



Town of Rangely

Job Title: Welcome Center Associate (Part Time)
Job Location: Colorado Welcome Center, Dinosaur, Colorado
Reports to: Town Manager, Rangely, Colorado
Compensation: Commensurate with experience
Schedule: March 1 – November 30th (10 months)

The Town of Rangely's mission in conjunction with the Colorado Tourism Office (CTO) is to drive traveler spending through promotion and development of compelling, sustainable travel experiences throughout our four-corner state.

The Welcome Center program supports the CTO's mission via the Town of Rangely by providing visitors with travel information that inspires them to lengthen their travel itinerary while enhancing their Colorado experience.

POSITION: The Welcome Center Associate works to help assist visitors with travel experiences, stocks supplies as needed and covers the desk and phones.

EDUCATION AND EXPERIENCE: Would prefer some background in hospitality, guest relations, and some office experience.

Job Application Process:

Wage is commensurate with experience. EOE. To apply submit a completed application to the Town of Rangely at 209 E Main Street, Rangely Colorado 81648. Applications are also available on our website at www.rangely.com. Email resume and completed application to marybelc@rangelyco.gov. Position is Open until filled. The Town of Rangely is an Equal Opportunity Employer.

Job Type: Seasonal

