

Town of Rangely

White River Village Manager/Main Street Maintenance

The Town of Rangely has an opening for the White River Village Manager/Main Street Maintenance position. This is a full-time position with benefits that requires the successful applicant to be available for an on-call schedule. The Town requires that all potential employees pass a pre-employment physical and drug screening. This position would offer a salary that would be evaluated and commensurate with the candidate's qualifications.

The manager of White River Village will require the successful applicant to organize and administer the day-to-day operations of the apartment complex, verify and process information required complying with government regulations. Main Street Maintenance will oversee the seasonal flower program including all town trees and shrubbery along main street. There will be a wide range of duties not limited to but including lawn and grounds maintenance along Main Street and at White River Village.

Must be willing to take on jobs outside the normal day-to-day tasks. Must have administrative knowledge of Microsoft products, ability to read and understand financials and knowledge of mowers, small equipment, weed mitigation and plumbing is a plus. Must work well with others.

To apply submit a completed application to the Town of Rangely at 209 E Main Street, Rangely Colorado 81648. Applications are available on the town's official [website](#). Email resume and completed application to marybelc@rangelyco.gov. Position is Open until filled. The Town of Rangely is an Equal Opportunity Employer.