



Budget Work Session 6 pm Conference Room

Town Council Packet
November 28, 2023 @ 7:00pm



Notice of Work Session

RANGELY BOARD OF TRUSTEES (TOWN COUNCIL)

Meeting of November 28, 2023

*****6:00 p.m.*****

Conference Room - Municipal Building

Budget Worksession

1 – Agenda



GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor

Town of Rangely

Budget Work session 6pm Conference Room

November 28, 2023 - 7:00pm

Town of Rangely Council Chambers

Agenda

Rangely Board of Trustees (Town Council)

ANDY SHAFFER, MAYOR

TREY ROBIE, MAYOR PROTEM

DON DAVIDSON, TRUSTEE

KYLE WREN, TRUSTEE

TIM WEBBER, TRUSTEE

RON GRANGER, TRUSTEE

TODD THAYN, TRUSTEE

-
- 1. Call to Order**
 - 2. Roll Call**
 - 3. Invocation**
 - 4. Pledge of Allegiance**
 - 5. Minutes of Meeting**
 - a. Discussion and Action to approve the minutes of November 14, 2023, Town Council Meeting*
 - 6. Petitions and Public Input**
 - 7. Changes to the Agenda**
 - 8. Public Hearings - 7:10pm**
 - 9. Committee/Board Meetings**
 - 10. Council Reports**
 - 11. Supervisor Reports**
 - a. Police Chief TiRynn Hamblin*
 - 12. Reports from Officers – Town Manager Update**
 - 13. Old Business**
 - 14. New Business**
 - a. Discussion and action to approve the October 2023 Financial Summary*
 - b. Discussion and action to approve the MOU between Western Rio Blanco Metropolitan Recreation & Park District and Town of Rangely – Rangely Police Department for specific use of the Recreation Center for department personnel.*
 - c. Discussion and action to approve the IGA between the Town of Rangely Police Department and the Town of Dinosaur Police Department for Mutual Aid and Dispatch of Emergency/non-emergency communication services.*

15. Informational Items

- a. Shop n Dine November 2023*
- b. Christmasfest 2023*

16. Board Vacancies

- a. Community Garden Board Vacancies*

17. Scheduled Announcements

- a. Community Outreach meeting scheduled for Nov 8th, 2023, at noon.*
- b. Giant Step Preschool Board meeting is scheduled for Nov 9th, 2023, at 6:00 pm*
- c. Rangely District Library Board meeting is scheduled for Nov 13th, 2023, at 5:00 pm*
- d. WRB Park & Recreation District Board meeting is scheduled for Nov 13th, 2023, at 7:00 pm*
- e. Rio Blanco County Commissioners Board meeting is scheduled for Nov 14th, 2023, at 11:00 am in Meeker.*
- f. Rangely Chamber of Commerce Board meeting is scheduled for Nov 16th, 2023, at 12:00 noon.*
- g. Rangely School District Board meeting has been scheduled for Nov 20th, 2023, at 6:15 pm*
- h. Rural Fire Protection District Board meeting is scheduled for Nov 20th, 2023, at 7:00 pm*
- i. Rangely Junior College District Board meeting is scheduled for Nov 21st, 2023, at 12:00 noon.*
- j. Rio Blanco County Commissioners Board meeting is scheduled for Nov 28th, 2023, at 11:00 am in Rangely.*
- k. RBC Water Conservancy District Board meeting is scheduled for Nov 29th, 2023, at 6:30 pm*
- l. Rangely District Hospital board meeting is scheduled for Nov 30th, 2023, at 6:00 pm*
- m. RDA/RDC Board meeting is scheduled for Dec 13th, 2023, at 7:30 am*

18. Adjournment

5 – Minutes

Town of Rangely

November 14, 2023 - 7:00pm

Town of Rangely Council Chambers

Minutes

Rangely Board of Trustees (Town Council)

ANDY SHAFFER, MAYOR

TREY ROBIE, MAYOR PROTEM

DON DAVIDSON, TRUSTEE

KYLE WREN, TRUSTEE

TIM WEBBER, TRUSTEE

RON GRANGER, TRUSTEE

TODD THAYN, TRUSTEE

1. **Call to Order** – 7:01pm
2. **Roll Call** – Andy Shaffer, Trey Robie, Don Davidson, Tim Webber, Ron Granger, and Todd Thayn present. Kyle Wren present via phone.
3. **Invocation** – Led by Tim Webber
4. **Pledge of Allegiance** – Led by Marybel Cox
5. **Minutes of Meeting**
 - a. *Discussion and Action to approve the minutes of October 10, 2023, Town Council Meeting* – **Motion made by Don Davidson to approve the minutes of October 10, 2023, Town Council Meeting, second by Todd Thayn. Motion passed.**
6. **Petitions and Public Input** – Sarah Pullen from Rio Blanco County Department of Human Services was present to inform the council that LEAP has given the county a grant to help residents apply for LEAP. Sarah stated that LEAP had denied many applications due to the applications not being filled out properly. There will be designated office hours to help fill out applications, residents can call but can also be walk-ins.
7. **Changes to the Agenda** - None
8. **Public Hearings - 7:10pm**
 - a. *Public hearing for the first reading of Ordinance 699 amending sections (A) 13.04.130, and (B) 13.08.120, and (C) 13.12.170 of the Rangely Municipal Code to increase the Water, Gas and Wastewater Fees to provide sufficient revenues to maintain the balances of the water, Gas and Wastewater Enterprise Funds* – Lisa stated that this increase is to continue to be competitive in applying for grants. The increase would be around 9%. Lisa also stated that the Town will be sending out information via every door direct to all the residents and businesses.
9. **Committee/Board Meetings** – Ron, Lisa and Jocelyn attended the DOLA grant presentation where the Town presented for two different grants. The Halfturn waterline project was awarded to the Town in the amount of \$550,000 but the Cogency project will have to reapply in the next cycle.

10. Council Reports

- a *Don Davidson – WRAP Radio Presentation* – Don Davidson along with Mark Stamos presented to the council the progress on the Radio tower at Raven Ridge. They stated that they received the BLM lease and they were able to go to the location and clean up the site. The presentation showed line of sights for communications to Rangely, Dinosaur and Vernal, UT from repeater. Don and Mark also showed a video with drone footage of Raven Ridge.

11. Supervisor Reports

- a *Marybel Cox, Clerk – Elections Update* – Marybel presented the Election calendar to the council. Marybel stated that advertisements will start in December and nomination petition packets will be available to pick up in early January. There will be three Trustee positions open and the Mayor position.

- 12. Reports from Officers – Town Manager Update** – Lisa reported to the council that the foundation repair at White River Village is complete and now the sewer lines are being worked on. Mueller is moving along with the progress of the headworks project and hoping to finish by the end of the year. Lisa stated that Michael Dillion did tank inspections and most likely will have to have divers do inspections next year. Lisa also reported that the Highway 64 waterline job is almost complete to abandon the cement line. Lisa stated that asphalt crushing will start after Thanksgiving, and that Jeannie is trying to get historical preservation of the Rangely Review. Lisa stated that everyone is trying to finish projects before the year ends. Lisa reminded everyone that the Polar Plunge would be on Saturday November 18th. Andy Shaffer asked Lisa if it were possible to provide routes to the community for when storms hit.

13. Old Business

14. New Business

- a. *Discussion and action to approve the September 2023 Financial Summary* – **Motion made by Todd Thayn to approve the September 2023 Financial Summary, second by Ron Granger. Motion passed.**
- b. *Discussion and action to approve the October 2023 check Register.* – **Motion made by Tim Webber to approve the October 2023 check Register, second by Trey Robie. Motion passed.**
- c. *Discussion and action to approve a Special Event application from the Rangely Chamber of Commerce for a Murder Mystery Dinner on December 1, 2023, at CNCC* – **Motion made by Tim Webber to approve a Special Event application from the Rangely Chamber of Commerce for a Murder Mystery Dinner on December 1, 2023, at CNCC, second by Don Davidson. Motion passed.**
- d. *Discussion and action to approve a Special Event application from BPOE Lodge 1907 for the Elks Charity Ball* – **Motion made by Todd Thayn to approve a Special Event application from BPOE Lodge 1907 for the Elks Charity Ball, second by Ron Granger. Don Davidson abstained. Motion passed.**
- e. *Discussion and action to approve the Liquor License Renewal for BPOE Lodge 1907* – **Motion made by Trey Robie to approve the Liquor License Renewal for BPOE Lodge 1907, second by Todd Thayn. Don Davidson abstained. Motion passed.**
- f. *Discussion and action to approve the Liquor License Renewal for Terrin Family Enterprises LLC DBA as Coaches Corner Bar & Grill* – **Motion made by Todd Thayn to approve the Liquor License Renewal for Terrin Family Enterprises LLC DBA as Coaches Corner Bar & Grill, second by Ron Granger. Trey Robie abstained. Motion passed.**

- g. *Discussion and action to approve the Liquor License Renewal for SLJ Family Enterprises dba Gio's Family Dining – Motion made by Tim Webber to approve the Liquor License Renewal for SLJ Family Enterprises dba Gio's Family Dining, second by Trey Robie. Motion passed.*
- h. *Discussion and action to approve the Liquor License Renewal for WRB Park & Rec District Cedar Ridges Golf Course – Motion made by Don Davidson to approve the Liquor License Renewal for WRB Park & Rec District Cedar Ridges Golf Course, second by Trey Robie. Tim Webber abstained. Motion passed.*
- i. *Discussion and action to approve the Liquor License Renewal for Nichols Store – Motion made by Tim Webber to approve the Liquor License Renewal for Nichols Store, second by Trey Robie. Motion passed.*

15. Informational Items

- a. *Shop n Dine November 2023*

16. Board Vacancies

- a. *Community Garden Board Vacancies*

17. Scheduled Announcements

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- k. *RBC Water Conservancy District Board meeting is scheduled for Nov 29th, 2023, at 6:30 pm*
- l. *Rangely District Hospital board meeting is scheduled for Nov 30th, 2023, at 6:00 pm*
- m. *RDA/RDC Board meeting is scheduled for Dec 13th, 2023, at 7:30 am*

18. Adjournment – 7:58pm

ATTEST:

RANGELY TOWN COUNCIL

Marybel Cox, Clerk

Andrew Shaffer, Mayor

- 8 – Public Hearings
- 9 - Committee Meeting
- 10 - Report from Council
- 11 - Supervisors Report
- 12 – Reports from Officers
- 13 – Old Business
- 14 - New Business

Income Statement

Town of Rangely

Month Ending Oct 2023

GENERAL FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Taxes	\$2,162,794	45%	\$2,064,500	104.76%
Licenses and Permits	\$32,694	1%	\$18,700	174.83%
Intergovernmental Revenue	\$1,723,938	36%	\$1,205,000	143.07%
Charges for Services	\$408,330	9%	\$490,000	83.33%
Miscellaneous Revenue	\$428,951	9%	\$212,200	202.14%
Total General Revenue	\$4,756,706	100%	\$3,990,400	119.20%
GENERAL FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expenses	Budget 2023	% of Budget Expended
Town Council	\$37,864	1%	\$41,660	90.89%
Court	\$16,041	1%	\$22,984	69.79%
Administration	\$203,701	8%	\$253,741	80.28%
Finance	\$158,592	6%	\$199,613	79.45%
Building & Grounds	\$205,918	8%	\$278,747	73.87%
Economic Development	\$202,209	7%	\$325,716	62.08%
Police Department	\$941,488	35%	\$1,079,492	87.22%
Animal Shelter	\$72,434	3%	\$72,316	100.16%
Public Works	\$385,968	14%	\$430,317	89.69%
Foundation Trans. & Non Depart. Transfer	\$201,803	7%	\$340,000	59.35%
Total Capital Improvements	\$285,662	11%	\$396,000	72.14%
Total General expenses	\$2,711,681	100%	\$3,440,586	78.81%
Net Revenue over Expenditures	\$2,045,025	100%	\$549,814	371.95%
WATER FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Water Revenue	\$817,154	100%	\$1,908,750	42.81%
WATER FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Water Supply	\$395,312	44%	\$483,137	81.82%
Water Supply Capital Expense	\$95,959	11%	\$302,700	31.70%
Water Fund Dept. Transfers and Conting.	\$217,957	24%	\$282,956	77.03%
PW - Transportation & Distribution	\$101,339	11%	\$101,998	99.35%
PW - Transportation & Distrib. Capital Exp	\$49,461	5%	\$1,517,400	0.00%
Raw Water	\$47,737	5%	\$51,721	92.30%
Raw Water Capital Expense	\$0	0%	\$7,500	0.00%
Total Water expenses	\$907,764	100%	\$2,747,412	33.04%
Net Revenue over Expenditures	(\$90,611)	100%	(\$838,662)	10.80%
GAS FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Gas Revenue	\$1,617,914	100%	\$1,549,105	104.44%
GAS FUND Operating Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Gas Expenses	\$1,421,248	86%	\$1,144,228	124.21%
Gas Capital Expense	\$77,310	5%	\$98,000	78.89%
Total Transfers	\$150,000	9%	\$180,000	83.33%
Total Selling Expenses	\$1,648,558	100%	\$1,422,228	115.91%
Net Revenue over Expenditures	(\$30,644)	100%	\$126,877	-24.15%
Wastewater FUND Revenue	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Revenue	Budget 2023	% of Budget Expended
Wastewater Revenue	\$437,562	100%	\$667,400	65.56%
Wastewater FUND Oper Expenses	YTD ACTUAL		2023 BUDGET	
	YTD Amount	% of Expense	Budget 2023	% of Budget Expended
Wastewater Expenses	\$191,864	21%	\$239,414	80.14%
Wastewater Capital Expense	\$577,551	65%	\$777,000	74.33%
Total Transfers	\$125,000	14%	\$150,000	83.33%
General Fund Loan	\$0	0%	\$0	0.00%
Total Selling Expenses	\$894,415	100%	\$1,166,414	76.68%
Net Revenue over Expenditures	(\$456,853)	100%	(\$499,014)	91.55%

Town of Rangely

Month Ending Oct 2023

Rangely Housing Auth Revenue	2023 BUDGET	
	YTD Amount	% of Revenue
Rangely Housing Auth Revenue	\$195,500	100%
+		
Rangely Housing Auth Oper Expenses	2023 BUDGET	
	YTD Amount	% of Expense
Rangely Housing Auth Expenses	\$168,664	70%
Housing Authority Capital Expense	\$48,028	20%
Debt Service and Transfers	\$24,395	10%
Total Expense	\$241,087	100%
Net Revenue over Expenditures	(\$45,587)	100%
Fund for Public Giving Revenue	2023 BUDGET	
	YTD Amount	% of Revenue
Fund for Public Giving Revenue	\$3,115	100%
+		
Fund for Public Giving Oper Expenses	2023 BUDGET	
	YTD Amount	% of Expense
Fund for Public Giving Expenses	\$10	100%
Net Revenue over Expenditures	\$3,105	100%
Economic Development Revenue	2023 BUDGET	
	YTD Amount	% of Revenue
RDA Revenues	\$114,236	100%
+		
Economic Development Oper Expenses	2023 BUDGET	
	YTD Amount	% of Expense
RDA Expenses	\$45,351	100%
RDA Capitol Expense	\$0	100%
Total Expense	\$45,351	100%
Net Revenue over Expenditures	\$68,885	100%
Conservation Trust Revenue	2023 BUDGET	
	YTD Amount	% of Revenue
Conservation Trust Revenue (Grant \$136K)	\$11,643	100%
+		
Conservation Trust Oper Expenses	2023 BUDGET	
	YTD Amount	% of Expense
Conservation Trust Expenses	\$17,880	100%
Net Revenue over Expenditures	(\$6,237)	100%
Housing Assistance Revenue	2023 BUDGET	
	YTD Amount	% of Revenue
Housing Assistance Revenue	\$1,876	100%
+		
Housing Assistance Oper Expenses	2023 BUDGET	
	YTD Amount	% of Expense
Housing Assistance Expenses	\$0	100%
Net Revenue over Expenditures	\$1,876	100%
Rangely Develop Corp Revenue	2023 BUDGET	
	YTD Amount	% of Revenue
Rangely Develop Corp Revenue	\$11,199	100%
+		
Rangely Develop Corp Expenses	2023 BUDGET	
	YTD Amount	% of Expense
Rangely Develop Corp Expenses	\$264	100%
RDC Capitol Expense	\$23,287	100%
Total Expense	\$23,551	100%
Net Revenue over Expenditures	(\$12,352)	100%

INCOME STATEMENT ROLL-UP		Actual YTD	Budget YTD
Total Revenues		\$7,966,905	\$21,967,080
Total Expenses		\$6,490,298	\$22,740,456
Net Revenue over Expense		\$1,476,608	-\$773,376

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
MINERAL LEASE	1,123,505	1,789,890	2,046,193	1,334,084	1,915,230	1,388,307	964,623	1,110,708	924,288	966,043	369,267	656,387	1,081,323	1,578,259	
% of change		159%	114%	65%	144%	72%	69%	115%	83%	105%	38%	178%	165%	146%	
SEVERANCE TAX	188,258	528,806	430,817	312,415	569,440	608,527	215,593	174,580	249,281	476,741	229,822	18,981	810,074	981,803	
% of change		281%	81%	73%	182%	107%	35%	81%	143%	191%	1211%	4%	352%	5173%	
SUB-TOTAL	1,311,763	2,318,696	2,477,010	1,646,499	2,484,670	1,996,834	1,180,216	1,285,288	1,173,569	1,442,784	599,089	675,367	1,891,397	1,578,260	
		177%	107%	66%	151%	80%	59%	109%	91%	123%	42%	113%	280%	83%	
SALES TAX	772,032	962,070	1,076,616	1,027,262	893,256	806,784	730,998	718,342	687,361	651,132	754,096	850,260	932,876	908,238	30-Nov
% of change		125%	112%	95%	87%	90%	91%	98%	96%	95%	116%	113%	110%	97%	
SUB TOTAL REVENUE	2,083,795	3,280,766	3,553,626	2,673,761	3,377,926	2,803,618	1,911,214	2,003,630	1,860,930	2,093,916	1,353,185	1,525,628	2,824,273	2,486,498	
RE4 School Foundatn	173,268	199,511	243,956	231,392	198,633	173,118	163,273	163,695	153,667	142,063	162,144	183,395	229,473	181,803	30-Nov
TOTAL LESSS CONT	1,910,527	3,081,255	3,309,670	2,442,369	3,179,293	2,630,500	1,747,941	1,839,935	1,707,263	1,951,853	1,191,041	1,342,233	2,594,801	2,304,695	
Property Tax	196,141	181,987	193,915	204,320	205,310	199,450	199,455	183,154	166,673	167,558	167,303	167,089	178,882	195,072	30-Nov
Property Tax R&B	34,457	31,952	32,843	40,288	41,072	354,075	45,139	32,730	29,088	31,284	27,565	36,568	38,172	50,785	30-Nov

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the “MOU” or “Memorandum”) is entered into on (the “Effective Date”), by and between Western Rio Blanco Metropolitan Recreation & Park District located at 611 South Stanolind Avenue, Rangely, Colorado 81648 (the “First Party”), and the Town of Rangely-Police Department located at 109 E Main Street, Rangely, Colorado 81648 (the “Second Party”). First Party and Second Party may be referred to individually as the “Party” or collectively, the “Parties”.

1. MISSION

The partnership on which the Parties are intending to collaborate, has the following intended mission in mind:

To allow Police Officers an environment to where they can use the Recreation Center to continue their health and fitness due to scheduling conflicts because of the nature of their work schedules and with the Town of Rangely being a small community; many times Officers are confronted with difficult situations while working out in the Recreation Center during business hours are working out with people the Officers have had law enforcement interaction with them where it puts the off duty officer in an uncomfortable position due to some of the Laws they enforce with individuals in the community. Also, some of the Officers work schedules do not work with the Recreation Centers normal business hours. By allowing Officers the opportunity to work out without these types of confrontations and busy work schedules is a good way to help promote wellness with the Officers on their daily routine serving the public in a healthy manner.

2. PURPOSE AND SCOPE

The Parties intend for this Memorandum to provide the recreational/health opportunities to the local Police Department and its Officers while protecting the Recreation & Park District and the Town Rangely in a safe and responsible manner.

3. OBJECTIVES

The Parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain a market for Use of the Recreation Center workout rooms, locker rooms, restrooms after normal business hours by the Town of Rangely Law Enforcement Officers, and intend to maintain a product and/or service that meets or exceeds all business and industry standards. The swimming pool and hot tub area will not be available after hours due to safety concerns and no lifeguards will be on duty at the Recreation Center after normal business hours.

4. RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

Any Party may decide not to proceed with the partnership contemplated herein for any reason or no reason. A binding commitment with respect to the partnership described herein will result only from the execution of definitive agreements, subject to the conditions contained

therein. Notwithstanding the two preceding sentences of this paragraph, the provisions under the headings Governing Law and Confidentiality are agreed to be fully binding on, and enforceable, against the Parties.

The following are the individual services that the Parties are contemplating providing for the partnership.

Western Rio Blanco Metropolitan Recreation & Park District shall render and provide the following services that include, but are not limited to:

The Town of Rangely and the Rangely Law Enforcement Officers upon agreeing to the terms of this MOU will be issued a recreation center key, and each officer will receive a 4-digit alarm code and training on how to disable/enable the building alarm system as well as training on the lighting system controls so the Officers can safely enter/exit the building. Law Enforcement Officers are allowed access to weight room, cardio room, locker rooms and restrooms. The swimming pool and hot tub are strictly off limits to Officers as this would be an extra liability due to the fact there will be no lifeguards on duty when officers are using the facilities. Officers will also be required to have in their possession their service radios and must check in with the local dispatch what time they are entering the recreation center and what time they are expected to leave the recreation center. Each Officers radio is equipped with an Officer distress button which will assist the Officer if they experience an emergency, they can activate this feature and or if the Officer is not checking in when their expected time of departure; dispatch can contact the appropriate parties to check and ensure that the Officer(s) are not experiencing an emergency.

Appropriate parties for Dispatch to contact in case an emergency arises; Other off/on duty Officers and or Tim Webber, Director 970-629-1715, Richard Brannan, Parks/Golf Course Supervisor 970-412-3010, Erin LeBleu, Administrative Assistant 970-629-8114.

Town of Rangely-Police Department shall render on provide the following services that include, but are not limited to:

Town of Rangely will add the Western Rio Blanco Metropolitan Recreation & Park District Board of Directors; its employees and the Recreation Center on the Town of Rangely Property and Liability as an additional insured and provide an up-to-date copy of this to the Western Rio Blanco Metropolitan Recreation & Park District.

5. TERMS OF UNDERSTANDING

The term of this Memorandum shall be for a period of 1 year (reviewed and modified each year as necessary) from the Effective Date and maybe extended upon written mutual agreement of both Parties.

6. CONFIDENTIALITY

The Parties will treat the terms of this MOU, and the documents submitted herewith, in the strictest confidence, and that such terms will not be disclosed othe than to those officers,

representatives, advisors, directors and employees of any Party who need to know for the purpose of evaluating this MOU and who agree to keep such material confidential.

7. LEGAL COMPLIANCE

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Memorandum in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Memorandum is intended to negate or otherwise render ineffective any such provisions or operating procedures. The Parties assume full responsibility for their performance under the terms of this Memorandum.

If any time either Party is unable to perform their duties or responsibilities under this Memorandum consistent with such Party's statutory and regulatory mandates, the affected Party shall immediately provide written notice to the other Party to establish a date for resolution in the matter.

8. LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum.

9. NOTICE

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

10. GOVERNING LAW

This Memorandum shall be governed by and construed in accordance with the laws of the State of Colorado.

11. AUTHORIZATION AND EXECUTION

The signing of this Memorandum does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in the MOU.

This Agreement shall be signed by Western Rio Blanco Metropolitan Recreation & Park District and the Town of Rangely-Rangely Police Department and shall be effective as of the date first written above.

Tim Webber, Executive Director

(Date)

Western Rio Blanco Metropolitan Recreation & Park District

611 South Stanolind Avenue

Rangely, Colorado 81648

Andy Shaffer, Mayor

(Date)

Town of Rangely – Rangely Police Department

209 East Main Street

Rangely, Colorado 81648

INTERGOVERNMENTAL AGREEMENT PROVIDING MUTUAL AID AND DISPATCH OF EMERGENCY/NON- EMERGENCY COMMUNICATION SERVICES

1.0 DATE:

The date of this agreement is November 28, 2023.

2.0 PARTIES:

An Agreement between the **Town of Rangely** and the **Town of Dinosaur** for emergency and non-emergency communication services.

3.0 RECITALS:

WHEREAS, The Town of Rangely Police Department currently operates a 24-hour Dispatch Center ("Dispatch Center") located within the Rangely Town Hall Building, 209 East Main Street, Rangely, Colorado and

WHEREAS Colorado Revised Statue 31-15-101(1)(c) authorizes the Town of Rangely and the Town of Dinosaur to enter into a mutual agreement for cooperative performance of any function or activity that a party to the cooperative agreement has authority to perform.

4.0 PURPOSE:

The parties agree to have the Town of Rangely provide the Mutual Aid and emergency-non-emergency communication dispatch services for the Town of Dinosaur under the terms and the conditions of this agreement.

5.0 TERM:

The initial term of this contract will be from January 1, 2024, to December 31, 2024, and may be terminated by either party upon a 90-day written notice to the other party, the Dinosaur Town Manager, Dinosaur Town Marshall or Rangely Town Manager or Rangely Police Chief as necessary. This contract will automatically be renewed on the expiration date for the next fiscal year unless terminated notice has been received.

6.0 TOWN OF RANGELY RESPONSIBILITIES

The Town of Rangely will:

- A. Rangely Police Department agrees to provide the exchange of personnel, services and equipment to respond to requests from the Town of Dinosaur as requested.

- B. Answer emergency 9-1-1 calls for the citizens of the Town of Dinosaur. Emergency calls will be given priority over non-emergency calls.
- C. As part of the Dispatch Center, provide dispatch services on a 24-hour basis for police, fire, and ambulance services and after hours, weekend, and holiday emergency dispatch for Dinosaur Public Works and Parks and Cemetery Departments.
- D. Dispatch in accordance with all applicable laws and regulations and practices of the Town of Dinosaur, as they may be implemented or changed after consultation and consent.
- E. Provide written and record logging, law enforcement data service and other reasonable services and assistance in connection with the communication services. Enter "Calls for Service" into the CAD/RMS computer system (currently E-Force, Inc) for Dinosaur Marshall's Office and Artesia Fire Department.
- F. Rio Blanco County will be a hot backup center to provide seamless dispatch services in the event of an emergency.
- G. Rangely Police Department will consult with the Dinosaur Marshall's Office on equipment, computer software, budget, procedures, and operation of the center and ensure no significant changes are implemented without approval of the Town of Rangely and the Town of Dinosaur.
- H. Town of Rangely shall retain control of its Communication Center personnel and their performance of services under this agreement. All such personnel services for the Town of Rangely pursuant to this agreement shall be Town of Rangely employees. The Town of Rangely personnel are certified Telecommunicators and Emergency Medical Dispatchers.
- I. Town of Rangely will provide regular updates to the Town of Dinosaur regarding any complaints of public or private concerns. Town of Rangely will respond to and address complaints in accordance with the practices, collective bargaining agreements, and update the Town of Dinosaur as to the outcomes.

7.0 TOWN OF DINOSAUR RESPONSIBILITIES:

The Town of Dinosaur amount will pay \$10,000.00 annually for dispatch services from the Rangely Police Department. This amount may be adjusted annually if the base amount of cost and/or resources changes.

- A. 911 funds collected by the State of Colorado for the Town of Dinosaur will be deposited to the Western Rio Blanco 911 Board. These funds are for dispatch needs incurred on behalf of the Town of Dinosaur.
- B. Currently the Rangely Police Department and the Dinosaur's Marshall's Office utilize Eforce for RMS. During 2024 the Rangely Police Department will be transitioning to Central Square RMS which the Dinosaur Marshall's Office acknowledges that as part of this agreement they will have access to field ops and CAD reports as part of the Town of Rangely's Central Square agreement. If the Town of Dinosaur wishes to contract with Central Square for RMS under the Town of Rangely's licensure it will be at their expense.
- C. Dinosaur Marshal's Department agrees to provide the exchange of personnel, services and equipment to respond to the Town of Rangely as requested.

8.0 HOLD HARMLESS:

To the extent permitted by law, the parties will hold each other harmless, and will indemnify the other from any and all causes of action, judgments, claims, damages, or otherwise arising out of its sole and solitary acts under this agreement.

9.0 SUCCESSOR AGREEMENTS:

The parties intend to negotiate a successor agreement that will provide for a continuation of cooperative dispatch services, including equipment and software maintenance and replacement, with the costs of those services to be allocated on a mutually agreed formula.

In the event another entity desires to become a party to this agreement, within 30 days of the execution of an agreement including the other entity, the amount paid to Town of Rangely by Town of Dinosaur will be reallocated on a mutually agreed formula.

10.0 DISPOSITION ON TERMINATION:

In the event this agreement is terminated or not renewed, the equipment located at the location of a party will be considered the property of that party.

TOWN OF DINOSAUR

AUTHORIZED by action of the Dinosaur Town Council on November ____, 2023.

Larry Elarton, Dinosaur Town Manager

Richard Blakely, Mayor

ATTEST:

Jim Evans, Treasurer

TOWN OF RANGELY

AUTHORIZED by action of the Rangely Town Council on November 28, 2023.

Lisa Piering, Rangely Town Manager

Andy Shaffer, Mayor

TiRynn Hamblin, Rangely Police Chief

ATTEST:

Marybel Cox, Clerk/Treasurer

15 – Informational Items

TOWN OF RANGELY'S Shop N' Dine

2023

The Town of Rangely reserves the right to refuse to honor receipts that appear to be an abuse of the program. Please note this program is limited to November 2023 purchases.

SHOP LOCAL



**1-30
NOVEMBER**

- * Earn \$5 Worth of Vouchers for every \$50 Spent.
- * Earn up to \$40 per Household.
- * Every Licensed Business in Rangely is eligible to participate.
- * Vouchers from the businesses must be turned in to the Town by Dec. 8, 2023.
- * Non-qualifying Products: Tobacco, Pharmaceuticals, Gasoline, & Utilities.
- * Receipts must show sales tax. Credit card receipts are not proof of sales tax.
- * Receipts will be accepted Nov. 1- 30, 2023. at 5:00 pm.
- * Vouchers must be spent at an eligible business by Dec. 4, 2023.
- * Vouchers must be redeemed in full. No change will be given.

WRB Rec & Park District presents

CHRISTMASFEST 2023

December 6

Light Up Rangely Contest

Light up your house for all to see! Enter our contest for the best Christmas light display.

December 8

Christmas Concert

Rangely Jr/Sr High School
7:00pm
A Capella group Vocalocity

December 7

Christmas Parade

Parade begins at 6:00pm and travels down Main Street to Stanolind Ave.

Christmas Tree & Courtyard Lighting

Town Courtyard
7:00pm

December 9

Breakfast with Santa & Gingerbread Decorating

Rangely Rec Center
8:00 - 10:00am

Snowflake Baby Contest

Rangely Jr/Sr High School
11:30am

Carriage Rides & Chili Dinner

1485 LaMesa Circle
5:00 - 8:00pm

*Enjoy a bowl of chili, hot dogs, hot chocolate, and a warm fire for s'mores.

For more details visit our website at:
WESTERNRIOBLANCOMRPD.COLORADO.GOV