**
  - **District 13 in Cañon City**
- **Thursday, September 15**
  - District 6 in Rocky Ford (registration opening soon)
  - District 12 in Aspen (registration opening soon)
- **Tuesday, September 20**
  - **District 8 in Monte Vista**
- **Wednesday, September 21**
  - **District 7/14 in La Veta**
- **Tuesday, September 27**
  - District 10 in Ouray (registration opening soon)
- **Wednesday, September 28**
  - **District 4 in Woodland Park**
  - **District 9 in Pagosa Springs**
- **Thursday, September 29**
  - **District 2 in Evans**

If you have questions about CML's Fall District Meetings please reach out to Meeting and Events Planner **Karen Rosen**.