



**Work Session 5:30pm Animal Shelter Review – Budget Review 6:00pm**

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***Town Council Packet***  
***November 26, 2024 @ 7:00pm***



## Notice of Work Session

RANGELY BOARD OF TRUSTEES (TOWN COUNCIL)

Meeting of November 26<sup>th</sup>, 2024

\*\*\*\*\*5:30 p.m.\*\*\*\*\*

Conference Room - Municipal Building

Animal Shelter Review

## Notice of Work Session

RANGELY BOARD OF TRUSTEES (TOWN COUNCIL)

Meeting of November 26<sup>th</sup>, 2024

\*\*\*\*\*6:00 p.m.\*\*\*\*\*

Conference Room - Municipal Building

Budget Worksession

# 1 – Agenda



## GUIDELINES FOR PUBLIC INPUT

***Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:***

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
  - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
  - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor

# Town of Rangely

**Work session 5:30pm Animal Shelter Review**

**Work session 6pm 2024 Budget Review**

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November 26<sup>TH</sup>, 2024 - 7:00pm

Town of Rangely Council Chambers

## **Agenda**

**Rangely Board of Trustees (Town Council)**

**RON GRANGER, MAYOR**

**ANDY SHAFFER, MAYOR PROTEM**

**TODD THAYN, TRUSTEE**

**SHAWN MORGAN, TRUSTEE**

**TIM WEBBER, TRUSTEE**

**KYLE WREN, TRUSTEE**

**ROBBY ELAM, TRUSTEE**

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- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**
- 5. Minutes of Meeting**
  - a. Discussion and Action to approve the Town Council minutes of November 12<sup>th</sup>, 2024.*
- 6. Petitions and Public Input**
- 7. Changes to the Agenda**
- 8. Public Hearings - 7:10pm**
- 9. Committee/Board Meetings**
- 10. Council Reports**
- 11. Supervisor Reports**
  - a. Chloe Filfred, WRV/Main Street*
- 12. Reports from Officers – Town Manager Update**
- 13. Old Business**
- 14. New Business**
  - a. Discussion and action to approve the October 2024 Financial Summary*
  - b. Discussion and action to approve the Liquor License Renewal for The Elks, BPOE 1907*
  - c. Discussion and action to approve a letter of support for Mario Sullivan to serve as the Rio Blanco County Municipal Representative on behalf of Rangely and Meeker, Colorado*
  - d. Discussion and action to approve a letter of support to BLM White River Field office CPW Motorized Grant Application for seasonal park ranger positions, tools, fuel, UTV maintenance and work supplies.*

- e. *Discussion and action to approve a Grant application to Department of Local affairs for an EIAF Tier II grant for the Middle Zone Tank Recoating Capital Project not to exceed \$700,000*
- f. *Discussion and action to approve a Grant application to the Department of Local affairs for an EIAF Tier I grant for the Wastewater Scada Capital Project not to exceed \$95,550.00*

#### **15. Informational Items**

- a. *Shop n Dine, November 1<sup>st</sup> – December 2<sup>nd</sup>, 2024*
- b. *Murder Mystery Dinner Dec 7<sup>th</sup>, 2024, 4:00pm-Midnight*
- c. *ChristmasFest Dec 11<sup>th</sup>-14th*

#### **16. Board Vacancies**

#### **17. Scheduled Announcements**

- a. *Giant Step Preschool Board meeting is scheduled for Nov 7th, 2024, at 6:00 pm*
- b. *Rio Blanco County Commissioners Board meeting is scheduled for Nov 12th, 2024, at 11:00 am in Meeker.*
- c. *Community Outreach meeting cancelled Nov 13th, 2024, is cancelled*
- d. *Rangely District Library Board meeting is scheduled for Nov 11<sup>th</sup>, 2024, at 5:00 pm*
- e. *WRB Park & Recreation District Board meeting is scheduled for Nov 11<sup>th</sup>, 2024, at 6:00 pm*
- f. *WARM Board meeting has been scheduled for Nov 13<sup>th</sup>, at 10:00 am*
- g. *RBC Water Conservancy District Budget Work session is scheduled for Nov 13<sup>th</sup>, 2024, at 6:30 pm*
- h. *Rangely School District Board meeting has been scheduled for Nov 19<sup>th</sup>, at 6:15 pm*
- i. *Rangely Junior College District Board meeting is scheduled for Nov 19th, 2024, at 12:00 noon.*
- j. *Rangely Chamber of Commerce Board meeting is scheduled for Nov 21st, 2024, at 12:30 noon.*
- k. *Rural Fire Protection District Board meeting is scheduled for Nov 18<sup>th</sup>, 2024, at 7:00 pm*
- l. *Rio Blanco County Commissioners Board meeting is scheduled for Nov 26<sup>th</sup>, 2024, at 11:00 am in Rangely*
- m. *Rangely District Hospital Board Executive Session only is scheduled for Nov 21st, 2024, at 6:00 pm*
- n. *RDA/RDC Board meeting is scheduled for Dec 12th, 2024, at 7:30 am*

#### **18. Adjournment**

# 5 – Minutes

# Town of Rangely

*Work session 6 pm Matt Solomon, AGNC-Consent Based Citing*

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November 12th, 2024 - 7:00pm

Town of Rangely Council Chambers

## **Agenda**

### **Rangely Board of Trustees (Town Council)**

RON GRANGER, MAYOR

ANDY SHAFFER, MAYOR PROTEM

TODD THAYN, TRUSTEE

SHAWN MORGAN, TRUSTEE

TIM WEBBER, TRUSTEE

KYLE WREN, TRUSTEE

ROBBY ELAM, TRUSTEE

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- 1. Call to Order** – 7:06pm
- 2. Roll Call** – Ron Granger, Andy Shaffer, Shawn Morgan, Tim Webber, Kyle Wren, and Robby Elam present. Todd Thayn absent.
- 3. Invocation** – Led by Tim Webber
- 4. Pledge of Allegiance** - Led by Lisa Piering
- 5. Minutes of Meeting**
  - a. Discussion and Action to approve the Town Council minutes of October 22<sup>nd</sup>, 2024. - Motion made by Shawn Morgan to approve the Town Council minutes of October 22<sup>nd</sup>, 2024, second by Robby Elam. Andy Shaffer abstained. Motion passed.*
- 6. Petitions and Public Input**
  - a Sara Pullen, RBC Dept Human Services, LEAP Presentation* – Sarah Pullen from Dept. of Human Services informed the council that the winter season is upon us and that LEAP is open to taking applications. Sarah stated that DHS is available to help residents complete the application and that they do have set hours to specifically help with LEAP but will take walk-ins.
  - b Marybel Cox, WARM Representative* – Marybel informed the council that WARM is Winter Assistance Relief Management. WARM runs from October to April every year. WARM is to also assist residents when they are unable to pay their utility bills. WARM does have some criteria, residents must apply for LEAP first and they must have a past due amount. Marybel also stated that WARM applies for grants and receives donations to help residents. Donations can be made directly to WARM, or you can add it to your utility bill payment.
  - c Rangely Chamber Update* – Emma Baker, the Chamber director update the council on the Chamber. Emma informed the council that the Polar Plunge had its highest participation, with 41 participants jumping in the lake this year. Emma reported that the event raised between \$3200-\$3400, which will be split between WARM and the Resource Pantry. Emma also reported on Oktoberfest, and that the vendors for the event had doubled and all events were well attended. Emma stated that the Chamber has the Murder Mystery Dinner coming up in December and that they are starting their membership drive for 2025.
- 7. Changes to the Agenda** – None



**8. Public Hearings - 7:10pm**

**9. Committee/Board Meetings**

**10. Council Reports** – Ron Granger reported that the State of the College was on November 8<sup>th</sup>. Ron also stated that the Career Pathway that was held at CNCC was a great event and hopefully can continue.

**11. Supervisor Reports**

**12. Reports from Officers – Town Manager Update** – Lisa reported to the council that Halfturn has been completed but has some small projects to finish when weather is better. Lisa stated that everyone is trying to finish the last of the capital projects for the year. Lisa informed the council that the budget is almost complete and will review before approval in December. Lisa also stated that she will be having a meeting with Dana from DOLA about possible upcoming grants. Lisa answered Andy Shaffer’s question about the advertising and hiring of a new Town Manager, that the Town will hire an agency to find a new Town Manager.

**13. Old Business**

**14. New Business**

- a. *Discussion and action to approve the October 2024 Check Register* – **Motion made by Kyle Wren to approve the October 2024 Check Register, second by Robby Elam. Motion passed.**
- b. *Discussion and action to approve a Special Event Permit for BPOE 1907 for the Elks Charity Ball November 16<sup>th</sup>, 2024, from 6:30pm-midnight* – **Motion made by Andy Shaffer to approve a Special Event Permit for BPOE 1907 for the Elks Charity Ball November 16<sup>th</sup>, from 6:30pm-midnight, second by Shawn Morgan. Motion passed.**
- c. *Discussion and action to approve a Special Event Permit for the Rangely Chamber of Commers for the Murder Mystery Dinner Dec 7<sup>th</sup>, from 4:00pm-midnight* – **Motion made by Andy Shaffer to approve the Special Event Permit for the Rangely Chamber of Commerce for the Murder Mystery Dinner Dec 7<sup>th</sup>, from 4:00pm-midnight, second by Shawn Morgan. Motion passed.**
- d. *Discussion and action to approve the Liquor License Renewal for WRB Park & Rec District Cedar Ridges Golf Course* – **Motion made by Robby Elam to approve the Liquor License Renewal for WRB Park & Rec District Cedar Ridges Golf Course, second by Andy Shaffer. Tim Webber abstained. Motion passed.**
- e. *Discussion and action to approve the Contract for Professional Services between Rio Blanco County and the Town of Rangely for Building Official Services for 2025.* – Small increase to contract amount and increase in mileage amount. **Motion made by Shawn Morgan to approve the Contract for Professional Services between Rio Blanco County and the Town of Rangely for Building Official Services for 2025, second by Robby Elam. Motion passed.**

**15. Informational Items**

- a. *Shop n Dine, November 1<sup>st</sup> – December 2<sup>nd</sup>, 2024*
- b. *Elks Charity Ball Nov 16<sup>th</sup>, 2024, 6:30-Midnight*
- c. *Murder Mystery Dinner Dec 7<sup>th</sup>, 2024, 4:00pm-Midnight*

**16. Board Vacancies**

**17. Scheduled Announcements**

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- n. *RDA/RDC Board meeting is scheduled for Dec 12th, 2024, at 7:30 am*

**18. Adjournment – 7:42pm**

ATTEST:

RANGELY TOWN COUNCIL

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Marybel Cox, Clerk

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Ron Granger, Mayor

- 8 - Public Hearing
- 9 - Committee Meeting
- 10 - Report from Council
- 11 - Supervisors Reports
- 12 – Reports from Officers
- 13 – Old Business
- 14 - New Business

# Income Statement

Town of Rangely

Month Ending October 2024

GENERAL FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Taxes	\$1,772,781	47%	\$2,216,000	80.00%
Licenses and Permits	\$43,475	1%	\$28,000	155.27%
Intergovernmental Revenue	\$1,055,662	28%	\$1,884,000	56.03%
Charges for Services	\$408,340	11%	\$490,000	83.33%
Miscellaneous Revenue	\$527,880	14%	\$591,100	89.30%
<b>Total General Revenue</b>	<b>\$3,808,138</b>	<b>100%</b>	<b>\$5,209,100</b>	<b>73.11%</b>
GENERAL FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expenses	Budget 2023	% of Budget Expended
Town Council	\$51,178	2%	\$66,162	77.35%
Court	\$17,902	1%	\$22,714	78.81%
Administration	\$185,510	6%	\$258,613	71.73%
Finance	\$194,730	6%	\$239,238	81.40%
Building & Grounds	\$247,903	8%	\$317,866	77.99%
Economic Development	\$243,998	8%	\$427,077	57.13%
Police Department	\$967,147	32%	\$1,065,916	90.73%
Animal Shelter	\$111,669	4%	\$93,454	119.49%
Public Works	\$397,839	13%	\$485,315	81.98%
Foundation Trans. & Non Depart. Transfer	\$187,628	6%	\$1,125,000	16.68%
Total Capital Improvements	\$454,744	15%	\$709,000	64.14%
<b>Total General expenses</b>	<b>\$3,060,247</b>	<b>100%</b>	<b>\$4,810,355</b>	<b>63.62%</b>
<b>Net Revenue over Expenditures</b>	<b>\$747,891</b>	<b>100%</b>	<b>\$398,745</b>	<b>187.56%</b>
WATER FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Water Revenue	\$1,122,025	100%	\$2,444,121	45.91%
WATER FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Water Supply	\$369,159	29%	\$445,827	82.80%
Water Supply Capital Expense	\$60,007	5%	\$465,000	12.90%
Water Fund Dept. Transfers and Conting.	\$228,078	18%	\$282,957	80.61%
PW - Transportation & Distribution	\$102,840	8%	\$118,274	86.95%
PW - Transportation & Distrib. Capital Exp	\$482,654	38%	\$1,500,000	0.00%
Raw Water	\$40,496	3%	\$55,255	73.29%
Raw Water Capital Expense	\$0	0%	\$40,000	0.00%
<b>Total Water expenses</b>	<b>\$1,283,234</b>	<b>100%</b>	<b>\$2,907,313</b>	<b>44.14%</b>
<b>Net Revenue over Expenditures</b>	<b>(\$161,209)</b>	<b>100%</b>	<b>(\$463,192)</b>	<b>34.80%</b>
GAS FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Gas Revenue	\$941,177	100%	\$1,853,996	50.76%
GAS FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Gas Expenses	\$688,254	81%	\$1,306,111	52.69%
Gas Capital Expense	\$6,537	1%	\$36,500	17.91%
Total Transfers	\$150,000	18%	\$180,000	83.33%
<b>Total Selling Expenses</b>	<b>\$844,791</b>	<b>100%</b>	<b>\$1,522,611</b>	<b>55.48%</b>
<b>Net Revenue over Expenditures</b>	<b>\$96,387</b>	<b>100%</b>	<b>\$331,385</b>	<b>29.09%</b>
Wastewater FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Wastewater Revenue	\$450,389	100%	\$886,500	50.81%
Wastewater FUND Oper Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Wastewater Expenses	\$163,302	21%	\$232,600	70.21%
Wastewater Capital Expense	\$507,363	64%	\$264,500	191.82%
Total Transfers	\$125,000	16%	\$150,000	83.33%
<b>Total Selling Expenses</b>	<b>\$795,665</b>	<b>100%</b>	<b>\$647,100</b>	<b>122.96%</b>
<b>Net Revenue over Expenditures</b>	<b>(\$345,276)</b>	<b>100%</b>	<b>\$239,400</b>	<b>-144.23%</b>

Town of Rangely

Month Ending October 2024

Rangely Housing Auth Revenue			2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Rangely Housing Auth Revenue	\$208,865	100%	\$275,000	75.95%
<b>Rangely Housing Auth Oper Expenses</b>	+		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Rangely Housing Auth Expenses	\$158,812	82%	\$213,171	74.50%
Housing Authority Capital Expense	\$10,751	6%	\$29,000	37.07%
Debt Service and Transfers	\$23,900	12%	\$48,500	49.28%
Total Expense	\$193,463	100%	\$290,671	66.56%
Net Revenue over Expenditures	\$15,402	100%	(\$15,671)	-98.29%
<b>Fund for Public Giving Revenue</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Fund for Public Giving Revenue	\$7,809	100%	\$2,000	390.44%
<b>Fund for Public Giving Oper Expenses</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Fund for Public Giving Expenses	\$2,510	100%	\$2,000	125.50%
Net Revenue over Expenditures	\$5,299	100%	\$0	0.00%
<b>Economic Development Revenue</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
RDA Revenues	\$57,297	100%	\$1,909,500	3.00%
<b>Economic Development Oper Expenses</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
RDA Expenses	\$47,447	100%	\$85,200	55.69%
RDA Capitol Expense	\$0	100%	\$2,000,000	0.00%
Total Expense	\$47,447	100%	\$2,085,200	2.28%
Net Revenue over Expenditures	\$9,850	100%	(\$175,700)	-5.61%
<b>Conservation Trust Revenue</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Conservation Trust Revenue (Grant \$136K)	\$11,533	100%	\$664,500	1.74%
<b>Conservation Trust Oper Expenses</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Conservation Trust Expenses	\$0	100%	\$800,000	0.00%
Net Revenue over Expenditures	\$11,533	100%	(\$135,500)	-8.51%
<b>Housing Assistance Revenue</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Housing Assistance Revenue	\$4,703	100%	\$71,000	6.62%
<b>Housing Assistance Oper Expenses</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Housing Assistance Expenses	\$0	100%	\$2,000	0.00%
Housing Capitol Expense	\$5,405	100%	\$100,000	5.41%
Net Revenue over Expenditures	(\$702)	100%	(\$31,000)	2.26%
<b>Rangely Develop Corp Revenue</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Rangely Develop Corp Revenue	\$61,868	100%	\$10,200,500	0.61%
<b>Rangely Develop Corp Expenses</b>	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Rangely Develop Corp Expenses	\$292	100%	\$67,500	0.43%
RDC Capitol Expense	\$52,847	100%	\$10,196,000	0.00%
Total Expense	\$53,138	100%	\$10,263,500	0.52%
Net Revenue over Expenditures	\$8,729	100%	(\$63,000)	0.00%

INCOME STATEMENT ROLL-UP	Actual YTD	Budget YTD	
Total Revenues	\$6,673,804	\$23,516,217	28.38%
Total Expenses	\$6,285,900	\$23,428,750	26.83%
Net Revenue over Expense	\$387,904	\$87,467	443.49%

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	
<b>MINERAL LEASE</b>	1,123,505	1,789,890	2,046,193	1,334,084	1,915,230	1,388,307	964,623	1,110,708	924,288	966,043	369,267	656,387	1,081,323	1,578,259	863,576	15-Nov
<b>% of change</b>		159%	114%	65%	144%	72%	69%	115%	83%	105%	38%	178%	165%	146%	55%	
<b>SEVERANCE TAX</b>	188,258	528,806	430,817	312,415	569,440	608,527	215,593	174,580	249,281	476,741	229,822	18,981	810,074	981,803	512,717	15-Nov
<b>% of change prev YR</b>		281%	81%	73%	182%	107%	35%	81%	143%	191%	48%	8%	4268%	121%	63%	
<b>SUB-TOTAL</b>	<b>1,311,763</b>	<b>2,318,696</b>	<b>2,477,010</b>	<b>1,646,499</b>	<b>2,484,670</b>	<b>1,996,834</b>	<b>1,180,216</b>	<b>1,285,288</b>	<b>1,173,569</b>	<b>1,442,784</b>	<b>599,089</b>	<b>675,367</b>	<b>1,891,397</b>	<b>2,560,062</b>	<b>1,376,293</b>	
		177%	107%	66%	151%	80%	59%	109%	91%	123%	42%	113%	280%	135%	54%	
<b>SALES TAX</b>	772,032	962,070	1,076,616	1,027,262	893,256	806,784	730,998	718,342	687,361	651,132	754,096	850,260	932,876	989,048	991,010	15-Nov
<b>% of change</b>		125%	112%	95%	87%	90%	91%	98%	96%	95%	116%	113%	110%	106%	100%	
<b>SUB TOTAL REVENUE</b>	<b>2,083,795</b>	<b>3,280,766</b>	<b>3,553,626</b>	<b>2,673,761</b>	<b>3,377,926</b>	<b>2,803,618</b>	<b>1,911,214</b>	<b>2,003,630</b>	<b>1,860,930</b>	<b>2,093,916</b>	<b>1,353,185</b>	<b>1,525,628</b>	<b>2,824,273</b>	<b>3,549,109</b>	<b>2,367,302</b>	
<b>RE4 School Foundatn</b>	173,268	199,511	243,956	231,392	198,633	173,118	163,273	163,695	153,667	142,063	162,144	183,395	229,473	222,587	187,630	15-Nov
<b>TOTAL LESSS CONT</b>	<b>1,910,527</b>	<b>3,081,255</b>	<b>3,309,670</b>	<b>2,442,369</b>	<b>3,179,293</b>	<b>2,630,500</b>	<b>1,747,941</b>	<b>1,839,935</b>	<b>1,707,263</b>	<b>1,951,853</b>	<b>1,191,041</b>	<b>1,342,233</b>	<b>2,594,801</b>	<b>3,326,522</b>	<b>2,179,673</b>	
<b>Property Tax</b>	196,141	181,987	193,915	204,320	205,310	199,450	199,455	183,154	166,673	167,558	167,303	167,089	178,882	200,409	199,498	15-Nov
<b>Property Tax R&amp;B</b>	34,457	31,952	32,843	40,288	41,072	354,075	45,139	32,730	29,088	31,284	27,565	36,568	38,172	50,785	39,245	15-Nov
<b>Motor Veh Sales Tax</b>	7,674	10,920	17,402	16,807	12,514	9,796	10,627	25,769	9,633	4,657	3,990	4,023	11,070	15,878	4,316	15-Nov

DR 8400 (02/16/24)  
**COLORADO DEPARTMENT OF REVENUE**  
 Liquor Enforcement Division  
 PO BOX 17087  
 Denver CO 80217-0087  
 (303) 205-2300

**Submit to Local Licensing Authority**

**BPOE LODGE 1907  
 633 MAIN STREET  
 Rangely CO 81648-3219**

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	558.75
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
<b>Amount Due/Paid</b>	<b>\$</b>

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

**Note that the Division will not accept cash.**

- Paid by check  
 Paid Online

Uploaded to Movelt on Date

Licensee Name

BPOE LODGE 1907

Doing Business As Name (DBA)

BPOE LODGE 1907

Liquor License Number

12-02442-0001

License Type

Club License (city)

Sales Tax License Number

12024420001

Expiration Date

12/31/2024

Due Date

11/16/2024

### Business Address

Street Address

633 MAIN STREET

Phone Number

~~970-758-5333~~  
970-629-5962

City, State, ZIP Code

Rangely CO 81648-3219

### Mailing Address

Street Address

633 MAIN STREET

City, State, ZIP Code

Rangely CO 81648-3219

Email

~~pt bear~~ pt bear.1957@hotmail.com

Operating Manager

Rene' Diane Harden

Date of Birth

11-23-57

**Home Address**

Street Address		Phone Number
258 Middle St.		970-629-5962
City	State	ZIP Code
Rangely	CO	81648

1. Do you have legal possession of the premises at the street address?  Yes  No  
 Are the premises owned or rented?  Owned  Rented\*  
 \*If rented, expiration date of lease

1. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?  Yes  No  
 If yes, please see the table in the upper right hand corner and include all fees due.

2. Are you renewing a takeout and/or delivery permit?  Yes  No  
 (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)  
 If selecting 'Yes', an additional \$11.00 is required to renew the permit.  
 If so, which are you renewing?  Delivery  Takeout  Both Takeout and Delivery

3. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?  Yes  No  
 Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?  Yes  No

4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?  Yes  No  
 If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.



Name (Individual/Business)

ELKS BPOE # 1907

Social Security Number/Tax Identification Number

012024420001

Home Phone Number

970-629-5962

Business/Work Phone Number

Street Address

633 E. MAIN SE

City

Range Ly

State

CO

ZIP Code

81648

Printed name of person signing on behalf of the Applicant/Licensee

Rene' D. Harden

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

Rene' D. Harden

11.7.24

**Privacy Act Statement**

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



## Rangely Police Department

Chief of Police, TiRynn Hamblin  
Thamblin@rangelyco.gov

TO: Mayor and Town Council

From: Chief Hamblin

RE: Elks Lodge liquor license renewal

Date: November 19<sup>th</sup> 2024

I have reviewed the application for the Elks Lodge liquor license. I find no reason this should be denied. The Police Department has not responded to the Elks Lodge for any liquor violations or other calls for service since the last renewal.

Chief Hamblin

209 E. Main St., Rangely, CO 81648  
Phone (970) 675-8466 Fax (970) 675-2609  
Website [www.rangely.com](http://www.rangely.com)

Mario L. Sullivan, Ph.D.  
Dept of Arts and Sciences  
Colorado Northwestern Community College  
500 Kennedy Drive, Rangely, CO  
81506

To the Town Administrators of Rangely, CO (Ms. Lisa Piering) and Meeker, CO (Ms. Mandi Etheridge),

I am writing this letter to express my interest in serving as the Rio Blanco County Municipal Representative on the Yampa-Green-White Basin Roundtable (YGWBRT) as a representative of Rangely and Meeker.

I think I would be an effective representative for our region on this committee because I am very passionate about our watersheds in terms of conserving our landscapes and waterways, but also in terms of people, customs, and traditions. I am currently serving on the technical advisory committee for the White River Integrated Watershed Initiative and have for at least four years. Through this experience, I have been familiarized with some of the water related issues and projects occurring in our region in addition to the geography and geology. I have also developed positive professional relationships with some of the current representatives on the YGWBRT.

I would also be enthusiastic about this opportunity because I love learning more about our natural world and the application of natural resources policies. As a science instructor at Colorado Northwestern Community College, I am always seeking more applied knowledge that I can use to not only shape my own understanding, but also share various ideas and perspectives with my students and colleagues so they can shape their own understanding with perhaps a broader view than they would have otherwise.

For these reasons, I would sincerely appreciate your support for me representing Rangely and Meeker on the YGWBRT committee.

Thank you for your time,

A handwritten signature in black ink, appearing to read 'Mario L. Sullivan', written in a cursive style.

Mario L. Sullivan, Ph.D.



November 14, 2024

Subject: Mario Sullivan Letter of Support for the Rio Blanco County Municipal Representative on the Yampa White Green Basin Roundtable

To Whom it May Concern,

The Rio Blanco Water Conservancy District (RBWCD) has learned Mario L. Sullivan, Ph.D is seeking to be the Rio Blanco County Municipal Representative on the Yampa White Green Basin Roundtable (BRT). Over the years we have come to know him through multiple areas relative to our communities, mostly through his interest in our region's natural water resources. He has shown a growing interest to be involved throughout the White River Basin via the White River Integrated Water Initiative, water quality monitoring programs, riparian assessments throughout our county, an active interest in our areas water-based recreation, while sharing his knowledge with those around him and continuing his personal endeavors to learn more with an eyes-wide-open approach.

Mario is of considerable benefit to our White River basin as we continue to progress through uncertain times with regards to our water resources and much more. His ability to share himself with others comes with a sincere and committed mindset that is of substantial gain for Rangely and Meeker with respect to the BRT. Finding capable and willing representatives like him is not readily found within our White River basin.

The RBWCD unequivocally supports Mario with this responsibility to represent Meeker and Rangely and so much more on the BRT.

If you have any questions or comments, please contact me at [al@rioblancowcd.org](mailto:al@rioblancowcd.org) or 970-675-5055.

Sincerely,

A handwritten signature in black ink that reads "Alden Vanden Brink". The signature is written in a cursive style and is placed on a light gray rectangular background.

Alden Vanden Brink  
District Manager



11/21/2024

Subject: Mario Sullivan Letter of Support for the Rio Blanco County Municipal Representative on the Yampa-Green-White Basin Roundtable

To whom it may concern,

It has been brought to my attention that Mario L. Sullivan, Ph.D is seeking to become the Rio Blanco County Municipal Representative on the Yampa-Green-White Basin Roundtable (YGWBRT). Truthfully, there isn't a better candidate for this position.

Over the last several years, I've been fortunate enough to work with Mr. Sullivan on multiple water related endeavors. He has always brought an incredible wealth of knowledge to the table and isn't shy about engaging in discussion. He is consistently trying to expand his knowledge by asking thoughtful questions, many of which nobody had even considered asking. It is abundantly clear that this is a man who truly cares about our natural resources.

Since I began working with the Town of Rangely Utilities Department, Mr. Sullivan has been the only person who has ever showed any interest in touring and learning more about our water treatment plant. At least two or three times a year, he will bring his students from Colorado Northwestern Community College to come tour the plant. I am often surprised by how knowledgeable his students are, which tells me he is an excellent instructor who is able impart to his students just how important water related issues are.

I hope you give serious consideration to Mr. Sullivan for this position because you will be hard pressed to find a more qualified, diligent, and thoughtful candidate. The Town of Rangely gives him our unequivocal support.

Sincerely,

Michael Dillon  
Town of Rangely  
Utilities Supervisor

209 E. Main Street, Rangely, Colorado 81648  
PHONE (970) 629-0243 FAX (970) 675-8471 E-MAIL [mdillon@rangelyco.gov](mailto:mdillon@rangelyco.gov)



November 26, 2024

OHV Grant Selection  
Subcommittee Colorado  
State Parks OHV Program  
13787 South Highway 85  
Littleton, CO 80125

To Whom it may Concern,

The Town of Rangely is in full support of the Bureau of Land Management White River Field Office's CPW Motorized grant application for 2-3 seasonal park ranger positions, tools, fuel, UTV maintenance and other field work supplies to continue to improve roads and routes, travel management planning and implementation, trail maintenance, patrolling, and other recreation related improvements and projects that will enhance the recreational visitor experience in our communities.

This would assist the BLM White Rive Field Office to continue this important work of creating diverse recreation opportunities, maintaining our trails and infrastructure that they have built, and continuing to educate public land users visiting the Rangely and Meeker communities.

The field office has had success in implementing previous grant awards, including implementing trail improvements and maintenance on roads, and routes, installing routine signs, markers, and kiosks, patrolling public lands, monitoring multiple motorized Special Recreation Permit events. These supplements have increased economic tourism within the field office, and increased visitor contacts that support recreational and public land education and information about local resources, stewardship, and diverse recreation opportunities for our area.

The efforts of the BLM staff continue to provide OHV riding opportunities while also supporting our economic growth. We fully support this grant application and the benefits it would provide.

Thank you,

Ron Granger, Mayor

Applicant: TOWN OF RANGEY	
Project Name: TOWN OF RANGEY MIDDLE ZONE TANK RECOATING	
Applicant Contact: MARYBEL COX & MICHAEL DILLON	
Date:	12/1/2024

EIAF Application Project Budget						
Project Expenses		Project Revenues & In-kind			Funding Source - Committed/Pending	
Budget Line Items (Examples: architect, engineering, construction, equipment items, contingency, etc.)	Total Cost	State Funds (Total Grant Request)	Jurisdiction Funds (Totals for each source)	In-Kind: <i>Must be approved by DOLA prior to application.</i>	Jurisdiction Fund Source (Examples: SRF, USDA, General Fund, other grants, Special Fund, etc.)	Funding: Committed (C) or Pending (P)
Tank Prep, Coating, and Materials	\$ 482,000	\$ 345,000	\$ 345,000	\$ -	Water Enterprise Fund	P
Lead abatement (If applicable)	\$ 88,000					
Third Party Inspection	\$ 30,000					
Contingency: Enter amount in column B to the right <u>or</u> if no contingency, select reason from dropdown below: ↓↓↓	\$ 90,000					
Select one:						
13%						
<b>Sub-Total</b>	<b>\$ 690,000</b>	<b>\$ 345,000</b>	<b>\$ 345,000</b>	<b>\$ -</b>		
<b>TOTAL</b>	<b>\$ 690,000</b>	<b>\$ 690,000</b>	NOTE: Total Project Expenses <u>must equal</u> Total Revenues & In Kind			
		NOTE: Add/delete expense rows as necessary				
	% Match State	50%	% Match Local	50%		

Applicant Financials			
In the column below labeled "Lead Applicant" provide the financial information for the municipality, county, school district or special district directly benefiting from the application. In the columns below labeled "Co-applicant", provide the financial information for any public entities on whose behalf the application is being submitted (if applicable).			
Complete items "A" through "J" for ALL project types			
	Lead Applicant	Co-Applicant:	Co-Applicant:
A. Total Mill Levy	10.000		
B. Property Tax revenue	\$ 149,244		
C. Sales Tax rate	3.60%		
D. Sales Tax Estimated annual revenue	\$ 1,851,010		
E. General Fund budgeted revenue	\$ 5,209,100		
F. General Fund budgeted expenditures	\$ 4,810,355		
G. General Fund balance December 31st of previous yr	\$ 9,410,688		
H. General Fund balance % available (General fund balance of December 31st of previous year / General Fund Budgeted Expenditures) amounts not contained in the other classifications			
I. Portion of General Fund which is Unassigned *	\$ 9,240,688		
J. Total outstanding debt (all funds) **	\$ 762,165		

\* Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

[Governmental Accounting Standards Board \(GASB\) Fund Balance definitions](#)

\*\* Sum of General Fund and all Special or Enterprise Funds

<b>Projects Managed through Special or Enterprise Funds</b>			
For projects to be managed through a Special Fund other than the General Fund (e.g. County Road and Bridge Fund) or managed through an Enterprise Fund (e.g. water, sewer, county airport), please complete items "K" through "O".			
Identify the relevant Special or Enterprise Fund →→	Water Fund		
K. Special or Enterprise Fund budgeted revenue	\$ 2,444,121		
L. Special or Enterprise Fund budgeted expenditures	\$ 2,907,313		
M. Special or Enterprise Fund outstanding debt**	\$ 762,165		
N. Special Fund Mill Levy (if applicable)	NA		
O. Special or Enterprise Fund balance December 31 <sup>st</sup> of previous year (If Enterprise Fund, please provide Net Position*)	\$ 8,013,668		

\* Net Position = Current Assets - Current Liabilities

\*\* Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

<b>For Water and Sewer projects only, please complete items "P" through "R"</b>		
	Water	Sewer
P. Residential tap fee (charge to establish service)	\$ 3,000	
Q. Average residential monthly user charge (Divide sum of annual residential combined revenues by 12 and then divide by the number of total taps served)	\$ 57	
R. Number of residential taps served by lead applicant	1,291	



Applicant: TOWN OF RANGEY
Project Name: TOWN OF RANGEY WASTEWATER SCADA
Applicant Contact: MARYBEL COX & EMILY TEMPLETON
Date: 12/1/2024

EIAF Application Project Budget						
Project Expenses		Project Revenues & In-kind			Funding Source - Committed/Pending	
Budget Line Items (Examples: architect, engineering, construction, equipment items, contingency, etc.)	Total Cost	State Funds (Total Grant Request)	Jurisdiction Funds (Totals for each source)	In-Kind: <i>Must be approved by DOLA prior to application.</i>	Jurisdiction Fund Source (Examples: SRF, USDA, General Fund, other grants, Special Fund, etc.)	Funding: Committed (C) or Pending (P)
Scada	\$ 50,550	\$ 47,775	\$ 47,775	\$ -	Wastewater	P
Electrical	\$ 45,000					
Contingency: Enter amount in column B to the right <u>or</u> if no contingency, select reason from dropdown below: ↓↓↓						
Select one:						
0%						
<b>Sub-Total</b>	<b>\$ 95,550</b>	<b>\$ 47,775</b>	<b>\$ 47,775</b>	<b>\$ -</b>		
<b>TOTAL</b>	<b>\$ 95,550</b>	<b>\$ 95,550</b>	NOTE: Total Project Expenses <u>must equal</u> Total Revenues & In Kind			
		NOTE: Add/delete expense rows as necessary				
	% Match State	50%	% Match Local	50%		

### Applicant Financials

In the column below labeled "Lead Applicant" provide the financial information for the municipality, county, school district or special district directly benefiting from the application. In the columns below labeled "Co-applicant", provide the financial information for any public entities on whose behalf the application is being submitted (if applicable).

Complete items "A" through "J" for ALL project types			
	Lead Applicant	Co-Applicant:	Co-Applicant:
A. Total Mill Levy	10.000		
B. Property Tax revenue	\$ 149,244		
C. Sales Tax rate	3.60%		
D. Sales Tax Estimated annual revenue	\$ 1,851,010		
E. General Fund budgeted revenue	\$ 5,209,100		
F. General Fund budgeted expenditures	\$ 4,810,355		
G. General Fund balance December 31st of previous yr	\$ 9,410,688		
H. General Fund balance % available (General fund balance of December 31st of previous year / General Fund Budgeted Expenditures) amounts not contained in the other classifications			
I. Portion of General Fund which is Unassigned *	\$ 9,240,688		
J. Total outstanding debt (all funds) **	\$ -		

\* Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

[Governmental Accounting Standards Board \(GASB\) Fund Balance definitions](#)

\*\* Sum of General Fund and all Special or Enterprise Funds

<b>Projects Managed through Special or Enterprise Funds</b>			
For projects to be managed through a Special Fund other than the General Fund (e.g. County Road and Bridge Fund) or managed through an Enterprise Fund (e.g. water, sewer, county airport), please complete items "K" through "O".			
Identify the relevant Special or Enterprise Fund →→	SEWER FUND		
K. Special or Enterprise Fund budgeted revenue	\$ 886,500		
L. Special or Enterprise Fund budgeted expenditures	\$ 647,100		
M. Special or Enterprise Fund outstanding debt**	\$ -		
N. Special Fund Mill Levy (if applicable)	NA		
O. Special or Enterprise Fund balance December 31 <sup>st</sup> of previous year (If Enterprise Fund, please provide Net Position*)	\$ 3,330,820		

\* Net Position = Current Assets - Current Liabilities

\*\* Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

<b>For Water and Sewer projects only, please complete items "P" through "R"</b>		
	Water	Sewer
P. Residential tap fee (charge to establish service)		\$ 1,500
Q. Average residential monthly user charge (Divide sum of annual residential combined revenues by 12 and then divide by the number of total taps served)		\$ 32
R. Number of residential taps served by lead applicant		1,056

# 15 – Informational Items

# SHOP N' DINE RANGELY

**November 1 - December 2, 2024**

**Put Your Money Where Your Home IS!**



**Earn \$5 worth of vouchers for every \$50 spent. Earn up to \$40 per household. Exchange qualifying receipts at Town Hall on or before November 30th at 5:00 pm. for valuable vouchers.**

## **RULES**

- Every licensed business in Rangely is eligible to participate.
- Nonqualifying products: tobacco, pharmaceuticals, gasoline & utilities.
- Vouchers must be redeemed at an eligible business.
- Vouchers must be redeemed by December 5, 2024.
- Vouchers must be redeemed in full. No change will be given.

**Brought to you by The Town of Rangely**

**The Town of Rangely reserves the right to refuse to honor receipts that appear to be an abuse of the program.**



RANGELY AREA CHAMBER OF COMMERCE PRESENTS

# MURDER MYSTERY DINNER

PERFORMANCE BY THE MURDER MYSTERY CO.  
AS SEEN ON ABC'S "SHARK TANK"!

## "A DANCE WITH DEATH"

PG-13 CONTENT

JOIN US FOR A  
50'S SOCK HOP  
THAT GOES  
SOUR



\$50/TICKET  
\$290/TABLE

SATURDAY,  
DECEMBER 7TH  
2024

CNCC WEISS BLD  
COLORADO ROOM

GET YOUR  
TICKETS AT  
THE CHAMBER

COCKTAIL HOUR & DINNER 6PM-7PM  
SHOW TIME 7PM-9:00PM

DRESSING UP IN 50'S CLOTHING IS ENCOURAGED

[WWW.RANGELYCHAMBER.COM](http://WWW.RANGELYCHAMBER.COM)



WRB REC & PARK DISTRICT PRESENTS

# CHRISTMASFEST 2024

RANGELY, CO

## DECEMBER 11

### LIGHT UP RANGELY

Light up your house for all to see!  
Enter our contest for the best  
Christmas light display.

## DECEMBER 12

### CHRISTMAS PARADE

Parade begins at 6:30pm and  
travels down Main Street from  
Nichols Ave. to Stanolind Ave.

### CHRISTMAS TREE

### & COURTYARD LIGHTING

Town Courtyard  
7:00pm

## DECEMBER 13

### CARRIAGE RIDES & CHILI DINNER

1485 LaMesa Circle  
5:00 - 8:00pm

\*Enjoy a bowl of chili, hot dogs,  
hot chocolate, and a warm fire for  
s'mores.

## DECEMBER 14

### BREAKFAST WITH SANTA & GINGERBREAD DECORATING

Rangely Rec Center  
8:00 - 10:00am

### SNOWFLAKE BABY CONTEST

Rangely Jr/Sr High School  
11:30am

### CHRISTMAS CONCERT

Rangely Jr/Sr High School  
6:30pm

A Capella group Vocalocity

FOR MORE INFO GO TO

[westernrioblancomrpd.colorado.gov](http://westernrioblancomrpd.colorado.gov)

16 - Board Vacancies

17 - Scheduled Announcements